



# City of Madison

City of Madison  
Madison, WI 53703  
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## Master

**File Number: 64637**

**File ID:** 64637

**File Type:** Resolution

**Status:** Items Referred

**Version:** 1

**Reference:**

**Controlling Body:** FINANCE  
COMMITTEE

**File Created Date :** 03/10/2021

**File Name:** Amending the 2020 Capital Budget to transfer \$170,000 of existing borrowing authority between major program for Wayfinding Signage and major program for the Monona Terrace/John Nolen Drive Lighting Study project.

**Final Action:**

**Title:** Amending the 2020 Capital Budget to transfer \$170,000 of existing borrowing authority between major program for Wayfinding Signage and major program for the Monona Terrace/John Nolen Drive Lighting Study project, and authorizing the Mayor and City Clerk to enter into a competitively-selected contract for Purchase of Services (Engineering) with KL Engineering to provide professional traffic engineering consultant design services for the Monona Terrace/John Nolen Drive Lighting Study project.

**Notes:** TE Contact: Graham Heitz

**CC Agenda Date:** 03/16/2021

**Sponsors:** Michael E. Verveer and Satya V. Rhodes-Conway

**Effective Date:**

**Attachments:** 8974\_evaluation\_report.pdf, RFP 8974.pdf, Addendum 1.pdf, Addendum 2.pdf

**Enactment Number:**

**Author:** Yang Tao, P.E. PhD

**Hearing Date:**

**Entered by:** pmcguigan@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Traffic Engineering Division	03/10/2021	Referred for Introduction				
	<b>Action Text:</b>	This Resolution was Referred for Introduction					
	<b>Notes:</b>	Finance Committee (4/5/21), Board of Public Works (3/31/21)					
1	COMMON COUNCIL	03/16/2021	Referred	FINANCE COMMITTEE		04/05/2021	
	<b>Action Text:</b>	This Resolution was Referred to the FINANCE COMMITTEE					
	<b>Notes:</b>	Additional referral to Board of Public Works, Transportation Commission					
1	FINANCE COMMITTEE	03/16/2021	Referred	BOARD OF PUBLIC WORKS			
	<b>Action Text:</b>	This Resolution was Referred to the BOARD OF PUBLIC WORKS					
	<b>Notes:</b>						

1	FINANCE COMMITTEE	03/16/2021	Referred	TRANSPORTATIO N COMMISSION	04/14/2021	
	<b>Action Text:</b>	This Resolution was Referred to the TRANSPORTATION COMMISSION				
	<b>Notes:</b>					
1	BOARD OF PUBLIC WORKS	03/31/2021	Return to Lead with the Recommendation for Approval	FINANCE COMMITTEE	04/05/2021	Pass
	<b>Action Text:</b>	Graham Heitz, Traffic Engineering, presented details. A motion was made by Branson, seconded by Adams, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.				
	<b>Notes:</b>					
1	FINANCE COMMITTEE	04/05/2021	Refer			Pass
	<b>Action Text:</b>	A motion was made by Carter, seconded by Bidar, to Refer to the TRANSPORTATION COMMISSION. The motion passed by voice vote/other.				
1	TRANSPORTATION COMMISSION	04/14/2021	Return to Lead with the Recommendation for Approval	FINANCE COMMITTEE	04/26/2021	
	<b>Action Text:</b>	City Traffic Engineer Yang Tao provided verbal reports and was available for questions. Bremer moved to Return to Lead with the Recommendation for Approval, seconded by Kliems. With no further discussion, the motion passed by voice vote/other.				
	<b>Notes:</b>					
1	FINANCE COMMITTEE	04/26/2021				

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### Text of Legislative File 64637

#### Fiscal Note

The proposed resolution authorizes a contract to conduct a feasibility study for improved lighting under Monona Terrace on John Nolen Drive. The contract cost is not to exceed \$215,500. Traffic Engineering's 2020 capital budget included \$75,000 in general obligation borrowing for the Monona Terrace/John Nolen Drive lighting study.

To fund the remaining costs, the proposed resolution transfers existing authority from Traffic Engineering's Wayfinding Signage project, which received \$250,000 in general obligation borrowing authority in 2016. To date, only \$3,000 of this authority has been utilized. This resolution transfers \$170,000 in budget authority from the Wayfinding Signage capital project to the Monona Terrace/John Nolen Drive Lighting Study project. The total budget for the Monona Terrace/John Nolan Drive Lighting Study project will be \$245,000 (\$75,000 of existing 2020 borrowing authority and \$170,000 in borrowing authority transferred from the 2016 appropriation for signage).

#### Title

Amending the 2020 Capital Budget to transfer \$170,000 of existing borrowing authority between major program for Wayfinding Signage and major program for the Monona Terrace/John Nolen Drive Lighting Study project, and authorizing the Mayor and City Clerk to enter into a competitively-selected contract for Purchase of Services (Engineering) with KL Engineering to provide professional traffic engineering consultant design services for the Monona Terrace/John Nolen Drive Lighting Study project.

#### Body

WHEREAS, the 2020 Capital Budget includes funding for engineering consultant design services to conduct a feasibility study analyzing the costs and design to improve lighting under

Monona Terrace on John Nolen Drive; and

WHEREAS, the proposed Capital Budget amendment transfers existing budget authority from the Wayfinding Signage project into the Monona Terrace/John Nolen Drive Lighting Study project to provide adequate funding for engineering consultant design services for the completion of the project; and

WHEREAS, the Traffic Engineering Division has determined it can complete Wayfinding Signage efforts using existing staff resources and not outsource this work, as well as reducing the scope the project by using existing structures for signage when possible; and

WHEREAS, the Traffic Engineering Division conducted a Request for Proposals with the Purchasing Division to issue RFP No. 8974-0-2020-BG to solicit proposals for such services, and received two (2) proposals; and

WHEREAS, an evaluation team consisting of Purchasing and relevant Department staff conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, skill, equipment, past performance, and references; interviewed finalists and KL Engineering, Inc. was selected through this process; and

WHEREAS, to complete the consulting work, a Purchase of Services contract is required, and KL Engineering, Inc. proposed a contract price not to exceed \$215,500 to perform a study and prepare a report and accomplish all of the other deliverables required by RFP No. 8974-0-2020-BG; and

WHEREAS, under MGO 4.26(3)(e), service contracts of more than one year that average more than \$100,000 per year in cost require Common Council approval and signature by the Mayor and City Clerk;

NOW, THEREFORE, BE IT RESOLVED, the 2020 Capital Budget is amended to transfer \$170,000 of existing borrowing authority between major program for Wayfinding Signage and major program for the Monona Terrace/John Nolen Drive Lighting Study project;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to sign a contract with KL Engineering, Inc. for the purposes and at the price described above.