

# **CITY OF MADISON TRANSPORTATION COMMISSION**

## **ACTION ITEM DETAIL - JUNE 24, 2020**

**ACTION TITLE:** Approval of FTA Mandated Public Transportation Agency Safety Plan (PTASP), and Authority for the Chairperson to sign the approved plan

**PRESENTED BY:** Metro Transit, Phil Gadke

### **ACTION SUMMARY**

Per the requirements of 49 C.F.R Part 673, Metro Transit presents to the Commission the completed PTASP for review and approval. Upon approval, Metro requests the Transportation Commission authorize the Chairperson to sign the approved plan for certification as required to fulfill the regulatory requirement.

### **BACKGROUND**

The Public Transportation Agency Safety Plan (PTASP) final rule (49 C.F.R. Part 673) requires operators of public transportation systems that are recipients or sub-recipients of FTA grant funds to develop safety plans that include the processes and procedures necessary for implementing Safety Management Systems (SMS).

Metro Transit is required to certify that it has completed the accompanying safety plan meeting the requirements of the rule by July 20, 2020.

### **DISCUSSION**

Part 673 elevates accountability for the PTASP to the Accountable Executive and Transportation Commission or equivalent authority. Deputy General Manager Crystal Martin is the designated Accountable Executive. General Operations Supervisor Phil Gadke is the designated Chief Safety Officer. Therefore, the PTASP and any subsequent updates must be signed by the Accountable Executive and approved by the Transportation Commission or equivalent authority. Approval of the PTASP means that the Transportation Commission or equivalent authority accepts the PTASP as satisfactory, the PTASP complies with each requirement of Part 673, and the PTASP effectively will guide the transit agency to manage safety risk. Metro's variety of safety activities and processes are now organized within the PTASP. Metro staff have completed and documented the required elements of the plan and are prepared to implement pending review and / or approval by the Metro safety team, senior management, Madison Area Transportation Planning Board, and Transportation Commission. Metro also submitted the draft plan for review by the FTA and has remedied all areas where content was missing or needed modification. Upon approval, Metro will complete required signatures on the plan and certify with FTA that the plan and required processes for approval are completed by the July 2020 deadline.

It is intended that this newly mandated plan meets at least the minimum federal requirements. Over time, the plan is expected to mature with added elements as Metro uses new tools in the safety management system.

There are no fiscal impacts anticipated for the implementation of the plan.