



2022 Operating Budget

Board of Health Executive Committee

July 8, 2021



Healthy people. Healthy places.

2022 Operating Budget

- Cost to continue
- No changes to programs
- Total Expenses:
\$22,049,944
- Total Levy contribution:
\$15.3M
 - County 55%, (\$8.4M)
 - City 45% (\$7.2M)
 - Includes City Supported contracts



2022 Operating Budget Expenses

Expense Category	Total	Percentage of Total Budget
Personnel Costs (Salaries and Benefits)	\$18,745,809	85%
Supplies	\$629,893	2.9%
Purchased Services	\$2,259,011	10.2%
Debt Service	\$345,697	1.6%
Interdepartmental Charges	\$69,534	0.3%

Decision Items



1. Two permanent positions (funded via fund balance)
 - Senior Accountant
 - IT Specialist (funded by PHMDC, will be on the City IT roster)
2. Community Alternative Response Emergency Services (CARES) position
 - Project position—already approved by resolution in 2021 budget; reconciling for 2022 budget

Positions in 2022 Budget

- **Senior Accountant**

- The size of the Budget and Finance team and the scope of roles is not sufficient to continue to meet the demands and complexities of being a dual agency, which requires additional work to prepare information received from the County to fit the City's standard's and vice versa, as well as the recent additional and ongoing grant and contract management required of PHMDC.
 - Functions:
 - Maintains complex accounting and financial control records. Prepares, analyzes, reviews and reconciles state revenue claiming reports. Prepares annual spreadsheets and year-end revenue and expenditure closing entries in cooperation with departmental management and accounting staff.
 - Assists in the development of department budget, preparing policy analyses and summaries as required. Completes substantive analytic studies and written reports, develops and maintains departmental reports as well as provides technical assistance to departmental staff as necessary.

- **IT Specialist**

- The IT needs of PHMDC are complex and are beyond PHMDC staff capacity to support. Similar to the City of Madison Water Utility and Dane County Human Services, this would be a position dedicated to and funded by PHMDC within City IT.
- Examples of responsibilities include:
 - Coordinate hardware, software, file access permissions, and technology needs for information management; Work may involve activity and resource planning, organizing and delegating tasks to members of an IT project team. Control time management, estimate costs, and aid in managing project risk
 - Work will range from proactively researching, gathering cost information, vendor quotes and recommend hardware and software based on current or new City standards; Oversee third-party software implementations: Evaluate products, define requirements, participate in RFP's, participate in contract negotiations, create project plans, and facilitate project management.
 - Gather PHMDC business needs and requirements and turn these goals into projects and detailed proposals to support PHMDC organizational effectiveness and meet PHMDC strategic priorities.
 - Maintain inventory of computers, phones, cell phones, multi-function devices, and other hardware, including tracking assignment of devices by staff and location. And all related duties.

City Violence Prevention

Project Name	Estimated Cost (ARPA Allocation)	Category	Brief Description/ Additional Comments	Initial Resolution or 2022 budget
PHMDC Violence Prevention Initiatives	\$ 1,200,000	Operating	Support violence prevention initiatives; coalition led by PHMDC will reconvene in late June to outline specific strategies	Both (\$160K in initial resolution)

- Currently funding to support initiatives in City of Madison using Madison ARPA allocation.

Ongoing COVID Response

- **Vaccination**
 - M-F vaccinations at PHMDC Clinic locations
 - Ongoing mobile vaccinations across county
- **Testing**
 - T/Th/S testing at South Madison clinic location
 - Created a network of 15 sites throughout county for ongoing free testing
- **Contact Tracing**
 - LTE COVID Response Specialists staffing contact tracing team
- **Surge Planning**
 - Cross-training active LTEs and Maxim contracted staff
 - Ability to bump up scheduled LTE and Maxim staff hours, if needed
 - Active contract with Maxim for contingency planning
 - Permanent staff reassigned to response only if no other option available

Active and Potential COVID-related PHMDC Revenue Streams

Funding Source	Funding Details	Funding Plans
FEMA PA Funding	<ul style="list-style-type: none"> \$6.8M awarded to PHMDC for AEC Mass Vaccination site and mobile clinics through 6/30. 100% Federal Cost Share for COVID-19 Vaccination efforts. Through September 2021 	<ul style="list-style-type: none"> Will submit amendment to extend program. No vaccination costs, other than budgeted employees, will hit PHMDC budget
Testing Pilot Program	<ul style="list-style-type: none"> \$2.2M in estimated reimbursements \$20/test reimbursement from DHS for each COVID-19 test administered Currently approved through September 2021 	<ul style="list-style-type: none"> Current testing footprint operating within the \$20/test amount
Epidemiology and Laboratory Capacity Grant	<ul style="list-style-type: none"> \$5.3M October 2020 – October 2022 	<ul style="list-style-type: none"> Spending must be tied to COVID response activities Will increase PHMDC fund balance
PHMDC ARPA	<ul style="list-style-type: none"> \$TBD 5/2021 – 12/2024 Testing, Contact Tracing, and Mitigation \$7.66 billion (Section 2501) to HHS for the public health workforce 	<ul style="list-style-type: none"> Support the creation of time-limited positions to address critical infrastructure needs.
Public Health Emergency Preparedness (PHEP)	<ul style="list-style-type: none"> \$TBD 	<ul style="list-style-type: none"> Support the creation of time-limited positions to address critical infrastructure needs.