Proposed changes to Check Out Policies section of Library web site See <u>https://www.madisonpubliclibrary.org/policies/check-out-policies</u> for a list of all policies, or to see these changes in context.

Language that added or being deleted around going fine free is in red.

How can I renew items?

Most items may be renewed two times unless the item has holds. Patrons and/or Households are not allowed to have any one library's copy of an item for more than 1 check out and 2 renewals in a six (6) month period. Items may be renewed in person, via phone, or online via LINKcat. Items may also be renewed through our automated telephone renewal system (242–4700). Items must be renewed by 10 p.m. to avoidoverdue charges. See managing your account.

It's overdue -- how much do I owe?

	Overdue Charges	
Material Type	Fine Per Open Day	
adult material	25∉ no fines	
children's material	no fines	
outerlibrary loan material	\$1.00	
rental books/DVDs	\$.25	

Fines are based on material type, not on the type of card used for checking out. If an item is overdue for more than 29 days, it will be considered lost and replacement charges will be assessed. If charges over \$20 have accrued, checkout privileges will be suspended. Charges of \$50 or more that are not resolved may be sent to a library collection service and assessed an additional \$10 fee. Please contact our Borrower Services Manager at 608–266–6362 for help in resolving any problems with your library account.

What if an item I check out is lost or damaged while I have it?

Patrons are responsible for library materials checked out on their library card. Charges will be assessed for lost or damaged items. If charges over \$20 have accrued, checkout privileges will be suspended. Charges of \$50 or more that are not resolved may be sent to a library collection service and assessed an additional \$10 fee. Please contact our Borrower Services Manager at 608–266–6362 for help in resolving any problems with your library account. If a lost item is found and returned, the time limit for a refund is 6 months after the item has changed to a Lost status. Overdue charges will still apply. Madison Public Library does not accept replacements in place of payment.