

# LANDMARKS COMMISSION APPLICATION

LC

Complete all sections of this application, making sure to note the requirements on the accompanying checklist (reverse).

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call (608) 266-4635*

City of Madison  
Planning Division  
215 Martin Luther King Jr Blvd, Ste 017  
PO Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



## 1. LOCATION

Project Address: \_\_\_\_\_ Aldermanic District: \_\_\_\_\_

## 2. PROJECT

Project Title/Description: \_\_\_\_\_

This is an application for: (check all that apply)

- ☐ **New Construction/Alteration/Addition in a Local Historic District or Designated Landmark (specify)\*\*:**
- ☐ Mansion Hill      ☐ Third Lake Ridge      ☐ First Settlement
- ☐ University Heights      ☐ Marquette Bungalows      ☐ Landmark
- ☐ **Land Division/Combination in a Local Historic District or to Designated Landmark Site (specify)\*\*:**
- ☐ Mansion Hill      ☐ Third Lake Ridge      ☐ First Settlement
- ☐ University Heights      ☐ Marquette Bungalows      ☐ Landmark
- ☐ **Demolition**
- ☐ **Alteration/Addition to a building adjacent to a Designated Landmark**
- ☐ **Variance from the Historic Preservation Ordinance (Chapter 41)**
- ☐ **Landmark Nomination/Rescission or Historic District Nomination/Amendment**  
(Please contact the Historic Preservation Planner for specific Submission Requirements.)
- ☐ **Other (specify):** Alteration to landscaping of landmark property

DPCED USE ONLY

Legistar #:

DATE STAMP

**RECEIVED**

**6/11/21  
1:33 pm**

Preliminary Zoning Review

Zoning Staff Initial:

Date:      /      /

## 3. APPLICANT

Applicant's Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner (if not applicant): \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

## 4. APPLICATION SUBMISSION REQUIREMENTS (see checklist on reverse)

All applications must be filed by 12:00 pm on the submission date with the Preservation Planner. Applications submitted after the submission date or incomplete applications will be postponed to the next scheduled filing time. Submission deadlines can be viewed here: [https://www.cityofmadison.com/dpced/planning/documents/LC\\_Meeting\\_Schedule\\_Dates.pdf](https://www.cityofmadison.com/dpced/planning/documents/LC_Meeting_Schedule_Dates.pdf)



# Madison Parks Division

210 Martin Luther King, Jr. Blvd., Room 104  
Madison, WI 53703  
608-266-4711 • [cityofmadison.com/parks](http://cityofmadison.com/parks)



June 11, 2021

Landmarks Commission  
City of Madison  
126 S. Hamilton St.  
Madison, WI 53701

## LETTER OF INTENT

### REQUEST OF CERTIFICATE OF APPROPRIATENESS – HOYT PARK TRAIL REALIGNMENT PROJECT

To whom it may concern,

This letter outlines a request for certificate of appropriateness for the proposed changes to the hiking trail network at Hoyt Park.

#### Property Location

Hoyt Park is a 22.63-acre community-level park located at 3902 Regent St. on Madison's near west side. This park features two reservable shelters, play equipment, a basketball court, hiking trails, and several historic features. Hoyt Park was nominated as a landmark site in 1995 and listed on the State and National Register of Historic Places in 2018. The park's development is central to the history of the Parks Division and includes numerous stone features which were constructed under the Civil Works Administration and Works Progress Administration.

#### Project Scope

The City of Madison Parks Division desires to realign a portion of the existing natural surface hiking trail network, which currently runs along the top of the bluff adjacent to DuRose Terrace. At certain points, the trail comes within less than a foot from the edge of the bluff. While fencing is in place to ensure the safety of park patrons, Parks staff are concerned about the proximity of foot traffic contributing to and exacerbating the natural erosion of the bluff.

After consulting the Friends of Hoyt Park volunteer group and park neighbors on DuRose Terrace, Parks staff propose relocating the trail away from the bluff. The new trail will be roughed in with a natural surface to match the remainder of the trail network, while the existing trail will be abandoned. Staff will lay native seed and erect blockades to prevent foot traffic while the existing trail reverts back to a more natural state.

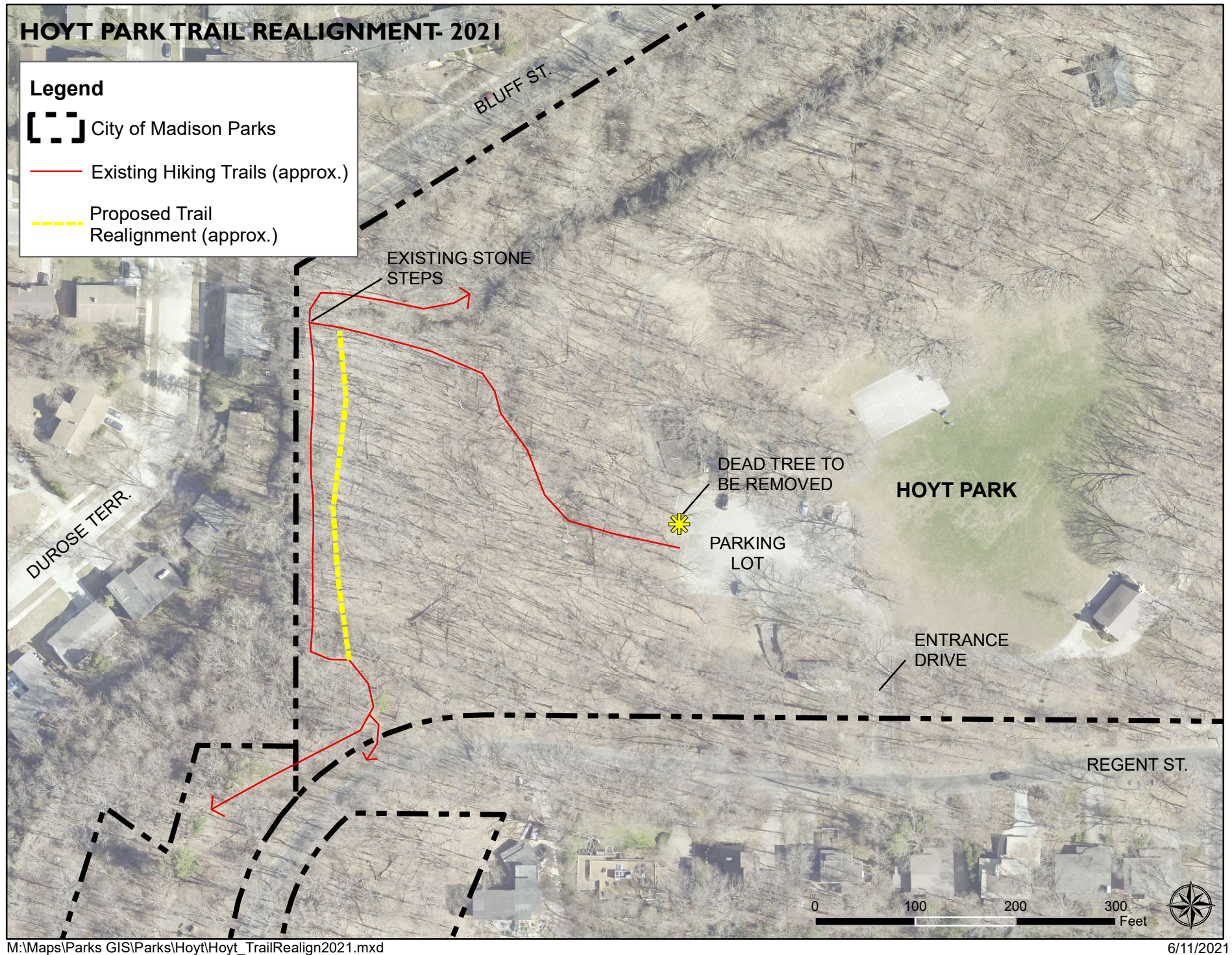
There is also a segment of old pavement, consisting of a mix of concrete and asphalt, on the existing trail. Its origins are unknown to current Parks staff. The grading of this pavement redirects stormwater over the edge of the bluff and down to a neighboring property on DuRose Terrace, thus staff are recommending its removal. This would require the use of small excavating equipment, similar to what has been used on the previous stair repair/renovation projects in Hoyt Park. Impact on surrounding vegetation is expected to be minimal.

Parks staff would also like permission to remove a dead oak tree that is located in close proximity to the parking lot, as this tree could become a safety hazard.

The work is anticipated to be completed in the summer of 2021 through spring of 2022. See the Attachments A and B for additional details.

Thank you,  
Sarah Close  
Park Planner  
City of Madison Parks







ATTACHMENT B  
HOYT TRAIL REALIGNMENT 2021



Existing trail, looking north.



Existing trail, looking north.





Existing trail with pavement to be removed, looking north.



Existing trail, looking west over bluff towards DuRose Terrace.





Existing trail, looking south.