



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, March 13, 2023

5:30 PM

Virtual Meeting via Zoom

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The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. Written Comments: You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com)

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. Listen by Phone:

(877) 853-5257 (Toll Free)

Webinar ID: 875 6435 6207

**Present:** 3 - Mary Schauf; William Greer and Jacquelyn L. Boggess

**Absent:** 1 - Veronica Figueroa Velez

**Excused:** 1 - Kevin C. Gundlach

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:31pm. All attendees participated via Zoom.

### APPROVAL OF MINUTES

A motion was made by Greer, seconded by Boggess, to Approve the Minutes of the February 13, 2023 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [76738](#) Public Comment for the Police and Fire Commission Meeting of March 13, 2023  
  
There was no public comment.

#### DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

#### FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus presented the report of the Madison Fire Department

2. [76739](#) Consideration and potential action regarding Fire Department eligibility list

Attachments: [2023 Mar MFD PFC Report.pdf](#)

Chief Burrus presented a list of 52 candidates.

A motion was made by Greer, seconded by Schauf, to Approve the Eligibility list as presented. The motion passed by voice vote/other.

3. [76741](#) Status update on 2022/2023 Fire Department Recruitment/Hiring Process

Chief Burrus reported on the recruitment and hiring timeline.

4. [76744](#) Status update on 2023 Fire Lieutenants Promotional Process

There are 26 applicants. The written examination will be held on April 25.

5. [76745](#) General status update on Fire Department retirements and resignations

Michael Fuss retired after 26 years and 6 months of service.

6. [76746](#) General status report on Fire Department disciplinary matters

There are two ongoing investigations by the Department of Civil Rights regarding possible violations of APM 3-5.

#### POLICE DEPARTMENT DISCUSSION ITEMS

Captain Timothy Patton gave the report for the Madison Police Department.

7. [76747](#) Present recommendation of Police Chief regarding promotion and schedule personnel file review

Attachments: [2023 Mar MPD PFC Report.pdf](#)  
[2023 Mar MPD PFC Item - Promotion Announcement.pdf](#)

Commissioner Greer will review the file.

8. [76748](#) Consideration and potential action regarding additional candidate for Police Department eligibility list
- Captain Patton presented an additional name for the eligibility list for the May 2023 Accelerated Academy.**
- A motion was made by Greer, seconded by Schauf, to Approve inclusion of the candidate. The motion passed by voice vote/other.**
- Commissioner Figueroa-Velez joined the meeting.**
- Present:** 4 - Veronica Figueroa Velez; Mary Schauf; William Greer and Jacquelyn L. Boggess
- Excused:** 1 - Kevin C. Gundlach
9. [76759](#) Consideration and potential action regarding the final recommendation of the Police Chief for promotion of candidates following successful completion of probation:
- i. Isaac Asche, Police Officer, effective 4/4/2023
  - ii. James Brown, Police Officer, effective 4/4/2023
  - iii. Kyle Dabbs, Police Officer, effective 4/4/2023
  - iv. Timothy Francis, Police Officer, effective 4/4/2023
  - v. Nikolas Greene, Police Officer, effective 4/4/2023
  - vi. Micaela Magsamen, Investigator, effective 3/20/2023
- Attachments:** [2023 Mar MPD PFC Item - Final Recommendations.pdf](#)
- A motion was made by Greer, seconded by Schauf, to Accept the final recommendation of the Police Chief to promote Isaac Asche, James Brown, Kyle Dabbs, Timothy Francis, and Nikolas Greene, to the rank of Police Officer, effective April 4, 2023**
- The motion passed by voice vote/other.**
- A motion was made by Greer, seconded by Schauf, to Accept the final recommendation of the Police Chief to promote Micaela Magsamen to the rank of Investigator, effective March 20, 2023**
- The motion passed by voice vote/other.**
10. [76765](#) General status report on Police Department retirements and resignations
- Captain Patton reported the recent retirements of Sergeant Ron Webster and Officer Alison Radzicki, who joined the Department in 1995; the resignation of Officer Ruben Garcia, who joined the Department in 2017; and the upcoming retirement of Officer Cindy Thiesenhusen, who joined the Department in 1996.**
11. [76766](#) Status update regarding 2023 Police Department Promotional Process (Sergeant, Detective, Investigator and Lieutenant Processes)
- Captain Patton reviewed the timeline.**
12. [76767](#) General status report on Police Department disciplinary matters

There are two ongoing investigations based on external complaints and three internal investigations.

## CLOSED SESSION

A motion was made by Greer, seconded by Figueroa Velez, to Convene into Closed Session. The motion passed by voice vote/other.

The Commission convened into closed session at 5:49pm.

13. [76768](#)

Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

1. Consider Preliminary Recommendation of Fire Chief for Promotion of the following candidate and report on personnel file review:

Michael O'Connell, Apparatus Engineer, effective 4/2/2023

2. Consider Preliminary Recommendation of Police Chief for Promotion of the following candidates and report on personnel file review:

- a. Matthew Tye, Assistant Chief, effective 4/30/2023
- b. Shannon Blackamore, Captain, effective 4/30/2023
- c. Eric Vosburg, Lieutenant, effective 4/30/2023

The Police Chief's Recommendations were discussed in closed session and voted on in open session.

The Fire Chief's Recommendation was deferred to the April 10, 2023 meeting so that Commissioner Gundlach can present on his file review.

14. [76769](#)

Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session.

A motion was made by Boggess, seconded by Schauf, to Reconvene into open session. The motion passed by voice vote/other.

The Commission reconvened into open session at 6:02pm.

A motion was made by Schauf, seconded by Boggess, to Postpone consideration of the preliminary recommendation of the Fire Chief for promotion of Michael O'Connell to Apparatus Engineer to the April 10, 2023 meeting. The motion passed by voice vote/other.

A motion was made by Boggess, seconded by Figueroa Velez, to Accept the preliminary recommendation of the Police Chief to promote Matthew Tye to the rank of Assistant Chief, Shannon Blackamore to the rank of Captain, and Eric Vosburg to the rank of Lieutenant, all effective April 30, 2023.

The motion passed by voice vote/other.

**ADJOURNMENT**

A motion was made by Greer, seconded by Figueroa Velez, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 6:04pm.