

# LAND USE APPLICATION - INSTRUCTIONS & FORM

# LND-A

City of Madison  
Planning Division  
Madison Municipal Building, Suite 017  
215 Martin Luther King, Jr. Blvd.  
P.O. Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



## All Land Use Applications must be filed with the Zoning Office at the above address.

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site. (<http://www.cityofmadison.com/development-services-center/documents/SubdivisionApplication.pdf>)

### FOR OFFICE USE ONLY:

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Date received \_\_\_\_\_

Received by \_\_\_\_\_

☐ Original Submittal ☐ Revised Submittal

Parcel # \_\_\_\_\_

Aldermanic District \_\_\_\_\_

Zoning District \_\_\_\_\_

Special Requirements \_\_\_\_\_

Review required by \_\_\_\_\_

☐ UDC ☐ PC

☐ Common Council ☐ Other \_\_\_\_\_

Reviewed By \_\_\_\_\_



## APPLICATION FORM

### 1. Project Information

Address: 675 S. Whitney Way

Title: Hy-Vee, Inc. Aisles Online Grocery Kiosk Addition

### 2. This is an application for (check all that apply)

- ☐ Zoning Map Amendment (Rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- ☐ Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning
- ☐ Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)
- ☐ Review of Alteration to Planned Development (PD) (by Plan Commission)
- ☒ Conditional Use or Major Alteration to an Approved Conditional Use
- ☐ Demolition Permit
- ☐ Other requests Site Plan

### 3. Applicant, Agent and Property Owner Information

**Applicant name** Justin Frahm, Project Consultant, JSD **Company** Hy-Vee, Inc.

**Street address** 5820 Westown Parkway **City/State/Zip** Hy-Vee, Inc.

**Telephone** 515-453-2795 **Email** JBrehm@hy-vee.com

**Project contact person** Justin Frahm, Project Consultant **Company** JSD Professional Services, Inc.

**Street address** 7402 Stone Ridge Dr. Ste. 4 **City/State/Zip** Weston, WI 54476

**Telephone** 608-220-7583 **Email** justin.frahm@jsdinc.com

**Property owner (if not applicant)** N/A

**Street address** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

## APPLICATION FORM (CONTINUED)

### 5. Project Description

Provide a brief description of the project and all proposed uses of the site:

Addition of an architecturally clad shipping container and canopy to implement as Aisles Online grocery pick-up kiosk to an existing site.

Reduce parking stalls at existing site by 25 for proposal.

**Proposed Dwelling Units by Type** (if proposing more than 8 units):

Efficiency: n/a 1-Bedroom: n/a 2-Bedroom: n/a 3-Bedroom: n/a 4+ Bedroom: n/a

Density (dwelling units per acre): n/a Lot Size (in square feet & acres): n/a

**Proposed On-Site Automobile Parking Stalls by Type** (if applicable):

Surface Stalls: n/a - reduce existing total for site by 25 Under-Building/Structured: n/a - existing site

**Proposed On-Site Bicycle Parking Stalls by Type** (if applicable):

Indoor: n/a Outdoor: n/a

Scheduled Start Date: Spring 2021 Planned Completion Date: Summer 2021

### 6. Applicant Declarations

- ☒ **Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Development Assistance Team Meeting Date August 3, 2020

Zoning staff Development Assistance Team Meeting Date August 3, 2020

- ☐ **Demolition Listserv** (<https://www.cityofmadison.com/developmentCenter/demolitionNotification/notificationForm.cfm>).

- ☐ Public subsidy is being requested (indicate in letter of intent)

- ☒ **Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request**. Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

District Alder District 10 - Zachary Henak Waiver Requested Date September 23, 2020

Neighborhood Association(s) n/a Date \_\_\_\_\_

Business Association(s) n/a Date \_\_\_\_\_

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant Justin Frahm, Project Consultant, JSD Relationship to property Consultant to Owner

Authorizing signature of property owner John Brehm Date 10-06-2020

John Brehm  
CNUIS, E-jbrehm@hy-vee.com, Or-Hy-Vee, Inc., OU-Real Estate, CN-John  
Brehm  
I agree to the terms defined by the placement of my signature on this document