



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved DOWNTOWN COORDINATING COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, September 21, 2023

5:30 PM

215 Martin Luther King, Jr. Blvd.  
Room 215 (Madison Municipal Building)

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Audio recording of the meeting is available on Madison City Channel

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Michael E. Verveer; Juliana R. Bennett; Ryan J. Horton; Adam J. Plotkin; Davy Mayer; Sandra J. Torkildson and Stephen Smith  
**Excused:** 2 - Ted Crabb and MGR Govindarajan

### APPROVAL OF MINUTES

A motion was made by Mayer, seconded by Smith, to Approve the August 17, 2023 Minutes. The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [61242](#) Public Comment

Katey Nelson, representing the YWCA, spoke in opposition to item 3 (Legistar #79611)

### DISCLOSURES AND RECUSALS

None

2. [75583](#) Report of Mall Concourse Maintenance and Special Events 2023

Mark Kiesow, Mall Concourse Maintenance gave an update on sidewalk repair plans and processes, and potential for tree guards in certain locations. Young trees are being damaged without tree guards, particularly in areas with café spaces. Events in the downtown are winding down for the season. Planning for Halloween is underway, including removal of bike racks, benches and planters. Bike racks will be returned after Halloween, but benches and planters are removed until spring. Discussion returned to the potential addition of tree guards on State Street and members asked staff to find out more information on the potential off adding them.

3. [79611](#) Approving the schedule of Special Charges for the State Street Mall/Capitol Concourse for 2022/23 Maintenance Charges. (District 2, District 4, and District 8)

Lisa Laschinger, Parks Division, provided information on the Special Charge and changes

from the previous year. Ald. Bennett asked about the potential to waive the special charge for non-profits. Ald. Verveer stated he believes there is no legal method to waive the charge. Dan McAuliffe stated he would check in with the City Attorney's Office about the legality of waiving the fee. Plotkin asked about the schedule for approval of fees and if the special charge needed to be approved tonight. Laschinger said the fees would not change if the approval was referred to a future meeting. McAuliffe discussed the option of getting more information and voting on the item at a future meeting.

**A motion was made by Smith, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other with Bennett voting no.**

4. [79916](#)

Secretary's Report

McAuliffe provided an update on a couple past agenda items. Staff is continuing to work with Forestry to identify new planting locations in areas where bus shelters were. Forestry recommends suspended pavement systems and will contact Diggers Hotline to finalize locations. He also discussed the State Street project. The resolution was Council and staff are working on concepts. Public meetings are expected in the fall, with a DCC update expected in January.

**ANNOUNCEMENTS**

Ald. Verveer introduced Matt Tramel, director of Madison's Central BID, as well as Tanner Mechura, president of the Campus Area Neighborhood Association.

**ADJOURNMENT**

**A motion was made by Mayer, seconded by Smith, to Adjourn at 6:48 pm. The motion passed by voice vote/other.**