

Streatery Extension of Premises

Fee: Waived

Class A: ☐ Beer, ☐ Liquor, ☐ Cider
Class B: ☐ Beer, ☐ Liquor,
☐ Class C Wine

City of Madison Clerk
210 MLK Jr Blvd, Room 103
Madison, WI 53703
licensing@cityofmadison.com
608-266-4601

(Agenda Item Number)

(Legistar file number)

71227-77751

(License number)

13

(Alder District #)

205

(Police Sector)

Office Use Only

Streatery extension of premises is available for existing licensed premises only. Extensions will not be granted for vertical drinking or beer garden additions. Application must be submitted to the Clerk's office. Staff will review the application and if it is complete and approved by Zoning and/or the street vending coordinator, provisionally approve and forward to the Alcohol License Review Committee for final approval recommendation. Any licensed establishment applying to extend their premises onto City property must provide a certificate of insurance for liquor liability including a separate additional insured endorsement naming the City of Madison with this application.

Are you requesting this temporary extension of licensed premises, in compliance with Emergency Order Resolution Legistar #60695 (Madison Streatery Program), adopted by the Common Council on June 16, 2020?: ☒ Yes ☐ No

Required detailed floor plans of extension area **included**: ☒ Yes

Required approval of expanded eating area obtained from Street Vending Coordinator or Zoning Administrator **included**: ☒ Yes, date approved: July 21, 2020

Street Occupancy Permit obtained from Traffic Engineering: ☐ Yes ☐ No ☒ N/A

Does lease/deed cover area request for temporary extension?: ☒ Yes ☐ No

If no, **must attach** letter from landlord or property owner authorizing use of the property.

Licensed Premises Information

This application modifies existing alcohol license number: 71227-77751

Business dba Name: Brasserie V

Licensed Address: 1923 Monroe St

Liquor/Beer Agent Name: MATTHEW L VAN NEST

15 % Alcohol, 85 % Food, % Other

Alder, District #: Police Sector: Midtown

Corporate Information

Business Legal Name (as on WI State Sellers Permit): VAN NEST ENTERPRISES

Business Mailing Address: 1923 Monroe St Madison WI 53705

Business Contact Name, Position: Alex Soglin, manager

Business Phone: 608 255 8500

Business Email: ar.soglin@gmail.com

-Continue on Back-

Extension Details

Current Capacity (indoor): 99

Current Capacity (outdoor): 8 (sidewalk
cage)

Proposed Capacity (outdoor): 38 (back lot)

Description of Proposed Changes: We are turning our parking
lot into a dining area, 8 seats out
front, 30 out back for a total of 38 seats
We are not seating inside

Signature

[Signature] 7/22/2020
Authorized Signature of Agent or Establishment Owner Date

Clerk's Office checklist for complete applications

- ☐ Floor Plans
- ☐ Copy of approval from Street Vending/Zoning
- ☐ Copy of Street Occupancy Permit included *if applicable*
- ☐ Letter from landlord/property owner authorizing temporary extension of lease area *if applicable*
- ☐ Certificate of Insurance for liquor liability with City of Madison named *if extending on city property*

Upon Application Submission, the Clerk's Office issued to the application:

- ☐ Orange sign ☐ Orange business card
- ☐ "License Renewals & Changes" brochure with next steps issued



City of Madison Site Plan Verification

PROJECT: LNDSPR-2020-00099

Address: 1923 Monroe ST

Current Revision #: 0

Submitted by: Brasserie V

Contact: Alexandra Soglin
(608) 770-1057
arsoglin@gmail.com

Project Type: Permitted Use Site Plan Review

Description: Temporary Outdoor Seating for Restaurant-tavern, valid until October 25, 2020

Status: Approved

Revision History: 0

Review	Status	Reviewer	Reviewed
Fire Review	Approved	<u>William Sullivan</u>	Jul 17 2020
Traffic Engineering Review	Approved	<u>Timothy Stella</u>	Jul 17 2020
Zoning Review	Approved	<u>Matthew Tucker</u>	Jul 21 2020

TRAFFIC ENGINEERING

Supplement Accepted

Comment Date: 07/10/2020

Email a revised electronic copy of the site plan, .pdf preferred, to Tim Stella - tstella@cityofmadison.com

Supplement Accepted

Comment Date: 07/10/2020

Applicant shall show and note on the plan the type of fence/barrier around the seating area and any entrances/exits.

Supplement Accepted

Comment Date: 07/10/2020

Applicant shall place either type 3 reflective barricades, reflective barrels/drums or jersey barriers 36" min height to secure the seating area and show and note this on the plan.



City of Madison Building Inspection Division
215 Martin Luther King Jr Blvd, Suite 017 PO Box 2984 Madison, WI 53701-2984
608.266.4551 <http://www.cityofmadison.com/dpced/bi/>

Temporary Outdoor Seating Application

BE SURE TO INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

- ✓ Site Plan showing location of outdoor seating. If you do not have a site plan, please email Zoning@cityofmadison.com to request a PDF copy.
- ✓ Property owner's approval

OFFICE USE ONLY

Permit Number: LND SPR-2020-00099
Application Date 7-9-20
Issued Date 7-21-20
Approved by mw
Zoning District TSS

Location Address 1923 MONROE ST MADISON WI 53708
Business Name Brasserie V
Contact Person Alexandra Saglin
Telephone 608 770 1057 Email arsoglin@gmail.com

Which of the following best describes the Use?

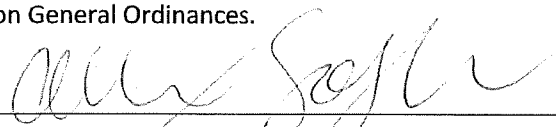
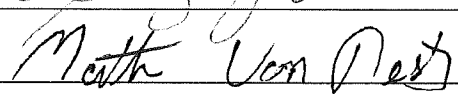
- ☐ Brewpub ☐ Coffee shop or Tea House ☐ Restaurant (You do **NOT** have an alcohol license)
☐ Tavern ☐ Tasting Room for Brewery, Distillery, or Winery ☐ Nightclub
☐ Restaurant-nightclub (You have an entertainment license) ☒ Restaurant-tavern (You have an alcohol license)

Do you have an existing outdoor seating Conditional Use approval? ☐ Yes ☒ No

Do you have an existing liquor license? ☒ Yes ☐ No

Your capacity limit set by Building Inspections: 99

I understand the temporary outdoor eating area requirements as listed on the following page and understand once this application is approved, it is only valid until **October 25, 2020**. Any violations of the temporary accessory outdoor eating area approved by the Zoning Administrator shall be enforceable by the Zoning Administrator as ordinance violations under Chapter 28, Madison General Ordinances.

Applicant signature:  Date: 7/2/20
Property Owner's signature*:  Date: 7/2/20

* Or attached separate letter of approval from property owner

*** Please see following page for temporary outdoor seating requirements and Site Plan requirements ***

PARKING FACILITY APPROVAL

ADDRESS 1923 Monroe St

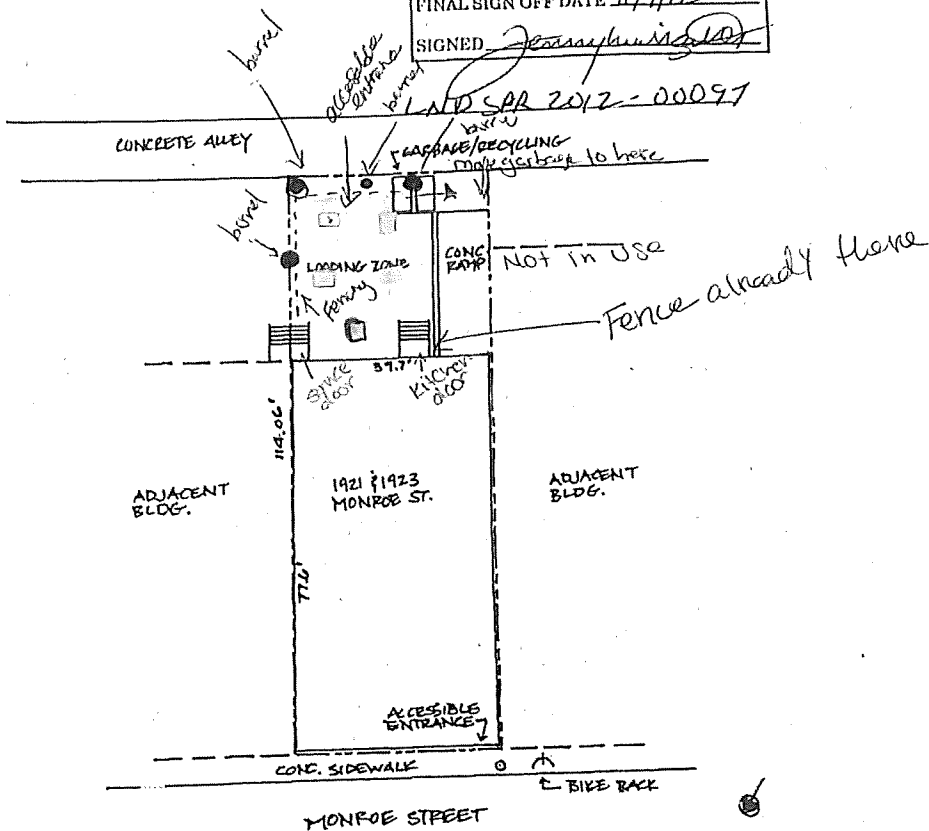
DATE SUBMITTED 11/7/12

ORIGINAL REVISION# Supp

FINAL SIGN OFF DATE 11/7/12

SIGNED Jessamyn [Signature]

LAND SPR 2012 - 00097



BRASSERIE V SITE PLAN
1" = 20'

15" = 3'
3" = 6'

5, 5x3
Tables
with movable
umbrellas
that are
stand alone

AMY
11.01.12

Zoning

Fencing is made from
wooden pallets

Temporary Outdoor Seating Requirements

All temporary outdoor eating areas approved through this review are subject to the following requirements:

1. Hours of Operation
 - New Outdoor Eating Areas must close by 10pm Sunday – Thursday, and by 11pm on Friday and Saturday.
 - Expanded existing Outdoor Eating Areas: Hours shall be set as provided in existing Conditional Use approval.
2. No outdoor amplified sound in new or expanded outdoor seating areas.
3. Additional Exterior lighting required for any seating areas operating after dusk shall comply with Code requirements. Light levels are to be the same or equal to parking lot requirements. If new wiring is required to power the lights, an electrical permit is required. Use of extension cords is not permissible.
4. The Zoning Administrator, Traffic Engineer, and City of Madison Fire Department shall approve any outdoor seating under this order.
5. The site must be operated in conformance with all City of Madison Fire requirements for building accessibility, and regulations from Public Health Madison & Dane County.
6. Tables, chairs, barricades, and fencing shall be safely secured on site when not in use.
7. If alcohol is served, signs shall be displayed for patrons stating that alcohol must stay within the seating area.
8. Under no circumstances do approvals for new or expanded outdoor eating areas allow for the creating of a “beer garden” or other social gathering space for patrons to stand and congregate to drink for any purpose.
9. All new or expanded outdoor eating areas shall post a sign with language provided by the City directed outward from the seating area to inform the public of the temporary approval.
10. **This temporary approval shall expire on October 25th, 2020.**

More information and guidelines for the Streatery Restaurant Recovery Program can be found [here](#).

Site Plan Review Requirements

The site plans shall be drawn to scale and shall accurately reflect the location and layout for the temporary facility. Temporary outdoor eating areas may be located in parking spaces or other paved areas on the zoning lot immediately adjacent to the tenant space, and must be designed to be accessible for persons with disabilities. The amount of parking replaced with seating will be approved on a case by case basis. Under no circumstance may the combined indoor and proposed outdoor seating exceed maximum capacity of persons, as established by the Building Inspection Division.

The site plan shall identify the tenant space and layout of the outdoor seating located on the site. Seating areas in parking lots shall be located behind traffic barriers, such as cones, type 3 barricades, portable fencing, etc., which shall be identified on the site plan. Seating areas for establishments with liquor licenses must secure the seating area with “light fencing”. Seating areas may not impede any vision triangles or accessible routes. If tents will be used, show location and dimensions of tents on the site plan. Additionally, no parking for disabled persons may be repurposed for outdoor eating areas, unless those spaces are relocated elsewhere on the property, which will need to be shown on the site plan, to confirm the location and width meets code requirements.

No permanent structures may be erected under this temporary approval. Tents that are 10 feet by 10 feet in size or smaller may be erected in parking spaces to provide shade for the dining area. The City of Madison Fire Department requirements are listed under “Madison General Ordinance (MGO) 29.355 - Use of Tents for Merchandising and Display; Wisconsin Administrative Code Chapter COMM 62; and 14, International Fire Code Chapter 24.” If you have any questions regarding the above requirements telephone the Fire Prevention Division at 266-4420. [Link to requirements.](#)

If you do not have a site plan of your lot, please email Zoning@cityofmadison.com to request a PDF copy.

The completed application, property owner approval letter, and site plan are to be emailed to Zoning@cityofmadison.com for agencies review. Any questions regarding this temporary outdoor seating application can be sent to Zoning@cityofmadison.com.



BRASS-2

OP ID: MDC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hausmann-Johnson Insurance Inc 740 Regent St., PO Box 259408 Madison, WI 53725-9408 Matt Cleveland	608-257-3795	CONTACT NAME: Hausmann-Johnson Insurance PHONE (A/C, No, Ext): 608-257-3795 FAX (A/C, No): 608-257-4324 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Society Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 15261
INSURED Brasserie V Van Nest Enterprises, LLC 1923 Monroe St Madison, WI 53711			

COVERAGES

CERTIFICATE NUMBER: 2020

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		BP16010594	05/01/2020	05/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BP16010594	05/01/2020	05/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 0			UM16010585	05/01/2020	05/01/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC20013805	05/01/2020	05/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Sidewalk Cafe Permit - 1923 Monroe Street.
The City of Madison is listed as an additional insured with respect to commercial general liability.

CERTIFICATE HOLDER

CANCELLATION

CITYMA1 City of Madison ATTN: Risk Management 210 Martin Luther King Jr Blvd Madison, WI 53703	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ACORD 25 (2016/03)

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