#### **VARIANCE FEES**

MGO \$50.00 COMM \$490.00 Priority – Double above

## PETITION FOR VARIANCE APPLICATION

### City of Madison Building Inspection Division

215 Martin Luther King Jr. Blvd. Ste. 17 PO Box 2984 Madison, WI 53701-2984 (608) 266-4568

Priority – Double above		
Amount Paid		

Amount I ald		(000) 200-4300	
Name of Owner	Project Description	Agent, architect, or engineering firm	
Brandon Halverson	Additions (welcome center, fine arts and athletic) and interior renovations of existing	Eppstein Uhen Architects	
Company (if applies) Madison Metropolitan School District	building	No. & Street 309 West Johnson Street, Suite 202	
No. & Street 4711 Pflaum Road	Tenant name (if any) East High School	City, State, Zip Code Madison, WI 53703	
City, State, Zip Code Madison, WI 53718	Building Address	Phone 414.298.2240	
Phone 608-204-0807	2222 E. Washington Avenue	Name of Contact Person Jackie Michaels	
e-mail blhalverson@madison.k12.wi.us		e-mail jackiem@eua.com	
nonconforming conditions for	r your project.) s Above Grade Plane: The existing school buildi	mber and language. Also, indicate the ng (4-story, type IIB) is non-compliant at 4 stories. The	
	nnot be entirely satisfied because: y created to serve the existing top floor that is ali	ready in use.	
floor which enhances the occupation the district proposes to fully spring	ant's safety. In addition, to continue to in the sentence all new and existing areas in the sents in both new and existing areas of the sents in both new and existing areas of the sentence areas of	other means of egress for those on the top improve the safety of the building's occupants, school and upgrade the fire alarm system to the building. Please see the attached Exhibit	
Note: Please attach any pictures,	plans, or required position statements.		
Note: Petitioner must be the own petition unless a Power of Attorner BRANDON HALVERSON  Print name of owner	NY REQUIRED POSITION STA ner of the building. Tenants, agents, co ey is submitted with the Petition for Val	ontractors, attorneys, etc. may not sign the riance Application.  Ite as petitioner that I have read the foregoing	
Signature of owner		Subscribed and sworn to before me this date:	
Notary public		My commission expires:	

NOTE: ONLY VARIANCES FOR COMMERCIAL CODES ARE REQUIRED TO BE NOTARIZED.

#### **APPLICATION INSTRUCTIONS**

- 1. Fill in the owner's information section. It is important to have a complete address and phone number for communication between the applicant and the department.
- 2. Fill in the project description box. Explain what the building project is. (Basement alteration, second floor alteration, two-story addition, etc.)
- 3. If there is an agent working for the owner and the agent is a better contact for information regarding the variance, fill in the agent information area.
- 4. Answer the three questions.
  - 1. State the code and section number with a summary of what the code says. Also, indicate what the nonconforming conditions for the project are. (example: SPS 321.04 minimum stair width is 36 inches. We will have 34 inches of stair width.)
  - 2. State why the rule cannot be satisfied. (example: not structurally feasible)
  - 3. State what will be done to provide an equivalency to the code. These items should be things that relate to the item the variance is being sought for and exceed code requirements.
- 5. Print the Owner's name on the line indicating to do so.
- The owner of the property is required to sign where indicated. If the project is for a one or two family home the form is not required to be notarized. If the project is for a commercial building the form is required to be notarized.

#### **Variance Procedure**

- 1. Fill out the variance form.
- 2. If the variance is for a commercial building and is not for an accessibility code contact the fire department so they can fill out a fire department position statement.
- 3. Submit the application and fee to the building inspection department. Also, where applicable, submit the fire department position statement.
- 4. A field inspector may visit the site to verify existing conditions and the completeness of the application.
- 5. If there have previously been at least 5 variances for the same item approved, the variance may be approved on precedence. In this case the applicant will not have to attend a meeting of the building board and will be notified by letter that the variance is approved. The letter will be sent within 7 days after the scheduled meeting.
- 6. In all other cases the variance will be presented to the building board at a monthly meeting. 7 days before the meeting the supervisor will review the variance for approval to be put on the agenda. 5 days before the meeting the secretary will mail out the agenda to the Appeals Board members and to the applicants.
- 7. When a variance is heard by the board the applicant or agent must attend the meeting to answer questions.
- 8. The meeting minutes will be mailed within 7 days after the meeting.





# SOUTH ELEVATION - AREA D VARIANCE 1/8" = 1'-0"

