2021 AVAILABLE BUDGET

Office of the Independent Monitor

Account	2021 Budget	YTD Expenses	Encumbrances	Available Budget	
51 - SALARIES					
51110 - PERMANENT WAGES	221,238	-	-	221,238	
51210 - HOURLY WAGES	-	-	-	-	
51310 - OVERTIME WAGES PERMANENT		<u>-</u>			
	221,238	-	-	221,238	
52 - BENEFITS					
52410 - HEALTH INSURANCE BENEFIT	22,209	-	-	22,209	
52510 - WI RETIREMENT SYSTEM	14,933	-	-	14,933	
52610 - FICA MEDICARE BENEFITS	16,789		-	16,789	
	53,931	-	-	53,931	
53 - SUPPLIES					
53110 - OFFICE SUPPLIES	-	-	-	-	
53155 - PROGRAM SUPPLIES	30,000	-	-	30,000	Office supplies, computers, phones, furnitu
53210 - WORK SUPPLIES	<u>-</u>	<u>-</u>	<u>-</u>		
	30,000	-	-	30,000	
54 - PURCHASED SERVICES					
54535 - MEMBERSHIPS	-	400	-	(400)	National Assoc. of Civilian Oversight of Law
54620 - LEGAL SERVICES	50,000	-	-	50,000	
54645 - CONSULTING SERVICES	-	113	25,000	(25,113)	Laptop support, Training for Civilian Oversi
54695 - PROGRAM SERVICES	29,600	8,175	-	21,425	Stipends through May
54810 - OTHER SERVICES AND EXPENSES	66,000			66,000	Office space, utilities, staff training
	145,600	8,688	25,000	111,913	
Grand Total	450,769	8,688	25,000	417,082	

2022 COST TO CONTINUE BUDGET

Office of the Independent Monitor

Account	2022 Budget	
51 - SALARIES		•
51110 - PERMANENT WAGES	225,687	
51111 - SALARY SAVINGS	(4,514)	
51210 - HOURLY WAGES	-	
51310 - OVERTIME WAGES PERMANENT		
	221,173	
52 - BENEFITS		
52410 - HEALTH INSURANCE BENEFIT	22,209	
52510 - WI RETIREMENT SYSTEM	15,234	
52610 - FICA MEDICARE BENEFITS	17,130	
	54,573	
53 - SUPPLIES		
53110 - OFFICE SUPPLIES	-	
53155 - PROGRAM SUPPLIES	30,000	Office supplies, comp
53210 - WORK SUPPLIES		
	30,000	
54 - PURCHASED SERVICES		
54620 - LEGAL SERVICES	50,000	
54695 - PROGRAM SERVICES	29,600	Stipends
54810 - OTHER SERVICES AND EXPENSES	66,000	Office space, utilities
	145,600	
Grand Total	451,346	

BUDGET MATERIALS



2022 Operating Budget

- Operating budget service proposals are due by COB on Friday, July 9.
- · Agencies must submit one form for each service.
- NEW FOR 2022: Agencies can revise their 2021 forms instead of creating new service proposals for every services. To revise an existing form, click here and navigate to the agency and service.
- To begin a new budget form click here: Service Budget Proposal. Hit "Submit" to save forms in progress or complete.

Operating Budget Materials:

- Mayor's Message
- Budget Instructions
- Kickoff Presentation

- Position Allocation Change Request Form
- Position Allocation Report
- Transmittal Memo Template

- Budget Projection Cube
- Imagine Madison Citywide Elements & Strategies
- Budget Analyst Assignments

BUDGET DELIVERABLES

Transmittal Memo

- Purpose: Memo drafted from Agency Head to Finance Director outlining overall goals & priorities for 2022
- Submission Method: Sharepoint-Upload to Agency Materials Folder
- •Format: Should be completed using the provided template

Service Proposals

- Purpose: Explain the operational impacts of the changes proposed in your line item budget
- Submission Method: Sharepoint-1 Proposal/Service
- Format: Sharepoint Service Proposal Form

Line Item Budget

- Purpose: Show the agency's plan for where (SERVICE) and how (MAJOR-OBJECT) the budget will be spent in 2022
- Submission Method: MUNIS Central Budget

No 5% cut plan required.

2022 BUDGET TIMELINE

Budget Timeline

See below for key dates in the 2022 Operating Budget planning process.

