

APPENDIX K - Metro Transit SAFETY PERFORMANCE MATRIX

Completed by:		Last Updated:	
GOAL 1: SMS TO REDUCE CASUALTIES/OCCURRENCES			
Metro Transit will utilize a safety management systems framework to identify safety hazards, mitigate risk and reduce casualties and occurrences resulting from transit operations.			
OBJECTIVE/OUTCOME	METRICS	BASELINES	TARGETS
Maintain the number of transit related fatalities	Number of fatalities per specified passenger miles traveled	0	0
Reduce the number of transit related injuries	Number of injuries per specified passenger miles traveled	15	10
Increase assessment and analysis of existing personnel, equipment and procedures to identify and mitigate any potential safety hazards	Number of safety audits, inspections, or assessments completed per specified period of time		Establish reasonable measure using past and present performance data and trends
Develop a corrective action plan and mitigation strategies to address identified hazards	Percent of corrective action strategies completed per specified period of time	Identify a baseline	Establish reasonable measure using past and present performance data and trends
GOAL 2: CULTURE			
Metro Transit will foster agency-wide support for transit safety by establishing a culture where management is held accountable for safety and everyone in the organization takes an active role in securing transit safety.			
OBJECTIVE/OUTCOME	METRICS	BASELINES	TARGETS
Establish a dedicated staff person as the Transit Agency Safety Officer to manage the agency’s transit safety program	Number of years of transit safety experience	Identify a baseline	Establish reasonable measure using past and present performance data and trends
Establish regular transit safety meetings comprised of staff at varying levels, including executives, officers, managers, operators and maintenance personnel	Number of meetings per specified period of time or number of meetings per incidents/occurrences	Identify a baseline	Establish reasonable measure using past and present performance data and trends
Develop and promote a Non-Punitive Reporting Policy	Percent of staff receiving Non-Punitive Reporting Policy	Identify a baseline	Establish reasonable measure using past and present performance data and trends
Increase the reporting of near miss occurrences and incidents that would otherwise go unreported	Number of near miss occurrences/incidents reported per specified passenger-miles traveled or per specified period of time	Identify a baseline	Establish reasonable measure using past and present performance data and trends
Increase employee safety training opportunities and attendance	Number of employee safety training hours completed per specified period of time	Identify a baseline	Establish reasonable measure using past and present performance data and trends
Increase safety material distributed amongst employees and the general public	Number of manuals, brochures, posters or campaigns distributed per specified period of time	Identify a baseline	Establish reasonable measure using past and present performance data and trends
GOAL 3: SYSTEMS/EQUIPMENT:			
Metro Transit will provide a safe and efficient transit operation by ensuring that all vehicles, equipment and facilities are regularly inspected, maintained and serviced as needed.			
OBJECTIVE/OUTCOME	METRICS	BASELINES	TARGETS
Reduce the number of vehicle/equipment/facility maintenance issues reported	Number of vehicle/equipment/facility maintenance issues reported per specified period of time	Identify a baseline	Establish reasonable measure using past and present performance data and trends

Increase scheduled preventative maintenance	<i>Number of preventative maintenance inspections completed per specified period of time or specified vehicle mileage</i>	Identify a baseline	Establish reasonable measure using past and present performance data and trends
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