

From: [Aaron Ruengpinyophun](#)
To: [licensing](#)
Subject: Re: Alcohol License Application Referred - Am Park Hospitality LLC
Date: Wednesday, August 7, 2019 4:59:38 PM

Hi Jim

Thank you for the detailed feedback on the licensing process. Unfortunately after much due diligence with the hotel purchase, my group will not be moving forward with the purchase of this hotel. If anything changes in the future, we will be in touch.

Thank you,
Aaron

Sent from my iPhone

On Aug 5, 2019, at 3:28 PM, licensing <licensing@cityofmadison.com> wrote:

Good afternoon,

The alcohol license application for Am Park Hospitality LLC was heard at the Alcohol License Review Committee (ALRC) meeting on July 17, 2019. The committee had questions regarding this application, but there was no one in attendance to answer these questions. The application has been referred to the next meeting of the ALRC on August 21, 2019 at 5:30pm in room 201 of the City-County Building. Either the Liquor/Beer Agent of a member of the LLC should attend to answer questions. The ALRC will typically only refer an item once, and if no one shows up for a second meeting they will recommend to the Common Council that the application be placed on file, without approval.

Additionally, I was processing your alcohol license application when I noticed a copy of your Wisconsin State Seller's Permit was not enclosed. I did find a Business Tax Registration Certificate confirmation email, however, this is not a seller's permit and there is actually language on the certificates that instructs that the document should not be used as proof of a seller's permit. Please contact the Department of Revenue at 608-266-2776 to acquire a State Seller's Permit. We will need a copy of your State Seller's Permit before a license may be issued.

Lastly, this I wanted to remind you of the notation entered on the background check for the agent application that indicated a proof of beverage server training would be provided to our office before the ALRC meeting. To my knowledge, we have not yet received this proof. In order to be a Liquor/Beer Agent, you either need to have completed Beverage Server Training in the last two years or have held an Operator's (Bartender's) license within the last two years. Please consult this guidance for a list of beverage server training courses that have been approved by the Wisconsin Department of Revenue:
<https://www.cityofmadison.com/clerk/documents/licensing/alcohol/BSTInstructions.pdf>.
Upon completion, please send a copy of your certificate to

licensing@cityofmadison.com.

Let me know if you have any questions.

Sincerely,

Jim Verbick, Deputy Clerk

City of Madison City Clerk's Office

City-County Building-Room 103,

210 Martin Luther King Jr. Blvd. 53703

TEL: (608) 266-4601

FAX: (608) 266-4666

jverbick@cityofmadison.com

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