



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, May 8, 2023

5:30 PM

Virtual Meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to pfc@cityofmadison.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 851 9086 6772

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:32pm. All attendees participated via Zoom.

Present: 5 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf; William Greer and Jacquelyn L. Boggess

APPROVAL OF MINUTES

A motion was made by Greer and seconded by Schauf to Approve the Minutes of the April 17, 2023 meeting.

The motion passed by voice vote/other.

PUBLIC COMMENT

1. [77117](#) Public Comment for the Police and Fire Commission Meeting of May 8th,

2023

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus gave the report of the Madison Fire Department.

2. [77644](#) Preliminary recommendations of Fire Chief regarding promotions and schedule personnel file reviews

Attachments: [2023 May MFD PFC Packet.pdf](#)

Chief Burrus presented the preliminary recommendations of the Chief for consideration at the June 12, 2023 meeting.

President Schauf volunteered to review the files.
3. [77614](#) Consideration and potential action on Fire Department hiring list

A motion was made by Gundlach, seconded by Figueroa Velez, to Approve a contingent hiring list of two additional candidates from the eligibility list.

The motion passed by voice vote/other.
4. [77118](#) Status update on 2022/2023 Fire Department Recruitment/Hiring Process

The Fire Academy will start June 12.
5. [77121](#) Status update on 2023 Fire Lieutenants Promotional Process

There are 20 candidates after the written exam. Officer orientation begins on June 5,
6. [77123](#) General status update on Fire Department retirements and resignations

Chief Burrus reported that Lt Michael Anderson retired on May 5, 2023 after 33 years, 9 months of service.
7. [77124](#) General status report on Fire Department disciplinary matters

There are three pending cases, one investigation into a possible violation of APM 3-5 and two into possible misconduct.

POLICE DEPARTMENT DISCUSSION ITEMS

Chief Shon Barnes gave the report of the Police Department

8. [77153](#) Consideration and potential action on the final recommendation of the Police

Chief for promotion of the following candidates following successful completion of the probationary period:

- i. David Schon, Detective, effective May 29, 2023
- ii. Steve Morales, Police Officer, effective May 26, 2023

Attachments: [2023 May MPD PFC Packet.pdf](#)

A motion was made by Gundlach, seconded by Greer, to Approve the final recommendation of the Police Chief to promote:

David Schon to the rank of Detective, effective May 29, 2023 and Steve Morales to the rank of Police Officer, effective May 26, 2023.

The motion passed by voice vote/other.

9. [77137](#) Preliminary recommendation of the Police Chief for promotion and schedule personnel file review

Chief Barnes provided updates on the promotional processes underway.

6 candidates have been placed on the Sergeant promotional panel. Detective portfolio presentations will occur in May and June.

10. [77132](#) Status update on 2022-23 Pre-Service Academy

42 recruits will be sworn in on May 30 to start the Pre-Service Academy in addition to 4 officers in the accelerated academy.

11. [77645](#) Status update on 2023-24 Police Department Hiring Process

Chief Barnes reported that MPD has thus far received over 50 applications for the 2024 academy and described the scope of recruiting efforts.

12. [77646](#) General status report on Police Department disciplinary matters

There are seven open cases: two are ongoing based on public complaints of unlawful conduct; five are internal investigations regarding policy and rule violations.

PFC DISCUSSION ITEMS

13. [77647](#) Consideration of potential amendment to the Rules of the Board

Attachments: [PFCRulesAmendment.pdf](#)

A motion was made by Greer, seconded by Figueroa Velez, to Approve the changes as submitted. The motion passed by voice vote/other.

CLOSED SESSION

A motion was made by Schauf, seconded by Gundlach, to Convene into Closed Session.

The motion passed by voice vote/other.

The Commissioners convened into closed session at 5:54pm.

14. [77648](#)

Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Consider Preliminary Recommendation of Police Chief for Promotion of the following candidates and report on personnel file reviews:

1. Matthew Olson, Sergeant, effective April 19, 2023
2. Stephanie Perez, Investigator, effective April 30, 2023

These items were discussed in closed session and voted on in open session.

15. [77649](#)

Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Gundlach, seconded by Schauf, to Reconvene into open session.

The motion passed by voice vote/other.

The Commission reconvened in open session at 6:05pm.

Vote on Stephanie Perez

A motion was made by Greer, seconded by Figueroa Velez, to Approve the preliminary recommendation of the Police Chief to promote Stephanie Perez to the rank of Investigator effective April 30, 2023.

The motion passed by voice vote/other.

Vote on Matthew Olson

A motion was made by Schauf, seconded by Greer, to Postpone consideration of the Chief's recommendation regarding Matthew Olson to the next regular business meeting. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Gundlach, seconded by Figueroa Velez, to Adjourn.

The motion passed by voice vote/other.

The meeting adjourned at 6:07pm.