



Department of Planning & Community & Economic Development

Planning Division

Heather Stouder, Director

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May 6, 2021

Joe Thompson
University Heights Condo Association
311 Forest St, Unit 2E
Madison, WI 53726

Re: Certificate of Appropriateness for 311 Forest Street

At its meeting on May 3, 2021, the Landmarks Commission reviewed, in accordance with the provisions of the Historic Preservation Ordinance, your plans to alter the exterior of the structure located at 311 Forest Street in the University Heights historic district. The Commission approved a Certificate of Appropriateness to remove the faux stucco and half-timbering and install siding with the following conditions as approved by staff:

- Installation of smooth-surfaced clapboard siding, with no more than a 6" reveal, on the 2nd and 3rd stories, and into the gable ends, all trim to be smooth-surfaced boards.
- Installation of faux stucco panels on chimneys, covered with smooth-surfaced trim boards to mimic stucco and half-timbering appearance.

This letter will serve as the "Certificate of Appropriateness" for the project described above. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, 215 Martin Luther King Jr Blvd, Suite 017.

Please note that any scope of work or design changes from the alterations approved herein must receive approval by the Landmarks Commission, or staff designee, prior to commencing with the work. This Certificate is valid for 24 months from the date of issuance.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$500 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Chapter 41, Historic Preservation Ordinance).

Please contact me at 608-266-6552 or landmarkscommission@cityofmadison.com with any questions.

Sincerely,

Heather L. Bailey, Ph.D.
Preservation Planner
City of Madison Planning Division

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cc: City preservation property file