

## **IPM Policy Survey & Issues for Task Force Consideration Final Draft from the Pollinator Protection Work Group**

### **SURVEY TO DETERMINE USE OF THE CURRENT POLICY**

**Who Sends:** Task Force

**Who Fills It Out:** Task Force to determine this

#### **Potential Questions for Department Heads:**

1. As head of your department/division, do you handle pest management through:
  - a. Designated IPM coordinator for your division/department?
  - b. Designated pesticide applicator(s) on your staff?
  - c. Hired contractor(s)?
  - d. Other
2. Do you know what city department keeps a list of non-compliant contractors?
3. Do you oversee any contractors hired to treat pest problems in your agency or area of responsibility? If not, who does?
4. Have you ever had to report an unusual amount of pesticide use due to unusual circumstances to the Director of Public Health or his/her designee?
5. Does your department have an IPM coordinator?
6. Does your department have more than one IPM coordinator?
  - a. If not, given your areas of responsibility, would it be helpful?
7. Regarding your designated IPM coordinator(s) and/or staff who apply pesticides, do they:
  - a. Apply pesticides when needed?
    - i. If so, are they state certified?
  - b. Supervise staff or outside contractors who apply pesticides?
    - i. If outside contractors are used, are they state certified?
  - c. Submit the annual pesticide use report to Public Health? If not, who does?
  - d. Develop the annual pesticide use plan for the coming year? If not, who does?
  - e. Meet with other IPM coordinators from other dept/divs? If not, who does?
8. What process does your department/division follow when a pest problem is identified?
  - a. Does your dept/div explore non-toxic management methods?
  - b. Does your dept/div use pesticides for cosmetic care of lawn, garden areas, etc.?
  - c. Does your dept/div use pesticides on athletic fields?
  - d. Does your dept/div use pesticides on golf courses?
  - e. Does your dept/div use pesticides indoors?
9. Does your department utilize any of the guidelines in Paragraph 14 of the current policy?
10. How do you handle inquiries received about pesticides?
11. How do you handle complaints received about pesticides?
12. Who is responsible for reporting any unusual circumstances in which pesticides have been used, or any unusual amounts of pesticides used?
13. Who is responsible for disposing of unused pesticides?

### Potential Questions for IPM Coordinators

1. Do you complete the IPM report of pesticides used by your agency or area of responsibility in a given year?
2. Do you submit the IPM plan for use of pesticides by your dept/div for the coming year?
3. How many individuals apply pesticides in your area(s) of responsibility?
4. Do you oversee those who apply pesticides? Who does?
5. Have you and those who use pesticides received training in their application and disposal?
6. Have you and those who use pesticides received training regarding personal protective equipment?
7. Have you received training on developing an IPM plan and properly completing the required IPM annual reports?
8. `
9. Have you received training on developing an Integrated Pest Management plan?
10. Have you ever met with a group of citywide IPM coordinators?

### Questions for Other City Employees?

1. Do you believe your departmental IPM Coordinator has sufficient time/FTE allocation to effectively manage the duties outlined in the current pest management policy?

### Questions for Applicators (staff)

1. Are you an **applicator of pesticides on city-owned land?**
2. Have you received training on proper pesticide application?
3. Have you ever used a pesticide indoors? Under what circumstances?
4. Have you ever used a pesticide that was under EPA special review?
5. Have you received training on proper personal protective equipment?
6. Have you received training on proper disposal of pesticides?
7. Have you received information/training on the process of Integrated Pest Management?
8. Are you a certified pesticide applicator in the State of Wisconsin?
9. What certifications do you hold?
10. Have you ever met with a group of citywide pesticide applicators?
11. Have you ever had to report an unusual amount of pesticide use due to unusual circumstances? If so, to whom?

### Questions for Applicators (third-party contractors)

*Do we have any questions for this category of recipients?*

### Potential Questions for Public Health

1. Who in your department reviews IPM reports submitted by city departments and divisions that use pesticides?
2. Who produces the overall summary of IPM reports in any given year?
3. Who presented this information and makes recommendations to the (now defunct) Advisory Committee for review and recommendations to the Public Health Commission?
4. Who takes responsibility for the process described in Paragraph 5 of the current policy?
5. Who reviews the activities and plans of the dept/divs that have submitted plans to insure compliance and take appropriate actions?

**Potential Questions for Purchasing Supervisor** (citywide? departmental?)

1. Have you been receiving recommendations from the Public Health Commission?
2. Does the Purchasing Supervisor play a role in pesticide procurement for city departments?
3. Are you aware of a process governing the purchase of pesticides?
4. Are there guidelines that govern pesticide purchasing for the City of Madison?

Potential Questions for Parks Division (Paragraph 14a Guidelines that are specific to:

- Athletic Fields (#2)
- Golf Courses (#3)
- Olbrich Gardens (#4)

Add section to collect information on which departments (people?) have completed the survey.

Add: Is there anything else you would like to share? Provide text box and an invitation to contact staff; especially since we now have Karl on the team and employees know they can trust HR to respect workplace confidences.

**Policy Questions/Potential Recommendations**

- Purchasing Policy Guidelines
- Paragraph 5 process for revising recommendations
- Paragraph 14(a) guidelines
- Golf Courses
  - Audubon certification goals
  - Distinguishing between areas (greens, fairways, roughs) for treatment options