

# STREET USE PERMIT APPLICATION

## EVENT INFORMATION

Name of Event: Resident Move in Days

Event Organizer/Sponsor: The James

Is Organizer/Sponsor a 501(c)3 non-profit agency? ☐ Yes ☒ No

**MANDATORY: State Sales Tax Exemption Number:** ES#: N/A

**OPTIONAL: Federal Tax Exempt Number:** \_\_\_\_\_

Address: 432 West Gorham Street

City/State/Zip: Madison, WI 53703

Primary Contact: Olivia McElhatton Work Phone: 608-298-5222

Email: omcelhatton@americancampus.com Phone During Event: 262-349-5157

Website: www.livethejames.com FAX: N/A

Secondary Contact: Jordan O'Brien Work Phone: 608-298-5222

Email: jobrien@americancampus.com Phone During Event: 585-406-7209

Annual Event? ☒ Yes ☐ No

Charitable Event? ☐ Yes ☒ No

If Yes, Name of charity to receive donations: \_\_\_\_\_

Estimated Attendance: 700 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification? (not allowed after 11 p.m.): ☐ Yes ☐ No

Hours: 8:00 AM to 7:00 PM

## EVENT CATEGORY

☐ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☒ Parking (i.e., bagging meters)

☒ Other: New Resident Move In Days

## LOCATION REQUESTED

☐ Capitol Square (note specific blocks below) ☐ State St. Mall/800 State Street

☐ 30 on the Square (aka top of 100 block of State Street) ☒ Other (specific blocks/streets requested below)

Street Names and Block Numbers: 432 West Gorham Street, University Gilman through the Broome and Gilman corner.

## EVENT DATE(S)/SCHEDULE

Date(s) of Event: August 27<sup>th</sup>, 2021 – August 29<sup>th</sup>, 2021 Event Start and End Times: 8:00 AM-7:00 PM

Rain Date (if any): None Set-Up Start Time: 8:00 AM

Take-Down Start Time and End Times: 7:00 PM

TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event? ☐ Yes ☒ No

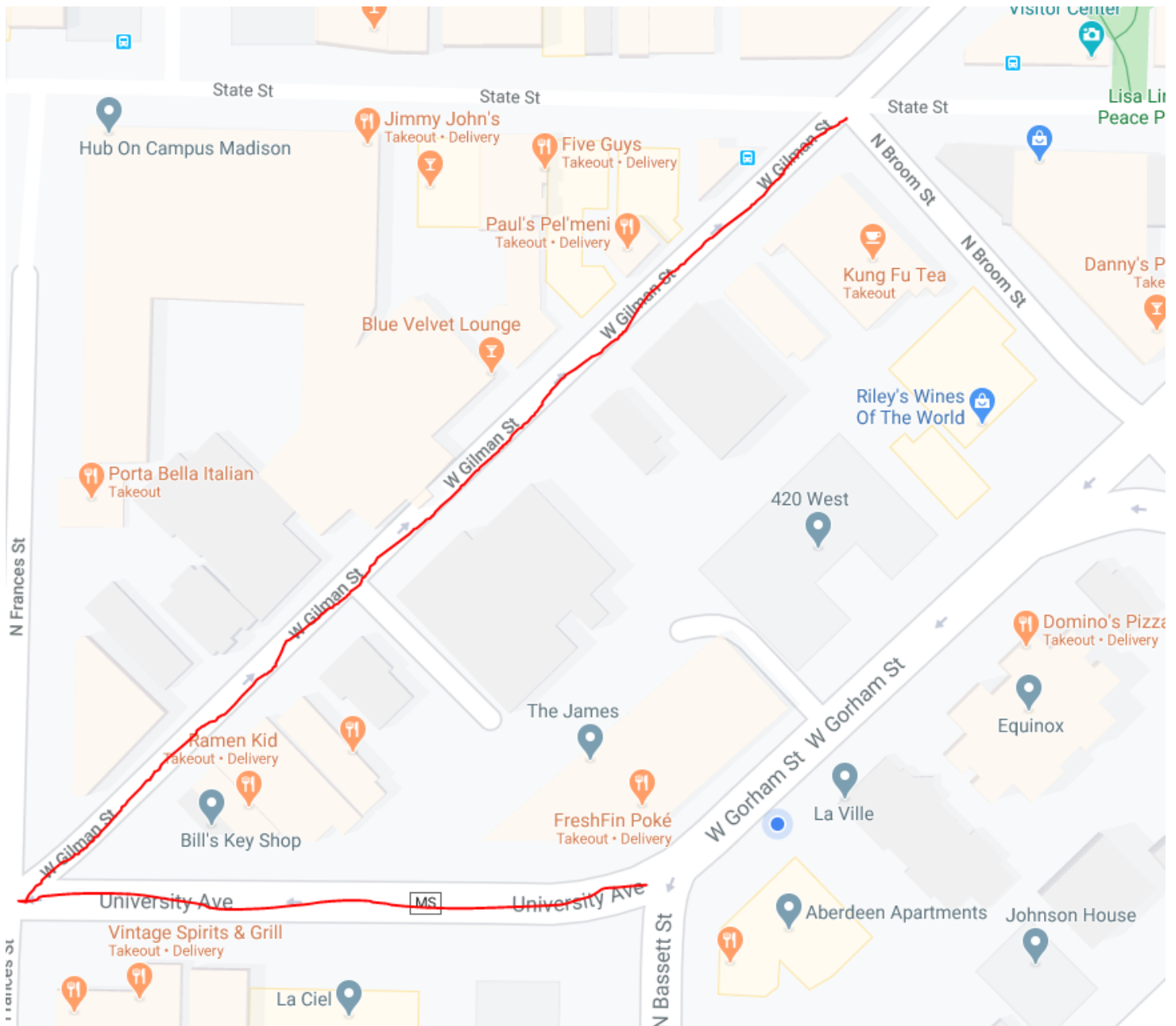
If class B license is denied, will the event(s) occur? ☐ Yes ☐ No

\_\_\_\_\_ By initialing, I/we waive the 21-day decision requirement.

## APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature Olivia McElhatton Date June 2<sup>nd</sup>, 2021



The red line represents the streets requested for closure.