

# PLANNING DIVISION STAFF REPORT

August 12, 2019



PREPARED FOR THE LANDMARKS COMMISSION

**Project Name/Address:** 15 E Gilman  
**Application Type:** Certificate of Appropriateness  
**Legistar File ID #** [53073](#)  
**Prepared By:** Heather Bailey, Preservation Planner, Planning Division  
**Date Prepared:** August 8, 2019

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## Background

The Landmarks Commission reviewed this proposal at its March 20, 2019, meeting and June 24, 2019 meeting. The commission asked the applicant to provide additional information on the costs of repairing the original windows. The applicant is providing information on the contractors they have contacted. Staff has supplied the names of contractors that have successfully completed window repair for State-approved preservation tax credit projects. As the property owners were not getting a response from those contractors, staff also recommended reaching out to general contractors.

The contractor to replace the windows has supplied updated information so that the proposed replacement for Windows 111 and 112 now match the look of the original and it would operate as a casement.

The previous staff report is included in the packet as staff's recommendations and analysis remain the same.