

Water Utility Board Procedural Guideline		
Title:	GUIDE 9 - Orientation for new Water Utility Board Members	
Policy Number:	Relates to BP-2E.5	Adopted:
Category:	Procedural Guideline	Revision #/Date:

The Water Utility Board President and/or their designee(s) will provide an orientation for new board members. This will include:

Resources

- Water Utility Board Policy Book
- Water Utility Annual Report
- Map of well facilities
- Charts and other visual representations of board and water utility processes and regulatory relationships. This would include, but not be limited to:
 - Regulatory frameworks and relationships
 - City of Madison legislative process
 - How water is delivered to customers, and the associated costs
 - Rate increase process

Facility Tour

Board members will be given the opportunity to tour a well site and the Paterson Street Operations Center. Topics that staff covers on a facility tour include:

- Water infrastructure: wells, water towers, mains and hydrants
- Geology, including the Mt. Simon Aquifer and Eau Claire Shale
- Sustainability and conservation
- Source water protection
- Water quality and testing

Orientation Meeting

The President or Vice President of the Water Utility Board will schedule an orientation meeting with new board members. This meeting would include:

- Introduction to the board's governance framework
- Present status update, including the utility's financial position and current or emerging topics the board is considering.