



Department of Public Works  
**Engineering Division**  
Robert F. Phillips, P.E., City Engineer

City-County Building, Room 115  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
Phone: (608) 266-4751  
Fax: (608) 264-9275  
[engineering@cityofmadison.com](mailto:engineering@cityofmadison.com)  
[www.cityofmadison.com/engineering](http://www.cityofmadison.com/engineering)

Parcel Number: 0809-362-0121-1  
Situs Address: 1322 Forster Dr  
COATES, MARK R  
5876 POND RD  
MADISON, WI 53704-6271

**Deputy City Engineer**  
Gregory T. Fries, P.E.

**Deputy Division Manager**  
Kathleen M. Cryan

**Principal Engineer 2**  
John S. Fahrney, P.E.  
Christopher J. Petykowski, P.E.  
Janet Schmidt, P.E.

**Principal Engineer 1**  
Christina M. Bachmann, P.E.  
Mark D. Moder, P.E.  
James M. Wolfe, P.E.

**Facilities & Sustainability**  
Bryan Cooper, Principal Architect

**Mapping Section Manager**  
Eric T. Pederson, P.S.

**Financial Manager**  
Steven B. Danner-Rivers

April 8, 2021

**To: Property Owners along Forster Drive**

**Re: Proposed Street Project & Public Hearing**

The City of Madison is proposing to resurface Forster Drive in 2021. Enclosed with this letter is a fact sheet with some details on the proposed project, which includes a map of the proposed project limits. Also enclosed is a notification for the Public Hearing before the Board of Public Works. The date, time and location of the public hearing can be found on the notification.

This project will involve special assessments to the owners of property adjacent to the project. The property owners will be assessed for various items included with this proposed project, and the costs of some of those items are assessed entirely to the owner. A table detailing the City's standard assessment policy for the items of work is included on the fact sheet.

Also enclosed is a Schedule of Assessments, which shows the estimated costs for each property adjacent to the project. After the work is complete, a final assessment will be calculated based on bid prices and work actually performed. The final assessment, which will be billed after the completion of the project, is payable in one lump sum or over a period of 8 years, with 2% interest charged on the unpaid balance.

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact the Project Engineer. This includes requests relating to the Public Hearing and also requests relating to the actual operations of construction. A list of contacts for this project can be found on the enclosed fact sheet.

Sincerely,

Robert F. Phillips, P.E.  
City Engineer

RFP:sms  
Cc by email:

Ald. Abbas, Ald. District 12  
Ald. Myadze, District 18  
Yang Tao, Traffic Engineering  
Jeremy Nash, Traffic Eng.  
Marla Eddy, City Forestry  
Tim Sobota, Madison Metro Transit  
Ed Ruckriegel, Fire Department  
Cindy Mierow, Police Department  
Dane County 911  
Jason Fenske, Badger Bus Lines, [jasonf@badgerbus.com](mailto:jasonf@badgerbus.com)  
Mick Howan, School District Transportation, [mjhowan@madison.k12.wi.us](mailto:mjhowan@madison.k12.wi.us)  
Jeff Fedler, Madison School District Transportation Coordinator, [jfedler@madison.k12.wi.us](mailto:jfedler@madison.k12.wi.us)

Steve Schultz, Streets Division  
Christy Bachmann, City Engineering  
Janet Schmidt, City Engineering  
Lauren Striegl, City Engineering  
Aaron Leair, City Forestry

**NOTICE OF PUBLIC HEARING  
BEFORE THE BOARD OF PUBLIC WORKS  
FOR  
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS  
FOR  
PUBLIC WORKS IMPROVEMENTS  
MADISON, WISCONSIN**

**PART I**

The Common Council of the City of Madison, Wisconsin, having heretofore decided that it is expedient and necessary that the improvements as listed in Part II hereof be improved at the expense of the property thereby on which would be conferred some special benefit.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City Engineer has prepared plans, specifications, a proposed schedule of assessments, and an estimate of the entire costs of the improvement for each of the districts listed in Part II hereof, and;

That the plans, specifications, a proposed schedule of assessments, and an estimate of the entire cost of the improvements listed hereto are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd. and will so continue to be for ten (10) working days from the first published date of this notice, (please email Board of Public Works, [boardofpublicworks@cityofmadison.com](mailto:boardofpublicworks@cityofmadison.com)) and;

That on **WEDNESDAY, APRIL 21, 2021 AT 5:30 P.M.**, the Board of Public Works will be held remotely and the public can attend using a laptop or call in by phone. If you would like instruction on how to participate, please email [boardofpublicworks@cityofmadison.com](mailto:boardofpublicworks@cityofmadison.com). The Board will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

**That special assessments may be paid over an eight (8) year period, with the owner paying 1/8 of the principal each year plus two (2%) percent interest on the unpaid balance, as determined by the Board of Public Works.**

That if the total assessment is paid in full before October 31st in the year that the billing is made, irrespective of project completion, then no interest shall be charged.

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at [engineering@cityofmadison.com](mailto:engineering@cityofmadison.com). Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

**PART II**

**HOOKER AVENUE, SHERIDAN DRIVE, STEENSLAND DRIVE RESURFACING ASSESSMENT DISTRICT – 2021**  
**FORSTER DRIVE RESURFACING ASSESSMENT DISTRICT – 2021**  
**DEARHOLT ROAD ASSESSMENT DISTRICT - 2021**  
**HELENA STREET, JENIFER STREET, AND RUSSELL STREET ASSESSMENT DISTRICT – 2021**

By Order of the Board of Public Works  
Madison, Wisconsin

PUB: WSJ APRIL 9, 2021



Department of Public Works  
**Engineering Division**

**Fact and Details Sheet:  
 PROPOSED FORSTER  
 STREET PROJECT**

**PROJECT CONTACTS**

- » **Project Manager:** Steve Sonntag  
 (608) 267-1997, [ssonntag@cityofmadison.com](mailto:ssonntag@cityofmadison.com)
- » **Storm and Sanitary:** Lauren Striegl  
 (608) 266-4094, [lstriegl@cityofmadison.com](mailto:lstriegl@cityofmadison.com)
- » **Traffic:** Jeremy Nash  
 (608) 266-6585, [jnash@cityofmadison.com](mailto:jnash@cityofmadison.com)
- » **Construction:** John Fahrney  
 (608) 266-9091, [jfahrney@cityofmadison.com](mailto:jfahrney@cityofmadison.com)
- » **Forestry:** Marla Eddy  
 (608) 266-4450, [meddy@cityofmadison.com](mailto:meddy@cityofmadison.com)

**Project Details – Proposed Work**

**Street:** The City will remove and replace the asphalt pavement on Forster Drive. Curb and gutter, sidewalk and driveways will be replaced on an as needed basis.

**Sanitary Sewer:** The City will replace existing mains from the intersection of Troy Dr. and Forster Dr., south along Forster to the bend (1956). In the area of main replacement, in most cases, the City will replace laterals from the main to the property line. In limited cases (i.e. where the existing lateral is cast iron, appears to be in good condition upon inspection, and runs under a tree) the lateral will only be replaced to the back of curb. In those cases, the resident will not be assessed for the additional footage of replacement that is not completed. If you would like a full lateral replacement to the property line in cases such as this please, contact the Sanitary Sewer Contact listed at right. Backflow preventers will be installed with lateral replacements (assessable). If you wish to not have a backflow preventer installed, please contact the project manager.

**Storm Sewer:** New storm sewer installation and upgrades. Connections of private storm sewer will be completed per City standards (assessable). The City will extend storm sewer and place inlets with storm laterals along the project to allow property owners to connect private drainage or sump pumps. Connection points will be placed behind the sidewalk or at the property lines and then plugged.

**Water Main:** No work proposed

**Bus Pad:** There is not a bus route along these streets. No bus pads are proposed at this time.

**Terrace Areas:** All existing concrete terrace walkways will be replaced as needed with the project (*assessable*), unless the property owner requests that they be removed. The terrace area and public right-of-way will likely be disturbed during the project. Owners must remove any plantings, structures or special landscaping features from the terrace area and public right-of-way, prior to the start of construction, including raised planting beds, stone landscaping, retaining walls, railings, pavers, planters, etc. If left in place, these items will be removed by the contractor. The contractor will not replace these items following completion of the project.

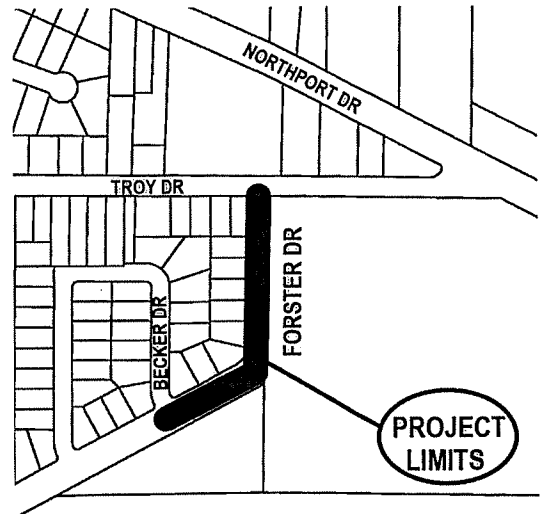
**Trees:** There are not any trees scheduled for removal at this time. City Forestry will prune the trees within the project limits that will remain prior to the start of construction. If, during the course of construction, it is determined that any additional trees must be removed, adjacent property owners will be notified, prior to removal of the tree. The trees within the project limits that remain may have the roots trimmed during construction. Terrace areas will be evaluated by Forestry for new trees or replacements following the project.

**Assessments:** After construction is complete, the assessments are recalculated based on the bid prices and measured quantities. Property owners can pay the assessments in a lump sum or over 8 years with 2% interest.

**Construction Schedule & Impacts**

**Tentative Schedule:** 60-75-day construction contract length (Start in August of 2021).

**Traffic Impacts:** The streets will be closed to through traffic within the project limits. Access will be maintained to driveways unless work is directly in front of driveway and when the curb and gutter and driveway is being poured. Residential driveways may be closed for up to 20 days to allow the work to take place and concrete time to cure.



Item	Property Owner Share	City Share
Curb & Gutter and sidewalks	50%	50%
Driveway Aprons	50%	50%
Private Storm Connections	100%	0%
Sanitary Laterals to property line	25%	75%
Sanitary Sewer Main	0%	100%
Storm Sewer Main	0%	100%

The contractor work hours are 7am to 7pm and no parking is allowed on the street during that time.

**Water Shut-offs:** None anticipated with the project.

**Refuse Collection:** It will be the contractor's responsibility to allow for refuse collection to continue during construction. Please mark your address on your cart to make sure it is returned if moved. Have your cart out by 5am on day of pick-up or put out the night before.

**Supplemental Forestry Information**

Tree pruning in advance of the project is required to reduce the risk of damage to the trees during construction. The City of Madison Forestry Section will perform the necessary work. For certain species, especially oak and elm trees, the pruning must be completed by April 1st to reduce the chance of disease. If additional trees need to be removed, City Engineering will notify the adjacent property owner prior to removal.

Street trees provide many benefits to our city and are considered an important part of the city's infrastructure. Forestry Section staff will evaluate the terrace for new planting sites and potential replacement sites when the project is complete. There is no additional cost to the adjacent property owner for a tree planting. Street trees are typically planted in the spring of the year following the completion of the construction project. Per Madison General Ordinance 10.10, City Forestry determines tree species and planting locations. Residents cannot choose or plant their own tree in the terrace.

For any questions regarding street tree maintenance or planting, please contact the general forestry line at 266-4816.

Project Name: Forster Drive Resurfacing Assessment District - 2021  
 Project Limits: Forster Drive; Becker Drive to Troy Drive

Frontages listed are for: Situs Address

Parcel No./ Zoning	Owner's Name / Mailing Address	Situs Address	Frontage (L.F.)	Remove and Replace SF		Remove and Replace Asphalt Drive Apron @ \$30.00 per SF		Remove and Replace Concrete Drive Apron @ \$9.00 per SF		Remove and Replace Asphalt Drive Apron @ \$30.00 per SF		Remove and Replace Curb and Gutter @ \$25.00 per LF		Storm Sewer Private Connection \$ 2,000.00 each		Storm Sewer Reconnection \$1,250.00 each		Sanitary Sewer Backwater Valve \$500.00 each		Remove and Replace Sanitary Lateral @ \$21.00 per LF		TOTAL ASSMNT
				Factor	Cost	SF	Cost	SF	Cost	LF	Cost	Each	Cost	Each	Cost	Each	LF	Cost	LF	Cost		
0809-362-0121-1 SR-C1	COATES, MARK R 5676 POND RD MADISON, WI	1322 Forster Dr	89.60 L.F.	0.5	50.00	\$187.50	0.00	\$0.00	0.00	\$0.00	0.00	\$500.00	1.0	\$2,000.00	0.00	\$0.00	0.0	\$0.00	0.00	\$0.00	\$2,687.50	
0809-362-0120-3 SR-C1	CLARKE, BRANDON C 1328 FORSTER DR MADISON, WI	1326 Forster Dr	75.00 L.F.	1.0	50.00	\$375.00	0.00	\$0.00	0.00	\$0.00	1.0	\$1,250.00	1.0	\$2,000.00	0.00	\$0.00	0.0	\$0.00	0.00	\$0.00	\$3,625.00	
0809-362-0119-6 SR-C1	WINDSOR-ENGLELL, BRET M & ELIZABETH WINDSOR-ENGLELL 1330 FORSTER DR MADISON, WI	1330 Forster Dr	150.00 L.F.	1.0	150.00	\$1,125.00	0.00	\$0.00	0.00	\$0.00	1.0	\$2,375.00	1.0	\$2,000.00	1.00	\$1,250.00	1.0	\$500.00	22.24	\$467.04	\$7,717.04	
0809-362-0118-8 SR-C1	WHEELER, ELAINE H & DEBORAH A SCHMITT 1334 FORSTER DR MADISON, WI	1334 Forster Dr	88.51 L.F.	1.0	200.00	\$1,500.00	0.00	\$0.00	15.00	\$450.00	1.0	\$2,212.75	2.0	\$4,000.00	1.00	\$1,250.00	1.0	\$500.00	38.10	\$821.10	\$10,739.85	
0809-362-0117-0 SR-C1	WILLIAMS, JR, WILLIE J & LUAN M WILLIAMS 1338 FORSTER DR MADISON, WI	1338 Forster Dr	70.00 L.F.	1.0	150.00	\$1,125.00	130.00	\$1,170.00	0.00	\$0.00	1.0	\$1,750.00	1.0	\$2,000.00	1.00	\$1,250.00	1.0	\$500.00	38.19	\$822.89	\$8,617.99	
0809-362-0116-2 SR-C1	KARABIS, NICHOLAS G 1342 FORSTER DR MADISON, WI	1342 Forster Dr	70.00 L.F.	1.0	200.00	\$1,500.00	0.00	\$0.00	0.00	\$0.00	1.0	\$1,750.00	2.0	\$4,000.00	1.00	\$1,250.00	1.0	\$500.00	38.30	\$825.30	\$9,825.30	
0809-362-0115-4 SR-C1	HUGHES, MICHAEL C 1346 FORSTER DR MADISON, WI	1346 Forster Dr	70.00 L.F.	1.0	150.00	\$1,125.00	130.00	\$1,170.00	0.00	\$0.00	1.0	\$1,750.00	1.0	\$2,000.00	1.00	\$1,250.00	1.0	\$500.00	38.38	\$826.88	\$8,821.88	
0809-362-0114-6 SR-C1	HENDERSON, JACK D & LAURIE ZIEGLER-HENDERSON 1350 FORSTER DR MADISON, WI	1350 Forster Dr	70.00 L.F.	1.0	150.00	\$1,125.00	130.00	\$1,170.00	0.00	\$0.00	1.0	\$1,750.00	1.0	\$2,000.00	1.00	\$1,250.00	1.0	\$500.00	38.47	\$828.87	\$9,828.87	
0809-362-0113-8 SR-C1	HARTZHEIM, KIMBERLY R 1328 TROY DR MADISON, WI	1329 Troy Dr Forster	65.30 L.F. 133.00 L.F.	0.5	225.00	\$843.75	0.00	\$0.00	15.00	\$450.00	0.5	\$250.00	0.0	\$0.00	1.00	\$1,250.00	1.0	\$500.00	38.70	\$833.70	\$4,127.45	
0809-361-0096-8 PR, W	CITY OF MADISON PARKS WARNER PLAYFIELD STADIUM 210 MLK JR BLVD RM 104 MADISON, WI	1425 Troy Dr Forster	800.00 L.F. 1018.2 L.F.	1.0	0.00	\$0.00	225.00	\$2,025.00	0.00	\$0.00	1.0	\$3,125.00	0.0	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$5,150.00	
<b>TOTALS:</b>					1325.00	\$8,806.25	615.00	\$5,535.00	30.00	\$900.00	688.51	\$16,712.75	10.0	\$20,000.00	7.00	\$8,750.00	7.00	\$3,500.00	258.38	\$5,425.98	\$69,729.98	

NOTE: A factor has been applied for sidewalk and curb and gutter work adjacent to lots that abut more than one street and are single-family or two-family residential dwellings.

**AFFIDAVIT OF MAILING**

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

          JOHANNA JOHNSON, being first duly sworn on oath, deposes and says that:

1.       She is a Program Assistant 3 with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the day of **APRIL 8, 2021** placed in envelopes addressed to each interested owner of respective addresses as indicated by attached assessment list, a true and correct copy of the notice of assessments for the project titled **FORSTER DRIVE RESURFACING ASSESSMENT DISTRICT - 2021** attached hereto.

2.       She did and delivered the envelopes to the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.

*Johanna L. Johnson*  
\_\_\_\_\_  
Johanna L. Johnson

Subscribed and sworn to before me  
this 8 day of APRIL, 2021

*L M Parker*  
\_\_\_\_\_

L M Parker

Notary Public, State of Wisconsin  
My Commission expires:

