



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 49217

File ID: 49217

File Type: Resolution

Status: Passed

Version: 1

Reference:

Controlling Body: COMMON
COUNCIL
EXECUTIVE
COMMITTEE

File Created Date : 10/13/2017

File Name: Establishing a President's Work Group to Develop
City-Wide Surveillance Equipment and Data
Management Policies.

Final Action: 12/05/2017

Title: Establishing a President's Work Group to Develop City-Wide Surveillance
Equipment and Data Management Policies.

Notes:

Sponsors: Marsha A. Rummel and Rebecca Kemble

Effective Date: 12/11/2017

Attachments:

Enactment Number: RES-17-00937

Author: Heather Allen, Council Legislative Analyst

Hearing Date:

Entered by: lveldran@cityofmadison.com

Published Date: 12/18/2017

Approval History

Version	Date	Approver	Action
1	10/16/2017	Laura Larsen	Approve

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Council Office	10/13/2017	Referred for Introduction				
	Action Text:	This Resolution was Referred for Introduction					
	Notes:	Common Council Executive Committee					
1	COMMON COUNCIL	10/17/2017	Refer	COMMON COUNCIL EXECUTIVE COMMITTEE		11/21/2017	Pass
	Action Text:	A motion was made by Rummel, seconded by Baldeh, to Refer to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other.					
	Notes:						

1 COMMON COUNCIL 11/21/2017 RECOMMEND TO Pass
EXECUTIVE COMMITTEE COUNCIL TO
ADOPT - REPORT
OF OFFICER

Action Text: A motion was made by Ald. Rebecca Kemble, seconded by Council Vice-President Samba Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER.

Council President Rummel would email alders asking if anyone was interested in serving on the work group. It was suggested that the work group have no more than five (5) members. Currently Alds. Kemble, Zellers, Skidmore, Baldeh and Carter are interested. Heather Allen, Council Legislative Analyst, will staff the work group with assistance from Herb King from the City's Information Technology Department. The motion passed by voice vote/other.

1 COMMON COUNCIL 12/05/2017 Adopt Pass

Action Text: A motion was made by Baldeh, seconded by Verveer, to Adopt. The motion passed by voice vote/other.

Notes:

Text of Legislative File 49217

Fiscal Note

No appropriations required.

Title

Establishing a President's Work Group to Develop City-Wide Surveillance Equipment and Data Management Policies.

Body

WHEREAS, the City of Madison has an interest in ensuring that all official surveillance activities carefully safeguard privacy and confidentiality for residents and visitors, while ensuring safety and security for the public; and,

WHEREAS, the City of Madison video surveillance is governed by APM 3-17 regarding Use of Surveillance Cameras; and,

WHEREAS, APM 3-17 requires all department heads to develop their policies in partnership with Information Technology and to file those policies with the City Clerk's Office; and,

WHEREAS, the Madison Police Department has various Standard Operating Procedure policies which address surveillance; and,

WHEREAS, there are surveillance technologies which are not governed by existing policies; and,

WHEREAS, the City of Madison has an interest in a city-wide surveillance and data management policy that is consistent for all City agencies and covers all type of surveillance equipment usage and data management; and,

WHEREAS, The President's Work Group on Police and Community Relations Recommendations and Report, adopted in May 2017 called for the Common Council to develop a city-wide policy for the purchase, use and management of data related to surveillance equipment,

NOW THEREFORE IT BE RESOLVED, that the Common Council of the City of Madison establish a President's Work Group to develop a policy governing the purchase and use of all surveillance equipment employed by all City agencies and the surveillance policy will address

data management and storage; and,

BE IT FURTHER RESOLVED, the Work Group will be staffed by Common Council staff and will seek expert opinions from a variety of departments; and,

BE IT FURTHER RESOLVED, that the Work Group will use a racial equity and social justice lens throughout its work and may access training to apply the City of Madison Racial Equity and Social Justice Impact Tool; and,

BE IT FURTHER RESOLVED, that the Work Group will begin work upon adoption of this resolution with a goal of completing the surveillance policy by June 2018; and,

BE IT FURTHER RESOLVED, that the Common Council will develop this policy in consultation with City of Madison staff and officials, including but not limited to Information Technology, the City Attorney and all Departments or Divisions that currently use or plan to utilize any kind of surveillance equipment; and,

BE IT FINALLY RESOLVED, that the policy will include an inventory of all City of Madison surveillance equipment as of December 2017 and the surveillance equipment inventory will be updated annually thereafter.