City of Madison, Wisconsin

REPORT OF: LANDMARKS COMMISSION	**PRESENTED:** 11/11/19
TITLE: Review of Landmarks Commission Policy Document	**REFERRED:**
	REREFERRED:
	REPORTED BACK:
AUTHOR: Heather Bailey, Preservation Planner	**ADOPTED:** **POF:**
DATED: 11/15/19	**ID NUMBER:** 57664

Members present were: Anna Andrzejewski, Katie Kaliszewski, Arvina Martin, David McLean, and Maurice Taylor. Excused were Richard Arnesen and Betty Banks.

SUMMARY:

Andrzejewski began discussion of the revisions proposed for the Policy Document. She referenced the window replacement requests section on page 9 regarding what applicants need to provide when proposing a window replacement project. In the last sentence of the first paragraph, she pointed out that the language was carefully crafted to suggest potential contractors who complete window repair, but is not limited to those examples. She said that providing these guidelines for window replacement projects is a good starting point. In the first bullet point, "Determine if the proposed window is physically beyond repair or is not economically feasible to repair," she suggested that it be changed from "or" to "and/or" so that one cannot claim economic reasons exclusively. Bailey said that one of her concerns has been whether people can find contractors to complete the work, and the Madison Trust for Historic Preservation now has a list of contractors who can and will do window repair work, which has already been very helpful. McLean asked if requiring an insured contractor is going too far, and Bailey said that while it is good practice, she doesn't know that they should make that a requirement for a sufficient application. Andrzejewski asked what the commissioners thought of adding "and/or" to the first bullet-pointed statement. Martin said that she thought it was reasonable, and Kaliszewski agreed.

ACTION:

A motion was made by Kaliszewski, seconded by Martin, to approve the updated Policy Manual, including the window language as amended. The motion passed by voice vote/other.