

Madison Public Library							
2020 3rd Quarter Budget Projection							
As of October 5, 2020							
Summary:			Revised Budget	Actual	Encumbrances	Projection	Difference
Revenue	Projecting over budget.	Mainly due to increased donations for electronic services.	22,640,176	20,650,392	0	22,208,049	432,127
Wages & Benefits	Projecting under budget.	Mainly due to vacant positions not being filled.	(14,199,271)	(9,593,317)	0	(12,992,057)	(1,207,214)
Supplies	Projecting under budget.	Mainly due to reduced programming capabilities.	(1,287,387)	(705,063)	(55,149)	(926,496)	(360,891)
Purchased Service	Projecting under budget.	Mainly due to reduced energy costs and programming capabilities.	(4,014,405)	(1,624,527)	(153,427)	(3,821,589)	(192,816)
Inter-D & Transfers	Projecting over budget.		(3,177,237)	(3,157,959)	0	(3,177,237)	0
Total Expenses			(22,678,300)	(15,080,867)	(208,576)	(20,917,379)	(1,760,921)
Net Impact			(38,124)	5,569,525	(208,576)	1,290,670	(1,328,794)
Account Type	Object	Notes	Sum of Revised Budget	Sum of Actual	Sum of Encumbrances	Sum of Projection	Sum of Difference
1 REVENUE	41110 - REAL ESTATE TAXES	Based on actual, final payment received.	19,163,603	19,163,604	-	19,163,604	(1)
	42110 - FEDERAL REVENUES OPERATING	Based on actual, SCLS E-rate credit unknown during 2020 budget process.	-	18,983	-	18,983	(18,983)
	42110 - FEDERAL REVENUES OPERATING	Based on budget (PLA Intern)	-	-	-	-	-
	42110 - FEDERAL REVENUES OPERATING	Based on budget, IRS interest credit. (Final year.)	2,826	1,511	-	2,826	-
	42110 - FEDERAL REVENUES OPERATING	Based on budget.	-	-	-	-	-
	42210 - STATE REVENUES OPERATING	Based on budget.	-	-	-	-	-
	42410 - OTHER UNIT OF GOV REVENUES OP	Based on actual and Dane County Contract.	1,261,490	20,377	-	1,209,467	52,023
	43110 - REPRODUCTION SERVICES	Based on actual.	61,950	14,228	-	14,228	47,722
	43110 - REPRODUCTION SERVICES	Based on slight increase for 4th quarter print jobs.	50,000	4,567	-	5,067	44,933
	43420 - APPLIANCE COLLECTION	Based on actual.	9,700	1,385	-	1,385	8,315
	43520 - CATERING CONCESSIONS	Based on actual.	15,000	2,528	-	2,528	12,472
	43522 - FACILITY RENTAL	Based on actual.	7,174	16,011	-	16,011	(8,837)
	43562 - SOUTHCENTRAL LIBRARY SERVICES	Based on actual.	270,284	266,184	-	266,184	4,100
	43565 - AV & BOOK RENTALS	Based on actual.	15,400	3,140	-	3,140	12,260
	43568 - CATALOGING SERVICES	Based on actual.	404,255	404,255	-	404,255	-
	43710 - REIMBURSEMENT OF EXPENSE	Based on actual.	3,244	23	-	23	3,221
	45210 - LIBRARY LOST AND DAMAGED FEES	Based on actual and slight increase for lost/damaged fees.	250,000	51,239	-	53,739	196,261
	46310 - CONTRIBUTIONS AND DONATIONS	Based on actual and confirmed donations not yet received in 2020.	743,184	681,878	-	1,040,131	(296,947)
	47190 - MISCELLANEOUS REVENUE	Based on actual.	5,000	478	-	478	4,522
	48510 - FUND BALANCE APPLIED	Based on actual.	371,066	-	-	-	371,066
	49123 - TRANSFER IN FROM GRANTS	Based on actual.	-	-	-	-	-
	49124 - TRANSFER IN FROM OTHER RESTRICTED	Based on actual.	-	-	-	-	-
	49140 - TRANSFER IN FROM CAPITAL PROJECTS	Based on actual.	-	-	-	-	-
	49150 - TRANSFER IN FROM PERMANENT	Based on budget, transfer requested 10/6/20.	6,000	-	-	6,000	-
1 REVENUE Total			22,640,176	20,650,392	-	22,208,049	432,127
2 SALARIES AND BENEFITS	51110 - PERMANENT WAGES	Based on 18.8 out of 26.2 pay periods.	(8,085,297)	(5,042,577)	-	(7,027,420)	(1,057,877)
	51110 - PERMANENT WAGES	Based on 18.8 out of 26.2 pay periods. Add for SMB Librarian 1. Add for 3 Librarian 1, 3 pay periods.	(269,079)	(315,367)	-	(456,438)	187,359
	51110 - PERMANENT WAGES	Based on 18.8 out of 26.2 pay periods. Add for Program Assistant.	(993,663)	(713,121)	-	(1,002,858)	9,195
	51111 - SALARY SAVINGS	Based on 18.8 out of 26.2 pay periods.	249,852	-	-	-	249,852

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2 SALARIES AND BENEFITS	51113 - PENDING PERSONNEL	Based on 18.8 out of 26.2 pay periods.	-	-	-	-	-
	51120 - PREMIUM PAY	Based on 18.8 out of 26.2 pay periods.	(48,589)	(25,069)	-	(34,937)	(13,652)
	51130 - WORKERS COMPENSATION WAGES	Based on 18.8 out of 26.2 pay periods.	-	(1,079)	-	(1,504)	1,504
	51140 - COMPENSATED ABSENCE	Based on budget, average \$63k over past 5 years.	(70,000)	(34,228)	-	(70,000)	-
	51210 - HOURLY WAGES	Based on 18.8 out of 26.2 pay periods.	(112,346)	(112,705)	-	(157,067)	44,721
	51210 - HOURLY WAGES	Based on 18.8 out of 26.2 pay periods. Add for hourly staff.	(1,581,936)	(874,310)	-	(1,240,953)	(340,983)
	51310 - OVERTIME WAGES PERMANENT	Based on 18.8 out of 26.2 pay periods.	(86,944)	(27,102)	-	(37,770)	(49,174)
	51320 - OVERTIME WAGES HOURLY	Based on 18.8 out of 26.2 pay periods.	-	-	-	-	-
	51410 - ELECTION OFFICIALS WAGES	Based on 18.8 out of 26.2 pay periods.	-	(2,826)	-	(3,939)	3,939
	52110 - COMPENSATED ABSENCE ESCROW	Based on actual. Already paid out: Lynn Fry, Tom Karls, Lesley Kircher, Cindi Ofstun and Sandra Taylor. No known other	(101,338)	(137,967)	-	(137,967)	36,629
	52310 - UNEMPLOYMENT BENEFITS	Based on 5 month's payments beginning in May. There was a very small April payment, disregarded that.	-	(7,267)	-	(13,080)	13,080
	52410 - HEALTH INSURANCE BENEFIT	Based on 11 out of 12 premium payments.	(1,291,691)	(1,040,949)	-	(1,135,580)	(156,111)
	52410 - HEALTH INSURANCE BENEFIT	Based on 11 out of 12 premium payments. Add for Librarian 1 @ SMB. Add for 3 Librarian 1, 3 pay periods.	(44,598)	(61,126)	-	(69,283)	24,685
	52410 - HEALTH INSURANCE BENEFIT	Based on 11 out of 12 premium payments. Add for Program	(112,868)	(108,513)	-	(119,878)	7,010
	52413 - WAGE INSURANCE BENEFIT	Based on 8.8 out of 12 premiums.	(20,086)	(13,319)	-	(18,163)	(1,923)
	52413 - WAGE INSURANCE BENEFIT	Based on 8.8 out of 12 premiums. Add for SMB Librarian 1. Add for 3 Librarian 1, 3 pay periods	(828)	(1,398)	-	(3,816)	2,988
	52413 - WAGE INSURANCE BENEFIT	Based on 8.8 out of 12 premiums. Add for Program Assistant.	(2,738)	(2,252)	-	(3,363)	625
	52420 - HEALTH INSURANCE RETIREE	Based on 18.8 out of 26.2 pay periods.	(7,330)	-	-	-	(7,330)
	52510 - WI RETIREMENT SYSTEM	Based on 18.8 out of 26.2 pay periods.	(597,935)	(370,994)	-	(517,024)	(80,911)
	52510 - WI RETIREMENT SYSTEM	Based on 18.8 out of 26.2 pay periods. Add for SMB Librarian 1. Add for 3 Librarian 1, 3 pay periods.	(18,162)	(21,329)	-	(30,874)	12,712
	52510 - WI RETIREMENT SYSTEM	Based on 18.8 out of 26.2 pay periods. Add for Program Assistant.	(67,072)	(49,173)	-	(69,138)	2,066
	52610 - FICA MEDICARE BENEFITS	Based on 18.8 out of 26.2 pay periods.	(140,861)	(97,072)	-	(135,281)	(5,580)
	52610 - FICA MEDICARE BENEFITS	Based on 18.8 out of 26.2 pay periods. Add for SMB Librarian 1. Add for 3 Librarian 1, 3 pay periods.	(20,284)	(22,926)	-	(33,240)	12,956
	52610 - FICA MEDICARE BENEFITS	Based on 18.8 out of 26.2 pay periods. Add for Program Assistant.	(74,171)	(54,278)	-	(76,342)	2,171
	52610 - FICA MEDICARE BENEFITS	Based on 18.8 out of 26.2 pay periods. Add for hourly staff.	(600,986)	(350,711)	-	(490,482)	(110,504)

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2 SALARIES AND BENEFITS	52714 - LICENSES AND CERTIFICATIONS	Based on 18.8 out of 26.2 pay periods.	-	-	-	-	-
	52716 - POST EMPLOYMENT HEALTH PLANS	Based on actual, payments processed in January.	(100,321)	(105,660)	-	(105,660)	5,339
2 SALARIES AND BENEFITS Total			(14,199,271)	(9,593,317)	-	(12,992,057)	(1,207,214)
3 SUPPLIES	53100 - PURCHASING CARD UNALLOCATED	Based on budget.	-	(1,241)	-	-	-
	53110 - OFFICE SUPPLIES	Based on 7 out of 10 month's purchases.	(7,805)	(3,227)	-	(4,609)	(3,196)
	53115 - ARTWORK	Based on actual.	-	-	-	-	-
	53120 - COPY PRINTING SUPPLIES	Based on 8 out of 11 month's purchases.	(42,600)	(15,375)	-	(21,140)	(21,460)
	53130 - FURNITURE	Based on actual, encumbrance and known future purchase.	(67,209)	(32,081)	(45,414)	(80,494)	13,286
	53140 - HARDWARE SUPPLIES	Based on budget.	(160,611)	(118,597)	-	(160,611)	-
	53145 - SOFTWARE LICENSES & SUPPLIES	Based on actual and known future expense.	(21,411)	(11,534)	-	(17,534)	(3,876)
	53150 - POSTAGE	Based on actual plus Oct-Dec 2019.	(38,320)	(11,215)	-	(19,348)	(18,972)
	53155 - PROGRAM SUPPLIES	Based on actual and modest spending Oct - Dec.	(347,046)	(33,028)	-	(39,028)	(308,018)
	53210 - WORK SUPPLIES	Based on actual plus Oct-Dec 2019.	(86,000)	(34,232)	0	(64,713)	(21,287)
	53215 - JANITORIAL SUPPLIES	Based on Brian's estimates during COVID.	(49,000)	(46,576)	-	(75,063)	26,063
	53225 - LIBRARY MATERIALS	Based on budget. Year end reconciliation will shift between operating and capital.	(324,414)	(310,444)	-	(324,414)	-
	53235 - SAFETY SUPPLIES	Based on Apr through Sep monthly average.	(2,400)	(14,157)	-	(24,667)	22,267
	53245 - UNIFORM CLOTHING SUPPLIES	Based on budget.	(120)	-	-	(120)	-
	53250 - FOOD AND BEVERAGE	Based on actual.	(2,125)	-	-	-	(2,125)
	53310 - BUILDING	Based on budget, updated to Building Supplies.	-	(200)	-	-	-
	53315 - BUILDING SUPPLIES	Based on actual and historical purchases. Budget is high for LAK remodel, with some expenses posting to other object codes.	(112,627)	(35,727)	-	(37,727)	(74,900)
	53320 - ELECTRICAL SUPPLIES	Based on actual and historical purchases.	(8,000)	(9,589)	-	(11,589)	3,589
	53325 - HVAC SUPPLIES	Based on actual plus small amount for Oct - Dec.	(3,500)	(6,731)	-	(7,731)	4,231
	53330 - PLUMBING SUPPLIES	Based on budget, sporadic purchases.	(5,000)	(2,746)	-	(5,000)	-
	53410 - MACHINERY AND EQUIPMENT	Based on actual and encumbrance.	(3,500)	(17,272)	(9,735)	(27,007)	23,507
	53413 - EQUIPMENT SUPPLIES	Based on budget, sporadic purchases.	(5,700)	(1,093)	-	(5,700)	-
	53450 - INVENTORY	Account no longer being used.	-	-	-	-	-
3 SUPPLIES Total			(1,287,387)	(705,063)	(55,149)	(926,496)	(360,891)
4 PURCHASED SERVICES	54110 - NATURAL GAS	Based on actual and last year Q4.	(48,100)	(30,270)	-	(42,270)	(5,830)
	54112 - ELECTRICITY	Based on actual and last year Q4.	(301,000)	(188,125)	-	(248,125)	(52,875)

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4 PURCHASED SERVICES	54113 - WATER	Based on straightline.	(10,820)	(6,246)	-	(8,328)	(2,492)
	54114 - SEWER	Based on straightline.	(9,500)	(5,339)	-	(7,119)	(2,381)
	54115 - STORMWATER	Based on straightline.	(4,830)	(3,851)	-	(5,135)	305
	54116 - STEAM	Based on straightline.	-	-	-	-	-
	54120 - TELEPHONE	Based on straightline and annual purchase.	(18,750)	(33,921)	-	(40,762)	22,012
	54121 - CELLULAR TELEPHONE	Based on straightline.	(11,175)	(8,162)	-	(10,883)	(292)
	54130 - SYSTEMS COMMUNICATION INTERNET	Based on actual and known future expense.	(611,005)	(589,481)	-	(607,181)	(3,824)
	54210 - BUILDING IMPROV REPAIR MAINT	Based on budget (includes remodel funds), spending is	(406,519)	(166,464)	(41,272)	(406,519)	-
	54215 - WASTE DISPOSAL	Based on straightline.	(8,620)	(6,766)	-	(9,021)	401
	54218 - FIRE PROTECTION	Based on budget.	(7,820)	(4,351)	(2,226)	(7,820)	-
	54220 - PEST CONTROL	Based on straightline.	(2,870)	(2,124)	-	(2,831)	(39)
	54225 - ELEVATOR REPAIR	Based on budget.	(4,000)	-	-	(4,000)	-
	54230 - FACILITY RENTAL	Based on actual and encumbrance.	(252,749)	(202,155)	(44,620)	(246,775)	(5,974)
	54232 - CUSTODIAL BUILDING USE CHARGES	Based on actual and encumbrance.	(136,488)	(120,771)	(27,062)	(147,833)	11,345
	54245 - PROCESS FEES RECYCLABLES	Based on straightline.	(9,800)	(4,927)	-	(6,569)	(3,231)
	54310 - OFFICE EQUIPMENT REPAIR	Based on actual.	-	-	-	-	-
	54320 - COMMUNICATION DEVICE RPR MAIN	Based on actual and known future expense.	(1,400)	(32,206)	(3,539)	(40,745)	39,345
	54330 - EQUIP IMPROV REPAIR MAINT	Based on straightline.	(84,000)	(65,178)	(15,044)	(86,903)	2,903
	54335 - SYSTEM AND SOFTWARE MAINTENANCE	Based on actual, annual payment.	(1,000)	(4,250)	-	(4,250)	3,250
	54340 - VEHICLE REPAIR AND MAINTENANCE	Based on actual.	-	-	-	-	-
	54350 - LEASE RENTAL OF EQUIPMENT	Based on straightline.	(400)	(329)	-	(438)	38
	54510 - RECRUITMENT	Based on actual plus a few background checks.	(500)	(995)	-	(1,023)	523
	54515 - MILEAGE	Based on actual plus minimal Q4 expenses.	(11,755)	(1,537)	-	(1,552)	(10,203)
	54520 - CONFERENCES AND TRAINING	Based on actual plus remaining MPLF funds.	(58,949)	(14,506)	-	(25,506)	(33,443)
	54535 - MEMBERSHIPS	Based on actual and known future expense.	(13,600)	(14,047)	(187)	(14,734)	1,134
	54540 - UNIFORM LAUNDRY	Based on straightline.	(5,000)	(4,465)	-	(5,953)	953
	54545 - MEDICAL SERVICES	Based on actual.	(1,800)	-	-	-	(1,800)
	54555 - WORK STUDY SERVICES	Based on actual.	-	-	-	-	-
	54615 - AUDIT SERVICES	Based on actual.	-	(2,000)	-	(2,000)	2,000
	54625 - CREDIT CARD SERVICES	Based on straightline, these are online SCLS payments.	(4,000)	(1,381)	-	(1,841)	(2,159)
	54628 - COLLECTION SERVICES	Based on actual, service canceled with removal of fines.	(9,000)	(1,709)	-	(1,709)	(7,291)

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4 PURCHASED SERVICES	54630 - ARMORED CAR SERVICES	Based on actual and reduced rate during COVID.	(18,100)	(10,041)	-	(12,081)	(6,019)
	54640 - MANAGEMENT SERVICES	Based on actual, service is in conjunction with events.	(800)	-	-	-	(800)
	54645 - CONSULTING SERVICES	Based on actual and encumbrance.	(12,000)	(14,700)	(15,861)	(30,560)	18,560
	54650 - ADVERTISING SERVICES	Based on actual and estimated Q4 expenses.	(41,700)	(17,422)	(20)	(19,622)	(22,078)
	54655 - PRINTING SERVICES	Based on actual.	-	-	-	-	-
	54680 - PARKING TOWING SERVICES	Based on actual, meter hood bags in conjunction with events.	(3,450)	(30)	-	(30)	(3,420)
	54684 - INVESTIGATIVE SERVICES	Based on actual.	-	-	-	-	-
	54685 - SECURITY SERVICES	Based on actual, encumbrance and potential alarm charges.	(6,050)	(5,479)	(1,145)	(6,924)	874
	54686 - INTERPRETERS SIGNING SERVICES	Based on actual.	-	-	-	-	-
	54689 - TRANSPORTATION SERVICES	Based on actual.	-	-	-	-	-
	54695 - PROGRAM SERVICES	Based on actual and fewer programs in Q4.	(161,414)	(44,925)	-	(54,925)	(106,488)
	54810 - OTHER SERVICES AND EXPENSES	Based on actual.	(600)	(250)	-	(250)	(350)
	54815 - GRANTS	Based on actual.	(10,000)	-	-	-	(10,000)
	54820 - COMMUNITY AGENCY CONTRACTS	Based on Dane County Contract.	(1,691,632)	-	-	(1,690,794)	(838)
	54860 - TAXES AND SPECIAL ASSESSMENTS	Based on actual and encumbrance.	(32,009)	(15,546)	(2,452)	(17,997)	(14,012)
	54880 - PERMITS AND LICENSES	Based on actual.	(1,200)	(580)	-	(580)	(620)
4 PURCHASED SERVICES Total			(4,014,405)	(1,624,527)	(153,427)	(3,821,589)	(192,816)
5 DEBT/INTER-DEPT CHARGES	56110 - PRINCIPAL	Based on actual.	-	-	-	-	-
	56210 - INTEREST	Based on actual.	-	-	-	-	-
	57117 - ID CHARGE FROM INFORMATION TEC	Based on budget.	-	-	-	-	-
	57140 - ID CHARGE FROM ENGINEERING	Based on budget.	(3,537)	(2,948)	-	(3,537)	-
	57141 - ID CHARGE FROM FLEET SERVICES	Based on budget.	(4,201)	(5,660)	-	(4,201)	-
	57145 - ID CHARGE FROM TRAFFIC ENGINEER	Based on budget.	(3,314)	(3,356)	-	(3,314)	-
	57175 - ID CHARGE FROM INSURANCE	Based on budget.	(109,696)	(91,413)	-	(109,696)	-
	57176 - ID CHARGE FROM WORKERS COMP	Based on budget.	(11,443)	(9,536)	-	(11,443)	-
	59130 - TRANSFER OUT TO DEBT SERVICE	Based on budget.	(3,045,046)	(3,045,046)	-	(3,045,046)	-
	59140 - TRANSFER OUT TO CAPITAL PROJEC	Based on budget.	-	-	-	-	-
	59221 - TRANSFER OUT TO INSURANCE	Based on budget.	-	-	-	-	-
	59222 - TRANSFER OUT TO WORKERS COMPE	Based on budget.	-	-	-	-	-
5 DEBT/INTER-DEPT CHARGES Total			(3,177,237)	(3,157,959)	-	(3,177,237)	-