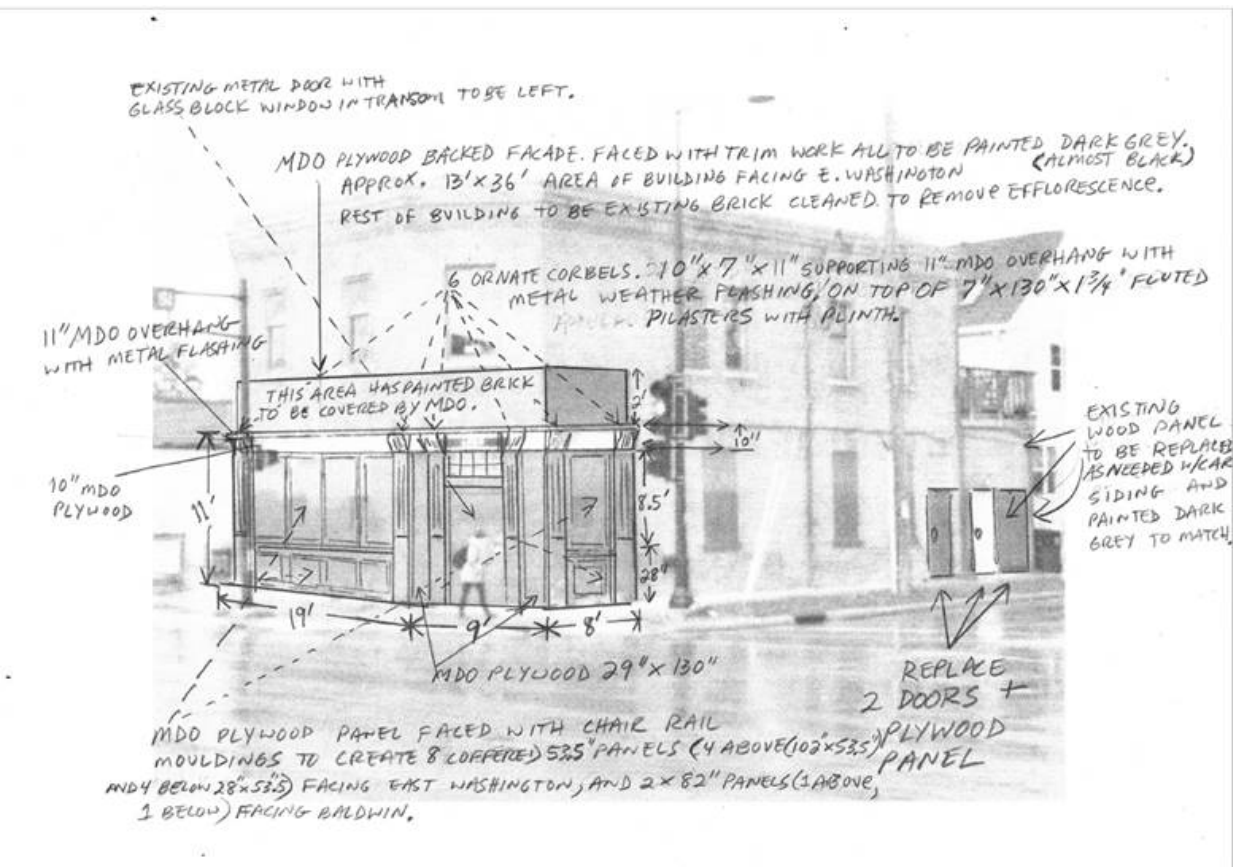


From: [Glaeser, Janine](#)
To: [Otto, Thomas](#)
Cc: [Cleveland, Julie](#)
Subject: RE: UDC Facade Grant - 1254 E Washington letter?
Date: Wednesday, March 03, 2021 11:08:10 AM

Tom, appreciate your help with the letter – it looks great! Exactly what we were looking for. Suspect the Commission will have a lot of questions about the scope and materials. The UDC Chair did raise some concern over the use of Plywood panels as they may not be the best material for exterior use. Hopefully the Commissioners can guide the building owner toward a good final solution and at best, approve with conditions. Let us know if you have questions. Thanks, Janine

Here is a link to the latest UDC application packet: [Legistar # 64245](#)



From: Otto, Thomas <TOtto@cityofmadison.com>
Sent: Wednesday, March 3, 2021 9:23 AM
To: Glaeser, Janine <JGlaeser@cityofmadison.com>
Cc: Cleveland, Julie <JCleveland@cityofmadison.com>
Subject: RE: UDC Facade Grant - 1254 E Washington letter?

Janine –

Summary attached. I plugged in an estimated project cost of \$40,000 (\$20,000 per frontage) as this would get the maximum grant of \$20,000 (\$10,000 per frontage). I am still fuzzy on actual details of the project.

Tom

From: Glaeser, Janine
Sent: Tuesday, March 02, 2021 8:46 AM

To: Otto, Thomas <TOtto@cityofmadison.com>
Cc: Cleveland, Julie <JCleveland@cityofmadison.com>
Subject: RE: UDC Facade Grant - 1254 E Washington letter?

Tom – it would be great if you could write a summary by Thursday on the façade grant details , including the applicant/property info, dollars being spent/requested, and recommendation by the façade grant team. I can write a more detailed report on the scope of work and the UDD #8 design guidelines.
Thanks in advance for your time on this.

Janine

From: Otto, Thomas <TOtto@cityofmadison.com>
Sent: Tuesday, March 2, 2021 7:47 AM
To: Glaeser, Janine <JGlaeser@cityofmadison.com>
Cc: Cleveland, Julie <JCleveland@cityofmadison.com>
Subject: RE: UDC Facade Grant - 1254 E Washington letter?

If you don't need the letter to be technical I am happy to provide.

Tom

From: Glaeser, Janine
Sent: Monday, March 01, 2021 5:51 PM
To: Otto, Thomas <TOtto@cityofmadison.com>
Cc: Cleveland, Julie <JCleveland@cityofmadison.com>
Subject: UDC Facade Grant - 1254 E Washington letter?

Hi Tom, a quick check-in regarding the upcoming 3/10/21 UDC review of the 1254 E Washington Façade Grant Application. In the past, Craig Wilson would write a cover letter for UDC explaining the grant request – see attached “letter example”. Would you like to write a report for this project or prefer that we write a staff memo typical of what we would do for other projects – see attached 12 N Few staff memo example.

Thanks, Janine