



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 1-21)
 S. 43.05(4) & 43.58(6)
FOR THE YEAR 2020

INSTRUCTIONS: Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2020 are due to the DPI Division for Libraries and Technology no later than March 1, 2021.

I. GENERAL INFORMATION					
1. Name of Library Madison Public Library			2. Public Library System South Central Library System		
3a. Head Librarian First Name Gregory	3b. Head Librarian Last Name Mickells	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 2022-09-30	
6a. Street Address 201 W. Mifflin St.	6b. Mailing Address or PO Box 201 W. Mifflin St.	7. City / Village / Town Madison	8a. ZIP 53703	8b. ZIP4 2597	9. County Dane
10. Library Phone Number 6082666363	11. Fax Number (608)266-4338	12. Library E-mail Address of Director gmickells@madisonpubliclibrary.org			
13. Library Website URL www.madisonpubliclibrary.org		14. No. of Branches 8	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 32	
17. Does the library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is the library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 120,000	21. Did the library or a branch move to a new facility or expand an existing facility during the fiscal year? Yes		22. DUNS Number <i>Nine digits</i> 076147909		

HOURS OF OPERATION			
	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
19a. Winter Hours Open per Week	69	45	69
19b. Number of Winter Weeks	11	18	10
19c. Summer Hours Open per Week	0	45	69
19d. Number of Summer Weeks	0	10	3
19e. Total Weeks per Year	11	28	13
19f. Total Hours per year for this location	759	1,260	897

COVID-19

Did the library provide the following services during the COVID-19 pandemic?

	Yes / No	Number of Interactions (if known)
1a. answering general information requests from the public (phone calls, emails, text messages, online forms, etc.)	Yes	
1b. providing reference service	Yes	
1bi. reference service provided via email	Yes	
1bii. reference service provided via chat	No	
1biii. reference service provided via text message	No	
1biv. reference service provided via telephone	Yes	43,617
1bv. reference service provided via another method (e.g., online service or form)	Yes	2,094
1bvi. describe "another method of reference service": Librarians' picks; financial navigator hotline		
1c. hosting virtual programming or recorded content	Yes	
1d. offering curbside pickup	Yes	139,171
1e. offering drive-thru circulation of physical materials	No	
1f. offering vestibule/porch pickups	Yes	
1g. offering delivery of materials (mail or drop-off)	Yes	
1h. managing IT services for external Wi-Fi access	Yes	
1i. providing other types of online and electronic services	No	
1ii. describe "other services": %u201D: Note: some libraries moved from curbside to vestibule pickup during the course of the year based on weather but we did not track this change. All		

	ELECTRONIC MATERIALS ADDED DUE TO COVID-19	
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Did the library add or increase access to electronic collection materials due to the COVID-19 pandemic?

	Yes / No	Number Added (if known)
2a. increasing the concurrent or monthly borrowing limits for electronic materials purchased locally	No	
2b. increasing the concurrent or monthly borrowing limits for electronic materials purchased by the library system or consortia	No	
2c. increasing the number of electronic materials and holdings purchased locally	Yes	
2d. increasing the number of electronic materials and holdings purchased by the library system or consortia	Yes	1,630
2e. augmenting the public's ability to use electronic materials in another way	Yes	
2f. describe "augmenting in another way": extended or free access was provided by the vendor		

	PUBLIC SERVICES COVID-19	
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Did the library add or increase access to electronic collection materials due to the COVID-19 pandemic?

	Yes / No
3. Electronic Library Cards Issued Before COVID-19	No
4. Electronic Library Cards Issued During COVID-19	Yes
5. External Wi-Fi Access Before COVID-19	Yes
6. External Wi-Fi Access Added During COVID-19	No
7. External Wi-Fi Access Increased During COVID-19	No
8. Staff Re-Assigned During COVID-19	Yes

	COVID-19 CLOSURES	
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Initial date closed due to COVID-19	2020-03-17
First date reopened following initial COVID-19 closure	2021-05-11
Additional building closure and reopening dates, please describe	Building opened for computer use by appointment June 22, 2020. Library has not yet reopened for walk-in service outside of computers by appointment as of February 16, 2021.

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	607,407	44,027
2. Electronic Books <i>E-books</i>	157,178	
3. Audio Materials	70,899	3,232
4. Electronic Audio Materials <i>Downloadable</i>	60,707	
5. Video Materials	92,695	8,508
6. Electronic Video Materials <i>Downloadable</i>	573	
7. Other Materials Owned <i>Describe equipment, kits, maps, seeds, software, toys, vertical file, video games</i>	4,925	
8a. Electronic Collections <i>Locally owned or leased</i>	12	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	0	
8c. Electronic Collections <i>Provided through BadgerLink</i>	64	
9. Total Electronic Collections <i>Local, regional, and state</i>	76	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	1,152	

III. LIBRARY SERVICES										
1. Circulation Transactions										
a. Total Circulation			b. Children's Materials							
1,289,737			443,534							
2. Interlibrary Loans (ILL)										
Method for Counting ILL Transactions										
Categorized ILL Transactions										
Mode of ILL Transaction (Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries Provided to			Items Borrowed from Other Libraries Received from				
Integrated Library System (ILS)			336,972			458,768				
WISCAT			330			377				
Other (includes OCLC, manual tracking, or other methods)			1,424			1,196				
Total			338,726			460,341				
3. Number of Registered Users										
a. Resident		b. Nonresident		c. Total		4. Reference Transactions		5. Library Visits		
126,225		18,606		144,831		a. Method		a. Method		
						b. Annual Count		b. Annual Count		
						Actual Count		Actual Count		
						74,827		415,397		
6. Uses of Public Internet Computers										
a. Number of Public Use Computers		b. Number of Public Use Computers with Internet Access			a. Method		b. Annual Count		7. Uses of Public Wireless Internet	
305		288			Actual Count		55,603		a. Method	
									b. Annual Count	
									Router Count	
									1,456,898	
8. Website Visits										
9a. Local Electronic Collection Retrievals		9b. Other Electronic Collection Retrievals		9c. Statewide Electronic Collection Retrievals		9d. Total Electronic Collection Retrievals				
1,304,381		114,013		0		24,566		138,579		
10. Uses of Electronic Materials by Library Users										
a. E-Books		b. E-Audio		c. E-Video		d. Total Uses of Electronic Materials		e. Uses of Children's Electronic Materials		
343,792		250,721		724		595,237		67,460		

LIBRARY PROGRAMS AND ATTENDANCE

11. Programs and Program Attendance Annual Count

Method for Counting Number of Programs and Attendance

In-person, virtual, and pre-recorded program statistics

Total Program and Attendance Statistics

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Programs	356	229	606	1,191
Total Program Attendance	8,453	3,169	20,609	32,231

Describe the library's programs

In-person, Virtual, and Pre-recorded Program Statistics

In-Person Programs and Program Attendance Annual Count

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Programs	323	150	479	952
Total Program Attendance	7,006	2,709	8,247	17,962

Describe the library's in-person programs:

Programs included gaming events for kids, author events for Wisconsin Book Festival, story times.

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Live Virtual Programs	33	79	127	239
Total Live Virtual Program Attendance	1,447	460	12,362	14,269
Total Views of Live Programs Recorded for Asynchronous Viewing	-1	-1	3,307	3,307

Which platforms does the library use to host the library's live, virtual programs:

Crowdcast and Zoom

Describe the library's live, virtual programs:

Programs included gaming events for kids, author events for Wisconsin Book Festival, and a variety of programs that were planned for in-person but moved online, or online events scheduled with community partners.

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
Number of Pre-recorded Programs	53	1	1	1
Total Pre-recorded Program Views	3,546	23	44	44

Which platforms does the library use to host the library's pre-recorded programs:

YouTube and Crowdcast

Describe the library's pre-recorded programs:

Programs included art demonstrations, cooking demonstrations, storytimes in English and Spanish, and pre-recorded author talks.

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Eve	Galanter				
2. Jaime	Healy-Plotkin				
3. Barbara	Harrington-McKinne				
4. Cindy	Fesemyer				
5. Jolynne	Roorda				
6. Jair	Alvarez				
7. Lisa	Hempstead				
8. Alyssa	Kenney				
9. Michael	Ford				
10.					
11.					
12.					
Number of Library Board Members Include vacancies in this count					
9					

V. LIBRARY OPERATING REVENUE*Report operating revenue only. Do not report capital receipts here.***1. Local Municipal Appropriations for Library Service *Only Joint libraries report more than one municipality here***

Municipality Type	Name	Amount
City	Madison	\$19,863,604
Subtotal 1		\$19,863,604

2. County**a. Home County Appropriation for Library Service**Subtotal 2a **\$0****b. Other County Payments for Library Services**

County Name	Amount	County Name	Amount
Columbia	\$18,436	Green	\$10,850
Iowa	\$18,101	Sauk	\$8,951
Dodge	\$1,114		
Rock	\$1,626		
Jefferson	\$12,286		
Subtotal 2b			\$71,364

3. State Funds**a. Public Library System State Funds**

Description	Amount	Description	Amount
SCLS Resource Library Contract	\$266,184		\$0
SCLS Youth Literacy Grant	\$4,100		\$0
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$270,284

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
E-rate refund	\$18,983
Subtotal 4	\$18,983

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
Southwest Library System	\$2,500	Dane County "Walk-in" Contract	\$1,189,090
LINK Cataloging Contract	\$404,255		
Subtotal 5			\$1,595,845

6. Funds Carried Forward *Do not include state aid. Report state funds in 3b above.*

\$393,590

7. All Other Operating Income
\$619,080**8. Total Operating Income**
Add 1 through 7
\$22,832,750**9. What is the current year annual appropriation provided by governing body(ies) for the public library?**
\$19,163,604**10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)**
Yes

VI. LIBRARY OPERATING EXPENDITURES*Report operating expenditures from all sources. Do not report capital expenditures here.*

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>	
\$9,920,080		\$3,190,945	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$377,640	\$345,236	\$189,826	\$157,916
			e. Subtotal 3
			\$1,070,618
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>			
Provider	Amount	Provider	Amount
South Central Library System	\$586,055		
Dane County "Walk In" Contract	\$1,690,795		
			Subtotal 4
			\$2,276,850
5. Other Operating Expenditures			\$2,078,681
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$18,537,174
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$18,983

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income.

Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal	Multiple projects	\$2,218,589	\$2,218,589
d. County		\$0	\$0
e. Other		\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
\$3,045,046	\$0	\$2,218,589	\$2,218,589

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD**IX. TRUST FUNDS**All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*1. Total Amount of Other Funds at End of Year
\$01. Total Amount of Trust Funds Held by the Library Board at End of Year
\$680,459

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$150,788	40.00	Librarian 3	MLS (ALA)	\$82,950	40.00
Collection Development Manager	MLS (ALA)	\$95,556	40.00	Librarian 1/2	MLS (ALA)	\$2,411,177	1,568.00
Director of Public Service	MLS (ALA)	\$121,900	40.00	Youth Services Manager	MLS (ALA)	\$88,669	40.00
Borrower Services Manager	MLS (ALA)	\$96,417	40.00	Facilities Manager	Other	\$103,044	40.00
Media Coordinator	MLS (ALA)	\$95,556	40.00	Comm. Engage Coordinator	Other	\$95,556	40.00
Business Operations Manager	MLS (ALA)	\$116,073	40.00	Programs Coordinator	Other	\$92,974	40.00
Central Library Supervisor	MLS (ALA)	\$83,004	40.00	Planner	Other	\$71,631	40.00
Branch Supervisor	MLS (ALA)	\$438,510	200.00				

b. Other Paid Staff See instructions

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Library Assistant	Other	\$1,871,390	1,416.00	Computer Technician	Other	\$95,799	80.00
Program Assistant	Other	\$297,941	240.00	Computer Specialist	Other	\$117,983	80.00
Administrative Clerk	Other	\$233,168	188.00	Accountant	Other	\$75,928	40.00
Clerk/Clerk-Typist	Other	\$959,730	830.00	Account Technician	Other	\$66,214	40.00
Press Operator	Other	\$58,982	40.00	All Other Staff	Other	\$3,127,490	2,166.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)

53.20

Other Persons Holding the Title of Librarian (FTE)

0.00

Subtotal 2a

53.20

b. All Other Paid Staff (FTE)
Include maintenance, plant operations, and security

132.00

c. Total Library Staff (FTE)

185.20

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents

See instructions for definition of nonresident 146,829

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County		57,084	76,269	133,353
3. Circulation to Nonresidents Living in Another County in the Library System		4,418	2,707	7,125
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		2,131	2,069	4,200
5. Circulation to All Other Wisconsin Residents 2,149		6. Circulation to Persons from Out of the State 2		
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(1)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards? No		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Columbia	889	f. Rock	116
b. Dodge	172	g. Sauk	1,187
c. Green	608	h.	
d. Iowa	927	i.	
e. Jefferson	854	j.	

XII. TECHNOLOGY

1. Does the library provide wireless Internet access? Yes	2. Library type of Internet connection <i>Mark all that apply</i> <input type="checkbox"/> a. State TEACH line <input checked="" type="checkbox"/> b. Other broadband connection <i>Local cable, telco, community network, etc.</i>	3. Library use of Internet filtering software or service <input checked="" type="checkbox"/> a. Yes, on all Internet workstations <input type="checkbox"/> b. Yes, on some Internet workstations <input type="checkbox"/> c. No filtering on any Internet workstation
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XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. Total
	Number of Self-directed Activities	0	0	0	0
	Total Self-directed Activity Participation	0	0	0	0

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary person is displayed here.*

a. First Name Tammy	b. Last Name Ocampo	c. Email Address tocampo@madisonpubliclibrary.org
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3. Name and email address of primary staff person who serves as the librarian for adults. *Only the primary person is displayed here.*

a. First Name Michael	b. Last Name Spelman	c. Email Address mspelman@madisonpubliclibrary.org
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XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.*

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature <i>or designee</i>	Name of President or Designee <i>Print or type</i>	Date Signed
➤	Eve Galanter	
Library Director / Head Librarian Signature	Name of Director / Head Librarian <i>Print or type</i>	Date Signed
➤	Gregory Mickells	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Dane

The Madison Public Library Board of Trustees hereby states that in 2020 the South Central Library System
Name of Public Library *Name of Public Library System / Service*

☒ **did** provide effective leadership and adequately met the needs of the library.

☐ **did not** provide effective leadership and **did not** adequately meet the needs of the library.

Indicate with an X one of the above two statements.

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee

Name of President or Designee *Print or type*

Date Signed

➤

Eve

Galanter

COMMENTS

reference service provided via telephone

Count from Zendesk May - Dec. 2021--2021-02-18

included in total reference transactions in 1b--2021-02-17

reference service provided via another method (e.g., online service or form)

(librarian's picks 1902, financial navigators 192)--2021-02-17

Describe "another method of reference service":

Partnership with City of Madison to host Financial Navigators Hotline and Librarian's Picks service form to request multiple available materials vs. a single hold.--2021-02-17

offering vestibule/porch pickups

included in 1d Curbside Pick-Up--2021-02-17

increasing the number of electronic materials and holdings purchased locally

we subscribed to many more electronic resources including digital Washington Post, digital New York Times, Tumblebooks Library and PressReader, increased titles for families and in Spanish in Flipster--2021-02-16

augmenting the public's ability to use electronic materials in another way

AncestryLibrary is now available to patrons outside of the physical library buildings and there was a very successful free access period for Tumblebooks--2021-02-16

Electronic Library Cards Issued During COVID-19

Yes, 5567 cards issued online.

Total cards issued in 2020 was 8141, these are the ones issued only after we closed.--2021-02-17

First date reopened following initial COVID-19 closure:

5/11/20 was the start date for curbside service--2021-02-18

SECTION_III

1a. Total Annual Circulation

Decreased circulation resulting COVID--2021-02-19

1b. Circulation of Children's Materials

Decreased circulation resulting COVID--2021-02-19

Total Items Loaned (provided to)

Decrease due to COVID; ILL work suspended temporarily--2021-02-19

Total Items Received (borrowed from)

Decrease due to COVID; ILL work suspended temporarily--2021-02-19

4a. Method Used to Count Reference Transactions

Reference Transactions count is an estimate for Jan-Mar 17, actual Zendesk call #s for Apr-Dec--2021-02-18

4b. Reference Transactions

Reference Transactions count is an estimate for Jan-Mar 17, actual Zendesk call #s for Apr-Dec--2021-02-18

5a. Method Used to Count Library Visits

Visits count does not include curbside pick-ups--2021-02-18

5b. Library Visits

Visits count does not include curbside pick-ups--2021-02-18

Number of Public Use Computers

includes library laptops, linkcat machines or media lab computers and 169 PCs bookable with MyPC--2021-02-17

Method for Counting Uses of Public Internet Computers

Use of My PC software--2021-02-16

Number of Uses (sessions) of Public Internet Computers

This only includes MyPC appointments; no user surveys were done in 2020--2021-02-17

Method for Counting Wireless Internet Uses

Wireless Internet Usage down due to COVID with no use by public since closure in March.--2021-02-19

Wireless Internet Uses

Wireless Internet Usage down due to COVID with no use by public since closure in March.--2021-02-19

Number of Website Visits

Use down due to COVID--2021-02-19

Includes MPL, Bubbler, and Kodiak websites--2021-02-16

Children's Programs Total

Fewer programs and associated attendance due to COVID--2021-02-19

Total Young Adult Programs

Fewer programs and associated attendance due to COVID--2021-02-19

Total Other Programs

Fewer programs and associated attendance due to COVID--2021-02-19

Total Library Programs

Fewer programs and associated attendance due to COVID--2021-02-19

Total Children's Program Attendance

Fewer programs and associated attendance due to COVID--2021-02-19

Total Young Adult Attendance



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Alicia Ashman Library

3. Branch Email Address

aliciaashman@madisonpubliclibrary.org

4. Salutation

Mr.

5. Branch Head First Name

Marc

6. Branch Head Last Name

Gartler

II. ADDRESS

1. Branch Street Address

733 N. High Point Rd.

2. Branch Mailing Address or PO Box

733 N. High Point Rd.

3. City / Village / Town

Madison

4a. ZIP Code

53717

4b. ZIP4

2237

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 824-1780

4. Branch Square Footage

11,829

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	68	45	68
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	68
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input checked="" type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Hawthorne Library

3. Branch Email Address

hawthorne@madisonpubliclibrary.org

4. Salutation

Ms.

5. Branch Head First Name

Jane

6. Branch Head Last Name

Jorgenson

II. ADDRESS

1. Branch Street Address

2707 E. Washington Ave.

2. Branch Mailing Address or PO Box

2707 E. Washington Ave.

3. City / Village / Town

Madison

4a. ZIP Code

53704

4b. ZIP4

5002

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 246-4548

4. Branch Square Footage

10,060

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	58	45	58
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	58
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Goodman South Madison Library

3. Branch Email Address

goodman@madisonpubliclibrary.org

4. Salutation

Ms.

5. Branch Head First Name

Ching

6. Branch Head Last Name

Wong

II. ADDRESS

1. Branch Street Address

2222 S. Park St.

2. Branch Mailing Address or PO Box

2222 S. Park St.

3. City / Village / Town

Madison

4a. ZIP Code

53713

4b. ZIP4

1916

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 266-6395

4. Branch Square Footage

12,010

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	58	45	58
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	58
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input checked="" type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Lakeview Library

3. Branch Email Address

lakeview@madisonpubliclibrary.org

4. Salutation

Ms.

5. Branch Head First Name

Carra

6. Branch Head Last Name

Davies

II. ADDRESS

1. Branch Street Address

2845 N. Sherman Ave.

2. Branch Mailing Address or PO Box

2845 N. Sherman Ave.

3. City / Village / Town

Madison

4a. ZIP Code

53704

4b. ZIP4

3016

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 246-4547

4. Branch Square Footage

9,355

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	58	45	58
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	58
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Madison Public Library

3. Branch Email Address

gmickells@madisonpubliclibrary.org

4. Salutation

Mr.

5. Branch Head First Name

Gregory

6. Branch Head Last Name

Mickells

II. ADDRESS

1. Branch Street Address

201 W. Mifflin St.

2. Branch Mailing Address or PO Box

201 W. Mifflin St.

3. City / Village / Town

Madison

4a. ZIP Code

53703

4b. ZIP4

2597

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 266-6363

4. Branch Square Footage

120,000

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	69	45	64
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	64
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input checked="" type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Meadowridge Library

3. Branch Email Address

meadowridge@madisonpubliclibrary.org

4. Salutation

Dr.

5. Branch Head First Name

Yesianne

6. Branch Head Last Name

Ramirez

II. ADDRESS

1. Branch Street Address

5726 Raymond Rd.

2. Branch Mailing Address or PO Box

5726 Raymond Rd.

3. City / Village / Town

Madison

4a. ZIP Code

53711

4b. ZIP4

4232

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 288-6160

4. Branch Square Footage

9,246

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	58	45	58
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	58
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Monroe Street Library

3. Branch Email Address

monroestreet@madisonpubliclibrary.org

4. Salutation

Ms.

5. Branch Head First Name

Ching

6. Branch Head Last Name

Wong

II. ADDRESS

1. Branch Street Address

1705 Monroe St.

2. Branch Mailing Address or PO Box

1705 Monroe St.

3. City / Village / Town

Madison

4a. ZIP Code

53711

4b. ZIP4

2022

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 266-6390

4. Branch Square Footage

2,300

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	46	45	46
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	46
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Pinney Library

3. Branch Email Address

pinney@madisonpubliclibrary.org

4. Salutation

Ms.

5. Branch Head First Name

Jane

6. Branch Head Last Name

Jorgenson

II. ADDRESS

1. Branch Street Address

516 Cottage Grove Rd.

2. Branch Mailing Address or PO Box

211 Cottage Grove Rd.

3. City / Village / Town

Madison

4a. ZIP Code

53716

4b. ZIP4

1106

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 224-7100

4. Branch Square Footage

20,000

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	69	45	64
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	64
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Sequoia Library

3. Branch Email Address

sequoya@madisonpubliclibrary.org

4. Salutation

Mr.

5. Branch Head First Name

Marc

6. Branch Head Last Name

Gartler

II. ADDRESS

1. Branch Street Address

4340 Tokay Blvd.

2. Branch Mailing Address or PO Box

4340 Tokay Blvd.

3. City / Village / Town

Madison

4a. ZIP Code

53711

4b. ZIP4

1422

5. County

Dane

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(608) 266-6385

4. Branch Square Footage

20,040

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	69	45	64
Number of Winter Weeks	11	18	10
Summer Hours open per week	0	45	64
Number of Summer Weeks	0	10	3

V. PUBLIC SERVICES DURING COVID-19

<input checked="" type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input checked="" type="checkbox"/> hosting virtual programming or recorded content	<input checked="" type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input checked="" type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

05/11/20

Additional building closure and reopening dates, please describe:

None