

**AGREEMENT BETWEEN
CITY OF MADISON ON BEHALF OF THE MADISON AREA TRANSPORTATION
PLANNING BOARD AND THE
CAPITAL AREA REGIONAL PLANNING COMMISSION
FOR TRANSPORTATION PLANNING AND DEMOGRAPHIC AND EMPLOYMENT
FORECAST SERVICES**

Parties: This agreement is by and between the City of Madison, hereafter “City,” and Capital Area Regional Planning Commission, hereafter “CARPC.”

Term: The term of this agreement is January 1, 2020 through December 31, 2020.

Scope of Services by City/MATPB: The City will provide transportation planning services to CARPC. These services will be provided by City staff to the Madison Area Transportation Planning Board (MATPB) – An MPO. These planning services will consist of:

(1) conducting analyses of the impact of proposed Urban Service Area amendments in the county on the multi-modal transportation system, including an assessment of the capacity to handle the traffic to be generated, ability to serve the development with public transit, accommodations for pedestrians and bicyclists, other design issues, and overall consistency with the goals, policies, and recommendations in the Regional Transportation Plan; and

(2) coordinating on and providing staff support for CARPC’s work to undertake an update to the regional land use plan, including analyzing transportation impacts and needs associated with land use map options and supporting public engagement efforts.

Scope of Services by CARPC: CARPC staff will provide demographic and employment forecast services to MATPB. These forecasts will be for the year 2035 (interim) and 2050 (plan horizon) and consist of:

(1) Forecasts of population and households at the county, urban service area, and city/village levels (for the Central and Northern Urban Service Areas that encompasses more than one city/village) based on the Wisconsin Department of Administration (DOA) county forecasts;

(2) County level employment forecast by general type (retail, office/service, industrial/other) consistent with DOA population forecast by age group, labor force participation rate forecasts, and forecast of non-resident worker commuting into Dane County from adjacent counties; and

(3) Household and employment (by general type) forecasts by Transportation Analysis Zones (TAZ) used in MATPB’s travel forecast model for all zones outside the City of Madison’s growth boundaries. (Note: CARPC will help coordinate on the TAZ level forecasts with City of Madison Planning staff, who will prepare the forecasts for Madison’s growth areas.)

Payment: The City of Madison will bill CARPC and CARPC will bill the City of Madison on a quarterly basis for the cost of providing their respective services. The City and CARPC will each provide a progress report on services provided, which will be submitted with the quarterly invoice. The total cost of MATPB transportation planning services will not exceed \$5,457 for calendar year 2020. The total cost of CARPC demographic and employment forecast services will not exceed \$17,000.

Non-Discrimination: During the term of this agreement, the parties agree to abide by their respective policies of non-discrimination and affirmative action. Further, the parties agree that

this agreement does not subject either party to the other's jurisdiction for the determination of such matters.

Liability: CARPC shall be responsible for injuries, claims and losses arising from or caused by the acts or omissions of its officers, employees, agencies, boards, commissions and representatives. City shall be responsible for injuries, claims and losses arising from or caused by the acts or omissions of its officers, employees, agencies, boards, commissions and representatives. The obligations of the parties under this paragraph shall survive the expiration or termination of this agreement.

IN WITNESS THEREOF, the parties have caused this agreement to be executed by individuals and officers duly authorized on the dates noted below.

**CAPITAL AREA REGIONAL
PLANNING COMMISSION**

CITY OF MADISON

By: _____
Steve Steinhoff
Deputy Director

By: _____
Satya Rhodes-Conway
Mayor

Date: _____

Date: _____

By: _____
Maribeth Witzel-Behl
City Clerk

Date: _____

Countersigned:

By: _____
David Schmiedicke
City Finance Director

Date: _____

Approved as to Form:

By: _____
Michael May
City Attorney

Date: _____