



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

File Number: 49380

File ID: 49380	File Type: Communication	Status: Approved
Version: 1	Reference:	Controlling Body: BOARD OF PARK COMMISSIONERS

File Created Date : 10/30/2017

File Name: Authorizing the Parks Superintendent to Approve Fee Modifications for Use of Parks Space

Final Action: 02/14/2018

Title: Authorizing the Parks Superintendent to Approve Fee Modifications for Use of Parks Space

### Notes:

### Sponsors:

Effective Date:

Attachments: Fee Modification Chart (final).pdf

Enactment Number:

Author:

Hearing Date:

Entered by: elevy@cityofmadison.com

Published Date:

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	BOARD OF PARK COMMISSIONERS	02/14/2018	Approve				Pass
Action Text: City Streets Superintendent Charlie Romines presented.							
Motion made by Leopold, seconded by Cheeks, to Approve. Motion passed by voice vote/other.							
Notes:							

### Text of Legislative File 49380

#### Title

Authorizing the Parks Superintendent to Approve Fee Modifications for Use of Parks Space

#### Body

Madison Parks strives to provide park spaces that are well-used, positive community assets. At times, reservations for a section of a park for a fee are approved to accommodate a specific user group. Reservations can be beneficial to guarantee a particular space is available and to mitigate conflicts with other park users. Fees for reservations of park space recognize that reserved use of park space reduces overall public access to parkland and can offset some of the expenses incurred by the Parks Division. With all fees, Madison Parks has the mission of providing affordable opportunities for recreational and educational experiences.

Over the past five years, Madison Parks has worked hard to standardize fee rates and implement them consistently across the system. From time to time, there are requests for use

of park space that do not conform to established fee structures. In these situations, a fee modification approved by the Parks Superintendent can allow the Parks Division to respond to the needs of park users in a timely, practical manner. Situations where fee modifications may be used include:

- Legacy user groups that predate the establishment of a new fee and have mitigating circumstances that need to be addressed with a fee modification.
- A pilot concept for a use that would have minimal impact, only occur at one park location and does not have an established fee in the Park Division fee schedule.
- Uses that align with the citywide goal of Racial Equity and Social Justice.

WHEREAS, the Park Commission has authority to establish rules for the parks system; and

WHEREAS, the regulation of uses and requirement of fees for reserved use of space in the Park system is needed; and

WHEREAS, the Parks Superintendent will, prior to approving a fee modification:

- Review impact on other known park user groups and neighborhood residents;
- Evaluate the circumstances that would make a fee modification preferable;
- Review other established fee modifications and agreements to strive for consistency of treatment among park user groups;
- Send the fee modification to the Park Commission if the proposed fee amount is more than a 50% reduction in the rate from similar fees;
- Send the fee modification to the Park Commission if the use includes an alcohol or public amplification 2 (PA2) permit;
- Document the fee modification in writing and with signatures from the user group and Parks Superintendent or designee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Park Commissioners authorizes the Parks Superintendent to approve fee modifications for a period of up to three (3) years per fee modification for use of parks space; and

BE IT FURTHER RESOLVED that the Parks Superintendent will annually report to the Board of Park Commissioners all fee modifications.

Fee Modification Chart (February 2018)						
Name of Organization	Purpose	Location	Time Period	Standard Charge Amount	Calculation of Standard fee amount	Fee Mod Charge 2017
Big Oak Child Care at Orton	Non-exclusive use of Orton Park for 11 one-week children's summer camp sessions. M-F 7 AM to 6 PM.	Orton Park	2017-2019	\$ 2,825.00	\$900 vending fee; \$35 per day picnic shelter fee	\$ 1,100.00
Capital K9 Dog Paddle at Goodman	Post-pool season fundraising event for MPD K9 unit that allows dogs to swim in the Goodman Pool.	Goodman Pool	2016-2018	\$ 3,259.00	\$370 per hour x 7 hours; meal vouchers 80 x \$5 each; \$75 non profit vending; \$50 amplification; \$50 scheduling	\$ 3,000.00
Cyclocross	Authorization for a temporary cyclocross practice course periodically mowed by Parks and maintained by volunteer labor and hand tools at NE. Two learn to events may be held on August weekdays with less than 12 people at Garner.	North-East Park & Garner Park	2017	N/A	No standard fee established	\$ 700.00
Disability Pride Festival	Continuation of Disability Pride Festival in Madison Parks; Alignment of festival and Parks equity goals of barrier free playgrounds.	Brittingham Park	2016-2020	\$ 2,626.00	Scheduling fee \$750; vendor fee of \$1690 (two 7 vendor permits); \$50 application fee; other fees standard	\$ 1,128.00
Freedom Skate Shop	Non-exclusive use of skate park to offer skateboarding camp. Up to four one week camp sessions on M-F from 8 AM to 11 AM.	Central Park	2017-2018	N/A	No standard fee established	\$ 1,000.00
Friends of Starkweather Creek	Placement of canoe rack and reduced rack rental fee to facilitate public canoe tours that align with goals of Connecting Children to Nature.	Olbritch Park	2017-2019	\$1,500	\$850 for new rack; \$100 per canoe placement for up to 6 canoes	\$ 800.00
Madison Adult Baseball League of Southern WI	Bring adult baseball league to Madison Parks after MSCR discontinued offering adult baseball leagues in 2017.	Bowman	2017-2018	\$16,490	\$50 per hour of field charge (\$10,475) and \$15 per quarter hour light usage (\$6,015)	\$ 7,900.00
MAYSA- City Wide Reservations	Priority scheduling for youth soccer MAYSA teams in Regent, Eastside and Magic League. Due to demand of field space, playing groups are reserved prior to non-paying groups.	Various	2017-2020	\$95,055	No youth fee in 2017; Rate of \$10/hour youth fee in 2018 (for total 2018 projected charge of \$95,055)	\$ 6,000.00
MAYSA- Reindahl	Priority scheduling for youth soccer MAYSA teams and Cap East League. Due to demand of field space, playing groups are reserved prior to non-paying groups.	Reindahl	2017-2018	\$12,900	No youth fee in 2017; Rate of \$10/hour youth fee in 2018 (for a total 2018 projected charge of \$95,055)	\$ 1,800.00
McFarland Sharks	Non-exclusive use of pool space to hold swim practices in June and July.	Goodman Pool	2017-2019	N/A	No standard fee established	\$ 5,548.00
Play It Again Sports - Tenney Ice Skate Sharpening	Partnership with PIAS in which PIAS will sharpen Parks figure and hockey skates prior to season. PIAS will be able to use storage area at Tenney to offer skate sharpening services to public and sell hockey pucks, tape and wooden hockey sticks.	Tenney	2017 -2018	N/A	No standard fee established	\$ 200.00
Waverunner Jet Ski	Non-exclusive use of pier, 10x10 tent erected when operating and establish expectations for minimal impact to shoreline, water disturbance and other park users.	Olbritch Park	2017	\$900 + N/A	\$37 lake access and \$900 vending fees are standard. No standard use fee established	\$ 1,437.00



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## Master

File Number: 55633

File ID: 55633

File Type: Communication

Status: Approved

Version: 1

Reference:

Controlling Body: BOARD OF PARK  
COMMISSIONERS

File Created Date : 04/26/2019

File Name: Request from Freddy's Baseball League for use of  
Bowman Park Baseball Field for at least six  
reservations under the terms of a fee modification.

Final Action: 05/08/2019

Title: Request from Freddy's Baseball League for use of Bowman Park Baseball Field  
for at least six reservations under the terms of a fee modification.

### Notes:

### Sponsors:

Effective Date:

Attachments: Freddy Baseball Fee Mod 2019-2021.pdf, Freddy  
Baseball Fee Mod 2019-2021 SPANISH.pdf

Enactment Number:

### Author:

Hearing Date:

Entered by: nmiller@cityofmadison.com

Published Date:

## History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	BOARD OF PARK COMMISSIONERS	05/08/2019	Approve				Pass
Action Text: Registrant Freddy Lopez of Freddy's Baseball League was in support.							
Oleksiak presented the plan.							
Motion made by Washington, seconded by Skidmore, to Approve the request. Motion passed by voice vote/other.							

## Text of Legislative File 55633

### Title

Request from Freddy's Baseball League for use of Bowman Park Baseball Field for at least six  
reservations under the terms of a fee modification.

### Body

Freddy's Baseball League and Madison Parks would like to enter into an agreement regarding  
the use of Bowman Baseball Field at Bowman Park. Participants in Freddy's Baseball League  
are primarily Latinx, which serves an important part of the Madison community. In 2011, the  
league stopped playing at Bowman for a number of reasons. In 2019, Freddy's Baseball League



contacted Madison Parks about re-starting their league. Currently, Madison Parks has a fee modification with Men's Adult Baseball League (MABL). Following that model, Parks and Freddy's Baseball League determined it would be mutually beneficial to enter into a fee modification for use of Bowman Park Baseball Field.

For comparison, 2019 standard Bowman Baseball Field rates are \$50/hour and \$15/quarter hour of light use.



BOWMAN PARK BASEBALL FIELD  
FEE MODIFICATION  
FREDDY'S BASEBALL LEAGUE  
2019-2021

Freddy's Baseball League and Madison Parks would like to enter into an agreement regarding the use of Bowman Baseball Field at Bowman Park. Participants in Freddy's Baseball League are primarily Latinx, which serves an important part of the Madison community. In 2011, the league stopped playing at Bowman for a number of reasons. In 2019, Freddy's Baseball League contacted Madison Parks about re-starting their league. Currently, Madison Parks has a fee modification with Men's Adult Baseball League (MABL). Following that model, Parks and Freddy's Baseball League determined it would be mutually beneficial to enter into a fee modification for use of Bowman Park Baseball Field under the following conditions:

1. Term. Agreement shall be for a term of three year, beginning at signing of the Agreement and terminating on September 29, 2021.
2. Location. Bowman Baseball Field at Bowman Park located at 1801 Fish Hatchery Road Madison, WI 53713. See Exhibit A.
3. Use. Baseball practice and games of the Freddy's Baseball League. Freddy's Baseball League shall have priority scheduling of the same days and times of reservations that they made in the previous year. Freddy's Baseball League must submit scheduling requests to Parks by the second week of April. Freddy's Baseball League anticipates reserving 6 - 17 Saturdays or Sundays. Freddy's Baseball League does not anticipate weekday reservations, however they are welcome to reserve available weekday days/times under this fee modification.
4. Fees. Freddy's Baseball League must make at least six reservations to receive the modified fee price. For the six reservations, Freddy's Baseball League shall pay to the City of Madison Parks Division an anticipated \$900 annually. The amount of \$600 will be recognized in the General Fund budget and the remainder will be recognized in the Parks Operating Budget. During the school year, Madison Metropolitan School District (MMSD) reservations will take priority, allowing Freddy's Baseball League to start use after completion of the MMSD reservation (approx.. 6:45 PM).
  - Weekdays or Weekends: \$165 per each reservation day, which includes lights.
  - Weekends: \$150 per each weekend reservation day, which does not include lights.

Freddy's Baseball League will pay \$300 before the first reservation date and then the remaining amount within 30 days of final reservation.

6. Responsibilities of Madison Parks

- a. Reserve fields.
- b. Game preparation once a day consisting of lining and dragging field.
- c. No prep between games on same day.
- d. No prep for games occurring after high school reservations.
- e. Provide bases that will be stored onsite in a closed storage container.
- f. Provide keys to access field, bullpen, restroom, and onsite storage.
- g. Provide light schedule report and authorize League to communicate changes with MUSCO
- h. Perform mowing of field grass.
- i. Update rainout line and GymDandy.

7. Responsibilities of Freddy's Baseball League

- a. Submit reservation requests by second week of April.
- b. Supply baseballs.
- c. Remove tarps at start of field use and replace tarps at end of field use.
- d. Install bases at start of field use and replace in storage box at the end of field use.
- e. Pay an annual fee to City of Madison Treasurer.
- f. Provide port-a-johns at fields, if desired. Rangers close restrooms onsite nightly at approximately 10 PM.
- g. Call rainout line and/or check GymDandy to determine if field is open or closed.

8. Compliance with Laws. Freddy's Baseball League shall comply with all City, State and Federal statutes, ordinances and regulations.

9. Orderly Area and Trash Removal. Freddy's Baseball League shall keep the field in a neat and orderly manner. Freddy's Baseball League shall clean up and remove trash at the field following any use. Removal of trash will constitute filling park trash barrels.

10. Signs Prohibited. No advertising signs or billboards shall be permitted.

11. Suspension, Cancellation and Termination. Parks and Freddy's Baseball League shall notify each other of issues that may arise and could lead to termination and work toward solutions before choosing termination. The Superintendent of Parks may suspend the use of the fields for up to two weeks, and impose a security deposit requirement in an amount sufficient to pay the costs related to any repair. Either party may terminate this Agreement, at its sole election, upon 14 days written notice to the other party. If the Fee Modification is terminated with cause, no refund will be provided. If the Fee Modification is terminated without cause, then Madison Parks will refund balance that represents unused field reservations.

Signature

\_\_\_\_\_  
Freddy Lopez                      Date  
President, Freddy's Baseball League

\_\_\_\_\_  
BPC File Number                      Date Approved

**Exhibit A**







CAMPO DE BÉISBOL BOWMAN PARK  
MODIFICACIÓN DE TARIFA  
LIGA DE BÉISBOL DE FREDDY  
2019-2021

La Liga de Béisbol de Freddy y Madison Parks quisieran llegar a un acuerdo en relación con el uso del Campo de Béisbol en Bowman Park. Los participantes de la Liga de Béisbol de Freddy son en su mayoría latinos, lo cual es una parte importante de la comunidad de Madison. En 2011, la liga dejó de jugar en Bowman por varias razones. En 2019, la Liga de Béisbol de Freddy se contactó con Madison Parks para reanudar liga. Actualmente, Madison Parks ha modificado su tarifa con la Liga de Béisbol de Hombres Adultos (MABL). Siguiendo ese modelo, la Liga de Béisbol de Freddy y Parks determinaron que sería de beneficio mutuo acordar una modificación de la tarifa por el uso del Campo de Béisbol en Bowman Park de acuerdo con las siguientes condiciones:

1. Período El acuerdo será por un período de tres años, el cual comenzará cuando se firme el Acuerdo y finalizará el 29 de septiembre del 2021.
2. Lugar Campo de Béisbol Bowman en Bowman Park ubicado en 1801 Fish Hatchery Road Madison, WI 53713. Consultar Anexo A.
3. Uso Las prácticas y juegos de béisbol de la Liga de Béisbol de Freddy. La Liga de Béisbol de Freddy tendrá prioridad de programación para los mismos días y horarios de las reservas que hizo el año anterior. La Liga de Béisbol de Freddy deberá entregar los pedidos de programación a Parks la segunda semana de abril. La Liga de Béisbol de Freddy anticipa la reserva de 6 a 17 sábados o domingos. La Liga de Béisbol de Freddy no anticipa reservas los días de semana; sin embargo, podrán reservar días/horarios de la semana disponibles de acuerdo con esta modificación de la tarifa.
4. Tarifas La Liga de Béisbol de Freddy debe hacer al menos seis reservas para recibir el precio de tarifa modificada. La Liga de Béisbol de Freddy deberá pagar por las seis reservas a la División de Parques de la ciudad de Madison el monto anticipado de \$900 de forma anual. El monto de \$600 se reconocerá en el Presupuesto del fondo general y el resto se reconocerá el Presupuesto de funcionamiento de Parks. Durante el año escolar, las reservas del Distrito Escolar Metropolitano de Madison (MMSD) tendrán prioridad, y dejará que la Liga de Béisbol de Freddy comience a utilizarlo luego de finalizada la reserva de MMSD (aproximadamente a las 6:45 p. m).
  - Días de semana o fines de semana: \$165 por cada día de reserva, incluye las luces.
  - Fines de semana: \$150 por cada día de reserva durante el fin de semana, sin incluir las luces.

La Liga de Béisbol de Freddy deberá pagar \$300 antes de la primera fecha de reserva y luego el monto restante dentro de los 30 días antes de la última reserva.

6. Responsabilidad de Madison Parks

- a. Reserva de campos.
- b. La preparación del juego una vez al día consiste en el revestimiento y la nivelación del campo.
- c. No habrá preparación entre juegos el mismo día.
- d. No habrá preparación para los juegos que se lleven a cabo luego de las reservas de la escuela secundaria.
- e. Suministrar bases que se almacenarán en el lugar en un contenedor cerrado.
- f. Suministrar llaves para acceder al campo, a la zona de calentamiento, los baños y al almacenamiento en el lugar.
- g. Suministrar un informe de horarios de las luces y autorizar a la Liga a comunicar cambios a MUSCO.
- h. Cortar el césped del campo.
- i. Actualizar la línea de cancelación y GymDandy.

7. Responsabilidades de la Liga de Béisbol de Freddy

- a. Presentar los pedidos de reserva la segunda semana de abril.
- b. Proveer las pelotas de béisbol.
- c. Quitar las lonas cuando se comience a usar el campo y ponerlas nuevamente cuando se termina de usar.
- d. Instalar las bases al cuando se comience a usar el campo y ponerlas nuevamente en el compartimiento de almacenamiento cuando se termina de usar.
- e. Pagar una tarifa anual a tesorero de la ciudad de Madison.
- f. Proveer baños portátiles en los campos, si lo desea. Los guardas cierran los baños del lugar a la noche, aproximadamente a las 10 p. m.
- g. Llamar a la línea de cancelación o verificar en GymDandy para determinar si el campo está abierto o cerrado.

8. Cumplimiento de las leyes La Liga de Béisbol de Freddy deberá cumplir con todas las leyes, ordenanzas y reglamentos federales, estatales y de la ciudad.

9. Orden del área y recolección de basura La Liga de Béisbol de Freddy deberá mantener el campo prolijo y en orden. La Liga de Béisbol de Freddy deberá limpiar y recolectar la basura del campo después de cualquier uso. La basura recolectada deberá depositarse en barriles de basura del parque.

10. Carteles prohibidos. No se permiten carteles publicitarios ni vallas publicitarias.

11. Suspensión, cancelación y finalización. Parks y la Liga de Béisbol de Freddy deberán informarse mutuamente sobre cualquier problema que surja y que pueda causar la finalización del acuerdo, y deberán tratar de encontrar soluciones antes de proceder a la finalización. El superintendente de Parks puede suspender el uso de los campos por hasta dos semanas, e imponer un requisito de depósito de seguridad por un monto suficiente para cubrir los costos relacionados con cualquier arreglo. Cualquiera de las partes puede finalizar el Acuerdo, por decisión propia, con una notificación por escrito de 14 días a la otra parte. Si el acuerdo de Modificación de la tarifa finaliza con causa, no corresponderá un reembolso. Si el acuerdo de Modificación de la tarifa finaliza sin causa, entonces Madison Parks reembolsará el saldo que represente las reservas que no se utilizaron.

Firma

Freddy Lopez      Fecha  
Presidente de la Liga de Béisbol de Freddy

Número de archivo BPC  
Fecha de aprobación

**Anexo A**





# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Master

File Number: 55251

File ID: 55251

File Type: Communication

Status: Approved

Version: 1

Reference:

Controlling Body: BOARD OF PARK  
COMMISSIONERS

File Created Date : 04/02/2019

**File Name:** Request from Mighty Seeds Forest School for non-exclusive use of Door Creek Park and the John Wall Family Pavilion in Tenney Park for year-round, outdoor preschool that serves up to 12 preschool age children under terms of a fee modification.

**Final Action:** 04/10/2019

**Title:** Request from Mighty Seeds Forest School for non-exclusive use of Door Creek Park and the John Wall Family Pavilion in Tenney Park for year-round, outdoor preschool that serves up to 12 preschool age children under terms of a fee modification. John Wall Family Pavilion in Tenney Park would only be used during severe weather for approximately 20 days annually.

### Notes:

### Sponsors:

**Effective Date:**

**Attachments:** Mighty Seeds Fee Modification 2019.pdf

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** nmiller@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	BOARD OF PARK COMMISSIONERS	04/10/2019	Approve				Pass
<b>Action Text:</b> Registered speakers Stephanie Fitch and Nina Bricko of Mighty Seeds Forest School, Inc. spoke in support.							
Community Services Manager Claire Oleksiak presented the fee modification.							
Baldeh requested that the applicant be required to report to the Park Commission in December of 2019.							
Motion made by Baldeh, seconded by Gnam, to Approve with the requirement that the applicant report to the Park Commission in December of 2019. Motion passed by voice vote/other.							

### Text of Legislative File 55251

Title



Request from Mighty Seeds Forest School for non-exclusive use of Door Creek Park and the John Wall Family Pavilion in Tenney Park for year-round, outdoor preschool that serves up to 12 preschool age children under terms of a fee modification. John Wall Family Pavilion in Tenney Park would only be used during severe weather for approximately 20 days annually.

Body

Madison Parks and Mighty Seeds Forest School Inc. (MSFS) would like to enter into a fee modification for a multi-year reservation to allow a new forest school program for preschool aged children to occur at Door Creek Park and Tenney Park Shelter. MSFS is a local non-profit organization established to provide year-round morning and afternoon outdoor preschool sessions for up to 12 children age three to six years old. The primary goals of the program are to foster childhood connection to nature within an urban community and to cultivate confidence, independence, empathy, collaboration and life skills in a 100% outdoor environment. MSFS is an inclusive school environment with benefits for all students, in particular students with special needs, such as autism spectrum disorder, sensory integration disorder and Attention Deficit Hyperactivity Disorder. MSFS stems from the Forest School Association model based in Europe, adheres to the criteria of The American Forest School Association, and is inspired by the Cedarsong philosophy. The program is led by a qualified Level 3 Practitioner. Madison Parks welcomes partners who bring people to parks during traditionally less busy times of day and that focus on connecting children to nature.

MIGHTY SEEDS FOREST SCHOOL  
DOOR CREEK PARK AND TENNEY PARK SHELTER  
FEE MODIFICATION  
2019-2022

Madison Parks and Mighty Seeds Forest School Inc. (MSFS) would like to enter into a fee modification for a multi-year reservation to allow a new forest school program for preschool aged children to occur at Door Creek Park and Tenney Park Shelter. MSFS is a local non-profit organization established to provide year-round morning and afternoon outdoor preschool sessions for up to 12 children age three to six years old. The primary goals of the program are to foster childhood connection to nature within an urban community and to cultivate confidence, independence, empathy, collaboration and life skills in a 100% outdoor environment. MSFS is an inclusive school environment with benefits for all students, in particular students with special needs, such as autism spectrum disorder, sensory integration disorder and Attention Deficit Hyperactivity Disorder. MSFS stems from the Forest School Association model based in Europe, adheres to the criteria of The American Forest School Association, and is inspired by the CedarSong philosophy. The program is led by a qualified Level 3 Practitioner. Madison Parks welcomes partners who bring people to parks during traditionally less busy times of day and that focus on connecting children to nature. Madison Parks and MSFS agree to the following fee modification conditions:

1. Term. Fee modification term shall be for one (1) full summer and school year (2019/2020), beginning upon signing of the document and terminating on June 15, 2020. The fee modification may be renewed for two additional one-year summer and school terms annually (2020/21 and 2021/22), upon mutual agreement. MSFS will request renewal in writing by March 15 annually. The fee modification expires on June 15, 2022.
2. Location. Door Creek Park at 7035 Littlemore Drive Madison WI 53718 and Tenney Park Shelter at 402 N Thorton Ave. 53703.
3. Use. MSFS may have non-exclusive use of Door Creek Park, providing adequate space for the public and other reservations to use the park. Door Creek Park will be the primary location for MSFS programming. MSFS will send the calendar of dates of use to Parks staff by September 1 of each year. This fee modification authorizes the following anticipated dates and hours (understanding that they will moderately change from year to year):
  - a) Open Houses – 4/14 & 5/18 from 10:00 AM to 12:00 PM
  - b) Pop-up Sessions (Parent/caregiver & child) – 4/27, 5/21, 5/23, 5/26, 5/28, 5/30  
10:00 AM to 12:00 PM
  - c) Summer Session is June, July, August – Begins 6/17 and ends 8/24  
Mon, Tues, Wed, Thurs & Fri (Morning session) 8:00 AM to 12:30 PM  
Mon, Tues, Wed, Thurs & Fri (Afternoon session) 12:30 PM to 3:30 PM
  - d) School Year – Begins 9/3 and ends 6/10  
Seasons are understood as roughly: Fall is Sept, Oct & Nov; Winter is Dec, Jan & Feb;  
and Spring is March, April & May.  
Mon, Tues, Wed, Thurs & Fri from 8:00 AM to 12:30 PM  
Mon, Tues, Wed, Thurs & Fri (Fall & Spring) from 12:30 PM to 3:30 PM  
Mon, Tues, Wed, Thurs & Fri (Winter) from 12:30 PM to 3:00 PM  
MMSD school calendar and holidays will be followed; MSFS may offer break programming for school aged kids.

e) Winter/Inclement Weather Sessions - MSFS may have non-exclusive use of the Tenney Park Shelter approximately 25 times per year during the winter session or during hazardous weather conditions. Tenney Shelter will only be used when weather makes it unsafe for children to play safely outside and there are not other public reservations at the Tenney Shelter. MSFS will contact Madison Parks with as much notice as possible, when they anticipate wanting to use the Tenney Shelter. Madison Parks cannot guarantee the Tenney Shelter will be available. Availability is dependent on the shelter reservation schedule. MSFS will need to cancel class or find an alternative location if Tenney Shelter is not available. Tenney Shelter is not available on election days, as it is a polling location for the City of Madison. In the winter, MSFS use of the shelter must end at 3:00 PM. Public ice skate rental and concessions opens at 3:00 PM daily in the winter. Tenney Shelter will be left in a clean and orderly manner at the end of each use.

4. Participants. MFSF may have a maximum of 12 children in the park or shelter at a time.
5. Fee. Each year, MFSF will pay the Madison Parks a vending fee, season use fee and a Tenney Shelter daily reservation fee. Payment of the vending fee is due before the start of the pop-up sessions in 2019 and prior to the start of summer session in subsequent years. Season use fees and Tenney Shelter reservation fees are due on June 1, September 1, December 1 and March 1. Estimated fees include:

Dates	Vending	Season Use Fee	Tenney Shelter* 25 resv. @ \$50/resv.	Total
6/1/19 – 6/10/20	\$900	\$875 total \$175/season for five seasons	\$1,250	\$3,025
6/15/20 – 6/15/21	\$900	\$900 total \$225/season for four seasons	\$1,250	\$3,050
6/16/21 – 6/15/22	\$900	\$1,100 total \$275/season for four seasons	\$1,250	\$3,250

\* Reservations at Tenney Shelter made in excess of 25 times will be charged a rate of \$60/reservation

6. Meet with East Operations Supervisor. MFSF will meet with the East Operations Supervisor prior to the start of each season in year one. In subsequent years, they will meet, phone or email prior to each season depending on topics that need to be discussed and planned.

Compliance with Laws. MSFS shall comply with all city, state and federal statutes, ordinances and regulations and follow all park rules and shelter rules. This includes no driving on the grass, hammocking policy, fire pits, calling of diggers hotline, etc. Proposed permanent changes to the park space need to be approved by parks staff and/or the Board of Park Commissioners.

7. Suspension, Cancellation and Termination. Parks shall have the right to terminate and cancel this Agreement if MSFS breaches the terms and conditions of the Fee Modification. Either party may terminate the Fee Modification, at its sole election, upon 10 days notice to the other party.

SIGNATURES:

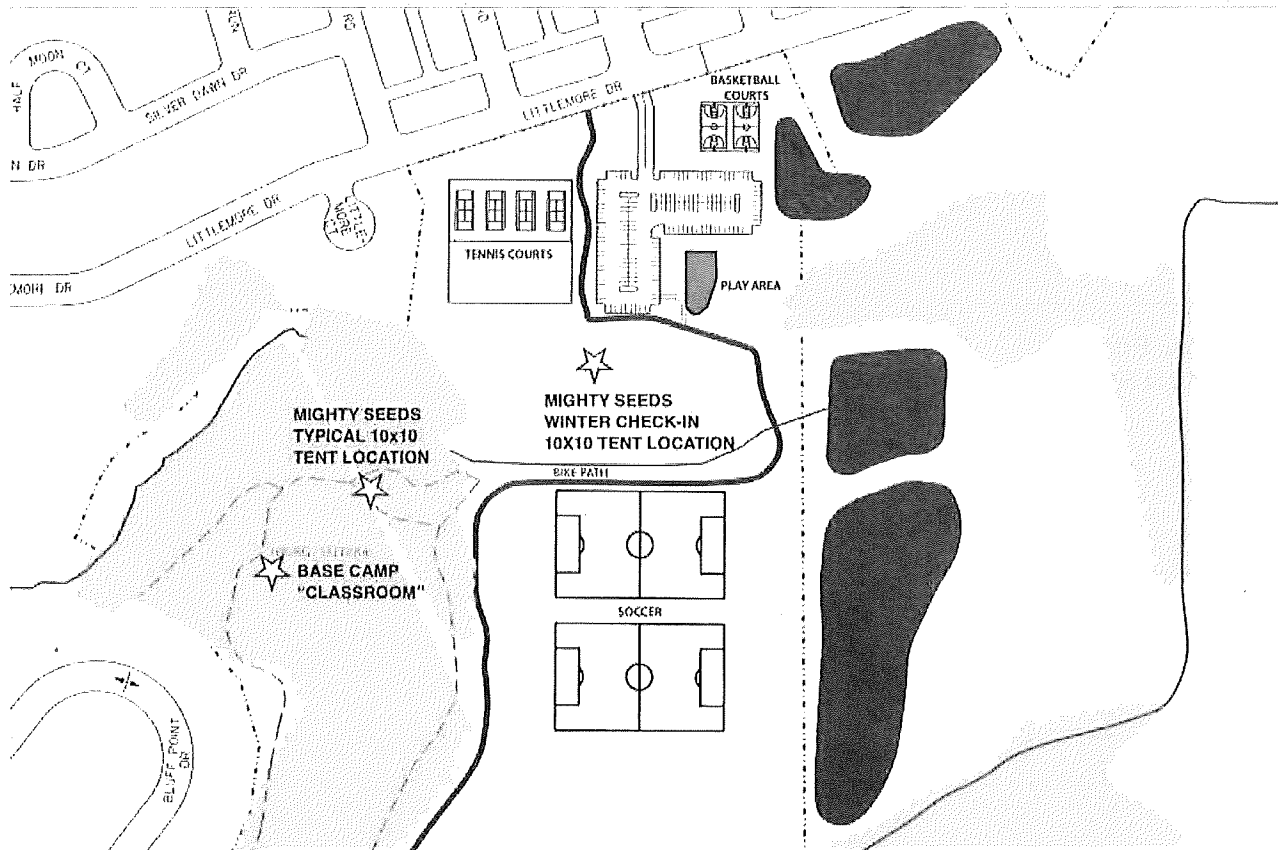
Stephanie Fitch  
Mighty Seeds Forest School Co-Founder

BPC File Number

Date Approved

Nina Bricko  
Might Seeds Forest School Co-Founder

**Exhibit A**  
**Map of Door Creek Park**



**Exhibit B**

**Mighty Seeds Forest School Outline**

**Open House & Pop-up Sessions Dates: Saturday Morning**

4/14 Open House

4/27 Forest School Pop-up Session

5/18 Open House

5/23 Forest School Pop-up Session

5/26 Forest School Pop-up Session

5/28 Forest School Pop-up Session

5/30 Forest School Pop-up Session

**Hours:**

Open Houses: 10:00am to 12:00pm

Pop-up Session: 10:00am to 12:00pm

**Price:** Open Houses are Free for participants, Forest School pop-up classes are \$20 per family.

**School Year Dates (will follow the MMSD schedule)**

Summer session begins 6/17 and ends 8/24

2019/2020 School year goes from 9/3 and ends 6/10

**Days and Hours:**

Monday through Friday from 8:00am to 12:30pm

With additional afternoon sessions Tuesday through Thursday 12:30pm to 3:30pm

**Pricing:**

2019-2020 Program Pricing  
Summer session begins 6/17 and ends 8/24  
School Year begins 9/3 and ends 6/10

**A.M.**

Class	Days	Monthly Tuition	Time	Length
2 day AM	TuTH	\$336	8am-12pm	4hr
3 day AM	MonWedFri	\$504	8am-12pm	4hr
5 day AM	MTWTF	\$840	8am-12pm	4hr
5 day AM with extended lunch	MTWTF	\$945	8am-12:30pm	4.5hr

**P.M.**

Class	Days	Monthly Tuition	Time	Length
2 day AM	TuTH	\$280	12:30-3:30pm	3hr
3 day AM	MonWedFri	\$420	12:30-3:30pm	3hr
5 day AM	MTWTF	\$700	12:30-3:30pm	3hr

**Additional Information:**

- Mighty Seeds Forest School will be a state licensed daycamp for ages 3 to 6-year-olds
- A liability waiver is required to be signed by parent/guardian for all participants
- Maximum of 8 participants (\*Unless the school has a waitlist of 3 or more students, MSFS may hire an additional teacher and expand the maximum number of students to no greater than 12 total.)
- In the chance of inclement weather, whether extreme cold or heat, heavy rain, etc, and MMSD is still open, MSFS will transfer the location to Tenney Shelter, if available for use. This will allow MSFS to take students inside for protection from extreme weather while still providing child-care for parents and maintaining the Forest School pedagogy. When using Tenney Shelter in the winter season, the PM class must end by 3:00 PM to allow for public ice skate rental and concessions.

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## An education in nature

Mighty Seeds Forest School has class outside – every day


**BY ERICA KRUG**

AUGUST 29, 2019

[RSS](#)







STEPHANIE FITCH

**Louisa Hendrickson gathers wild cucumber vine to put in a mud pie. Science and home living skills!**

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As children go back to school, there is a new option for kids ages 3 to 6 in the Madison area — head to the woods. [Mighty Seeds Forest School](#), located in Door Creek Park on Madison's east side, is an early childhood education program that spends 100 percent of the time outside (there is an alternative location with shelter in case of severe weather). Mighty Seeds opened in June for summer sessions and will offer fall sessions beginning September 3.

Mighty Seeds was founded by Nina Bricko and Stephanie Fitch, both mothers of young children. Bricko and Fitch believe that early childhood is an important time for kids to develop a relationship with the natural world.

Lessons in literacy and math pop up organically all of the time, but “there is no agenda,” says Bricko. “We might have a plan for the day, but we are pivoting all the time based on kids’ interests.”

With a background in early childhood education and a degree in environmental education from the University of Wisconsin-Stevens Point, Bricko allows the children to take the lead.

Daily activities might include climbing trees, looking for animal prints, helping to build a fire or taking a hike to the pond to look for tadpoles. “We focus on the act of being, not the act of doing,” says Bricko.

Bricko started the school partially because she wanted a place for her four-year-old son with autism to feel comfortable. “We support social and emotional development,” she says. “Spending three to four hours a day in the outdoors throughout the year is key, developmentally. Being outside helps kids regulate their emotions.”



The idea of forest schools goes back all the way to the original creation of kindergartens in the early 1800s. Kindergarten in German translates to “children’s garden,” and the first kindergartens took place outdoors and were play-based. In the 1950s and 60s, Germans reclaimed kindergartens, labelling them forest kindergartens or *Waldkindergarten*. The first forest school in the United States, CedarSong Nature School, was established in 2006 on Vashon Island, Washington.

Here, Mighty Seeds is both a pre-K and can be a substitute for kindergarten.

At Door Creek Park, children meet their teachers, or “mentors,” each morning near the parking area before heading up to their base camp in the woods. Everything must be packed in and out each day and the children enjoy helping with set-up tasks. “We have watched them claim ownership of this classroom,” says Fitch, who spent the past seven years at a local architecture firm as a designer and project manager before starting Mighty Seeds.

Base camp includes a portable toilet inside of a pop-up tent, hand-washing pump, hammock, books and other items for the children to use, including hand drills, magnifying glasses and binoculars.

An area with stumps as seats is the site of morning circle time, where the children start each day with singing, yoga and even a discussion of risk



assessment. “We discuss the weather,” says Bricko. “If you are going to climb a tree, think ‘It rained last night, so the tree might be slippery. Should we use our hands and feet to climb? What is our plan for getting down?’ We encourage them to do things on their own because research shows more children get hurt when a teacher or parent is right there. We want kids to learn how to take ‘mindful risks.’”

A low teacher-student ratio, one to four, is part of the forest school model. Bricko says this helps build relationships with the children. In addition to Fitch and Bricko, they have one aide and one intern. This summer, the school has had seven students. Mighty Seeds is allowed by license to have up to 12 children, but Bricko is looking to expand that capacity, adding more teachers and an additional location.

Place-based learning — learning that is rooted in a specific place — is another important component of forest school. “Throughout the year children get perspective when they see how a space changes,” says Bricko. “How can you care about polar bears in the Arctic if you don’t care about the cicada in your backyard?”

And yes, they will meet outside in winter. “We use several strategies to keep kids comfortable in the winter and work with families on how to keep kids warm and dry through strategic clothing, outerwear and gear — and we build fires and make warm tea,” says Bricko. As long as the temperatures are 20 degrees or above with calm winds, children and staff can be comfortable outside. If it’s colder, they’ll head to an outdoor heated park pavilion.

Cost is \$42 per 4-hour session and options include 2-, 3- or 5-day weeks for 6-8 week sessions at a time.

CHILDREN

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