# **URBAN DESIGN COMMISSION APPLICATION**



City of Madison Planning Division 126 S. Hamilton St. P.O. Box 2985 Madison, WI 53701-2985 (608) 266-4635



Complete all sections of this application, including the desired meeting date and the action requested.

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the phone number above immediately.

FOR OFFICE USE ONLY:					
Paid	Receipt #				
Date received					
Received by					
Aldermanic District					
Zoning District					
Urban Design District					
Submittal reviewed by					

piec	ise can the phone namber abo	VC III	iniculately.					
4.5								
1. Pro	ject Information							
Add	Address:							
Title	e:							
2. App	olication Type (check all	that	apply) and Requested Da	te				
UD	UDC meeting date requested							
	☐ New development ☐ Alteration to an existing		or previously-approved development					
	Informational		Initial approval		Final approval			
3. Pro	ject Type							
	☐ Project in an Urban Design District			Signage				
	Project in the Downtown (				Comprehensive Design Review (CDR)			
_	, , ,	ed-Use District (UMX), or Mixed-Use Center District (MXC)			Signage Variance (i.e. modification of signage height,			
Ц	<ul> <li>Project in the Suburban Employment Center District (SEC),</li> <li>Campus Institutional District (CI), or Employment Campus</li> <li>District (EC)</li> </ul>			area, and setback)				
			or,, or amproyment compac	Other				
	Planned Development (Pl	))			Please specify			
	General Developmer							
☐ Specific Implementation Plan (SIP)								
	Planned Multi-Use Site or	Resi	dential Building Complex					
4. App	olicant, Agent, and Prop	erty	Owner Information					
App	Applicant name			Company				
Stre	Street address		City/State/Zip					
Telephone		_Email						
Pro	Project contact person		Company					
Stre	Street address		City/State/Zip					
Tele	Telephone		Email	Email				
Pro	perty owner (if not applic	cant						
Stre	Street address		City/S	City/State/Zip				
Tele				Email				

5.	Req	uired Submittal Materials								
		Application Form	)	Each submittal must						
		Letter of Intent		include fourteen (14) 11" x						
		<ul> <li>If the project is within an Urban Design District, a summedevelopment proposal addresses the district criteria is</li> </ul>		17" collated paper copies.  Landscape and Lighting						
		<ul> <li>For signage applications, a summary of how the propo tent with the applicable CDR or Signage Variance revie</li> </ul>	sed signage is consis- w criteria is required.	plans (if required) must be full-sized. Please refrain						
		<b>Development plans</b> (Refer to checklist provided below for	r plan details)	from using plastic covers or						
		Filing fee	J	spiral binding.						
		Electronic Submittal*								
	be so	n the paper copies and electronic copies <u>must</u> be submitted prior to the application deadline before an application will cheduled for a UDC meeting. Late materials will not be accepted. A completed application form is required for each UDC earance.								
	For projects also requiring Plan Commission approval, applicants must also have submitted an accepted application for Pla Commission consideration prior to obtaining any formal action (initial or final approval) from the UDC. All plans must be legible when reduced.									
	com proje not d	*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to <a href="mailto:udcapplications@cityofmadison.com">udcapplications@cityofmadison.com</a> . The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.								
6.	Арр	licant Declarations								
	1.	Prior to submitting this application, the applicant is required to discuss the proposed project with Urban Design Commission staff. This application was discussed with on								
	2. Anni	The applicant attests that all required materials are included in this submittal and understands that if any required information is not provided by the application deadline, the application will not be placed on an Urban Design Commission agenda for consideration.  [icant name Relationship to property								
	Auth	norized signature of <u>Property Owner</u>		Date						
7.	App	lication Filing Fees								
	of th	are required to be paid with the first application for either the combined application process involving the Urban Design mon Council consideration. Make checks payable to City Tro. \$1,000.	n Commission in conjunction	with Plan Commission and/or						
	Plea	ase consult the schedule below for the appropriate fee for your request:								
		Urban Design Districts: \$350 (per §35.24(6) MGO).	A filing foo is not required fo	r the following project						
		Minor Alteration in the Downtown Core District (DC) or Urban Mixed-Use District (UMX): \$150 (per §33.24(6)(b) MGO)	A filing fee is not required for applications if part of the convolving both Urban Design Commission:	mbined application process						
		Comprehensive Design Review: \$500 (per §31.041(3)(d)(1)(a) MGO)		n Core District (DC), Urban , or Mixed-Use Center District						
		Minor Alteration to a Comprehensive Sign Plan: \$100 (per §31.041(3)(d)(1)(c) MGO)	<ul><li>Project in the Suburban</li></ul>	Employment Center nstitutional District (CI), or						
		All other sign requests to the Urban Design Commission, including, but not limited to: appeals	Employment Campus D							

Planned Multi-Use Site or Residential Building

Complex

requests for signage variances (i.e. modifications of

code approvals: \$300 (per §31.041(3)(d)(2) MGO)

signage height, area, and setback), and additional sign



City of Madison Urban Design Commission 215 Martin Luther King Jr. Blvd Madison, WI 53703

RE: 6905 Odana Road, Madison, WI Letter of Intent (UDC Review)

We, as Owners of the referenced property, request Comprehensive Design Review and approval to remove one existing Off Premises Directional Sign containing forty-eight (48) square feet of copy area per sign face and replace it with a new structure and sign cabinet with fifty point eight (50.8) square feet of copy per sign face ("Monument Sign").

This submittal complies with the Comprehensive Design Review Criteria as evidenced and outlined below with exceptions noted:

### In reference to Requirement #1:

- 1. The existing three (3) signs on the zoning lot are approved non-conforming as specified in MGO Ch. 31
- 2. Because the existing sign is in disrepair, we look for your support to approve replacing it in its entirety. We have included view line studies in our graphic submittal showing the sign cabinet and copy area does not create a negative impact; to wit, it does not obstruct visibility into any point of ingress or egress or any other existing signage. A brand new sign with enhanced design features clearly improves the overall appearance of the development as well as being an enhancement to Odana Road.

### In reference to Requirement #2:

We are requesting approval of the Monument Sign in order to comply with pre-established Lease obligations to two of the major Tenants in this Development. This condition was created by the prior property owner and has the potential of creating a lease default with catastrophic economic impacts to the Center up to and including cancellation of the Lease by one or more of the Tenants served by The Monument Sign. The Monument Sign would be installed in the same location (on private property outside of any right-of-way, more than 300' from other Off Premises Directional Signs) however we designed it to match the second existing Off Premises Directional Sign located on the zoning lot which will enhance the visual appeal and be in harmony with the existing buildings and Off Premises Directional Signs.

### In reference to Requirement #3:

This request does not violate any of the stated purposes in sections 31.02(1) and 33.24(2). More specifically, we have redesigned the Monument Sign to be harmonious in design with the adjacent buildings and Off Premises Signs.

July 18, 2019 City of Madison Urban Design Commission 6905 Odana Road, Madison, WI Page **2** of **3** 

### In reference to Requirements #4:

The Monument Sign shall comply with Sec. 31.04(5) with a base engineered to appropriately support the size, design, and wind load factors; comprised of a poured in place concrete footing and CMU block base. The sign shall be constructed of non-combustible materials and comply with all UL and other governmental ratings, approvals, or guidelines.

### In reference to Requirement #5:

We respectfully ask for your support and approval in granting exceptions as noted below for Off Premises Signs as detailed in Sec. 31.115:

- 1. The existing signs are larger than 32 square feet and we are requesting an additional 3 square feet of copy to comply with Tenant Lease requirements. The change to the existing sign is de minimis, has no impact on visibility, and is in harmony with the design intent of adjacent buildings and Off Premises signs.
- 2. There are three (3) existing signs on the zoning lot. These are approved non-conforming signs as outlined in MGO Ch. 31
- 3. The existing set back will remain as originally installed.
- 4. The principal use of the area upon which the Monument Sign is located is a greenspace and complimentary amenity to the property in general. Its sole purpose is not to allow or provide support for the Monument Sign.

### In reference to Requirement #6:

As graphically illustrated on the view line studies, the Monument Sign will not present a hazard or obstruct the view of vehicular or pedestrian traffic nor shall it present an obstacle to ingress or egress to adjoining properties. As the Monument Sign replaces an existing sign in disrepair, it is a visual upgrade and will enhance the appeal of the greenspace and property in general. The sign cabinet will be internally illuminated with sign panels and vinyl logos designed to present light copy on a dark background at night. The light source will not spill or project glare into the roadway.

### In reference to Requirement #7:

As shown on the site plan, the Monument Sign is located 100% on privately owned property and does not fall within any Right-of-Way or public land or property.

### In reference to Tenant Wall Signs:

The Tenant Wall Signs for the Tenant Spaces currently occupied by Ross Dress for Less and Burlington Coat Factory will be no more than 180 square feet each, JoAnn's will be no more than 120 square feet, and the remaining leasable spaces (currently Hand & Stone Massage and Rogans Shoes) and any other building signs not specifically mentioned will meet the rules of MGO Ch 31. In all case, submittals will be approved by the Landlord prior to submittal for permit.

July 18, 2019 City of Madison Urban Design Commission 6905 Odana Road, Madison, WI Page 3 of 3

The building currently has several types of signs including box signs, channel letter signs, and signs on raceways. New Tenants will be required to be install channel or halo lit LED letter sets with 1" offsets, but otherwise attached directly to the building. No raceways will be allowed. Box signs will be limited to upscale designs with routed, push thru, or molded faces as a portion of the sign face. No straight box signs with a flat face and multi-colored vinyl overlay will be allowed. All existing signs that are non-compliant with the manufacturing criteria outlined herein will be removed if or when such Tenants vacate the Premises or request a modification or replacement of their current building sign.

We respectively ask the Urban Design Commission to approve the issuance of permits for this Monument Sign to improve the look of our Development, Odana Road, and be compliant with our Tenant Leases. We thank you in advance for your partnership and assistance with this project.

Sincerely,
CPC Madison, LLC
CPC Property MGMT, LLC

# SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN - PROPOSED 29.9 SQ. FT. COPY AREA PER SIDE

3M VINYL

M1 AKZO NOBEL - MATCH SW6107 PAINTED CMU BASE

V2 3M VINYL



FRONT VIEW

Scale: 1/2" = 1'-0"





165 TIDWELL DRIVE, SUITE A ALPHARETTA, GA 30004 PHONE: 770.569.5871 FAX: 770.569.5456

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PROJECT NAME: **BURLINGTON/ROSS** 

CLIENT: CORE PROPERTY CAPITAL

PROJECT ADDRESS: **BURLINGTON/ROSS** 6905 ODANA ROAD **MADISON, WI 53719** 

PROJECT #: 90301

PROJECT MANAGER: STEVE WESTER

DRAWN BY: SCW

DATE: 04/26/19

REVISIONS:

DATE: 06/07/19

DRAWING:

PAGE: 1 of 6

WO DATE:00/00/00 XX

# 00000

R:\FTS\FTS STEVE WESTER\CORE PROPERTY CAPITAL\BURLINGTON\BURLINGTON-ROSS.CDR

QTY: 1

# SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN - PROPOSED 29.9 SQ. FT. COPY AREA PER SIDE

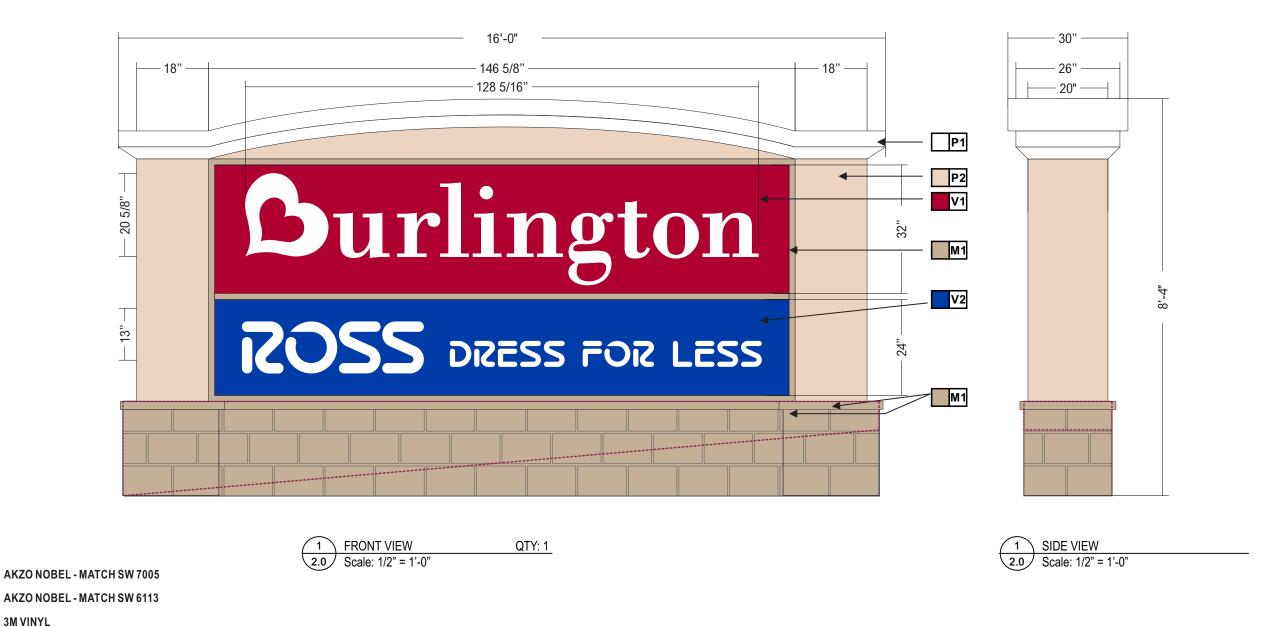


3M VINYL

**AKZO NOBEL - MATCH SW6107 PAINTED CMU BASE** 

PROPOSED SIGN TO BE DOUBLE SIDED MADE OF ALUMINUM CABINET WITH DECORATIVE TOP. SIGN FACES TO BE ACRYLIC WITH VINYL FIRST SURFACE APPLIED GRAPHICS. SIGN CABINET TO BE INTERNALLY ILLUMINATED WITH LED LIGHT FIXTURES. SIGN TO BE MOUNTED TO STEEL FOUNDATION AND STONE BASE AS SHOWN. REFACE OF BRICK TO MATCH FINISH OF SHROUD.

NOTE: EXISTING SIGN CABINET, CMU BASE. FOUNDATION AND LANDSCAPING TO BE REMOVED AND REPLACED WITH SIGN AS SHOWN.



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PAGE: 2 of 6

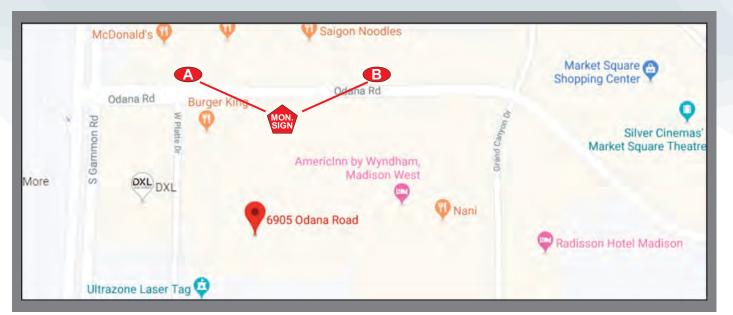
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# SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN - VIRTUAL LINE OF SIGHT EXHIBIT VIEWED FROM APPROX. 300' AWAY AND ACROSS THE STREET FROM DEVELOPMENT









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PAGE: 3 of 6

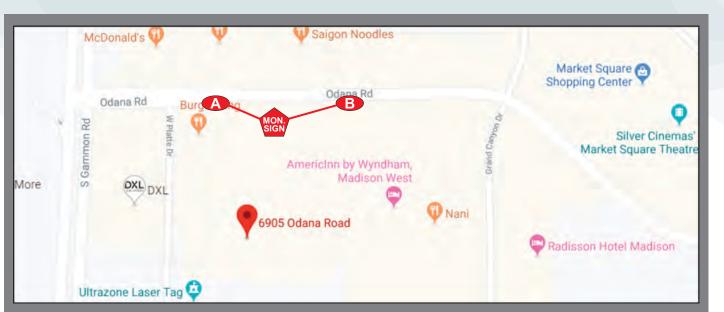
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# SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN - VIRTUAL LINE OF SIGHT EXHIBIT VIEWED FROM APPROX. 50' AWAY FROM SIDEWALK IN FRONT OF DEVELOPMENT







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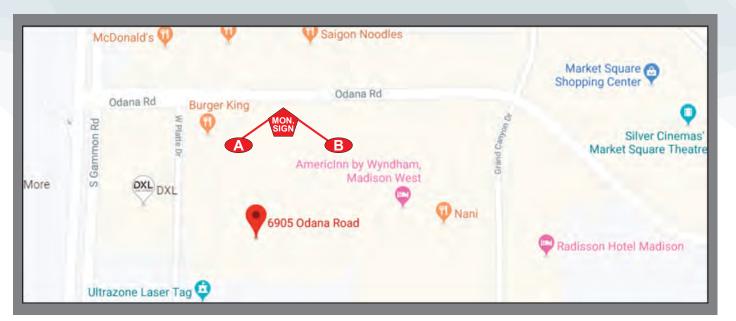
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# SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN - VIRTUAL LINE OF SIGHT EXHIBIT VIEWED FROM APPROX. 40' AWAY IN FROM HILL BEHIND SIGN









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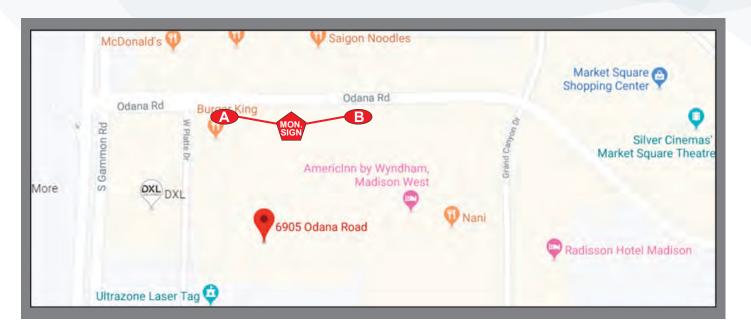
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# SIGN TYPE A: DOUBLE SIDED MONUMENT SIGN - VIRTUAL LINE OF SIGHT EXHIBIT VIEWED FROM APPROX. 30' AWAY IN FRONT OF DEVELOPMENT









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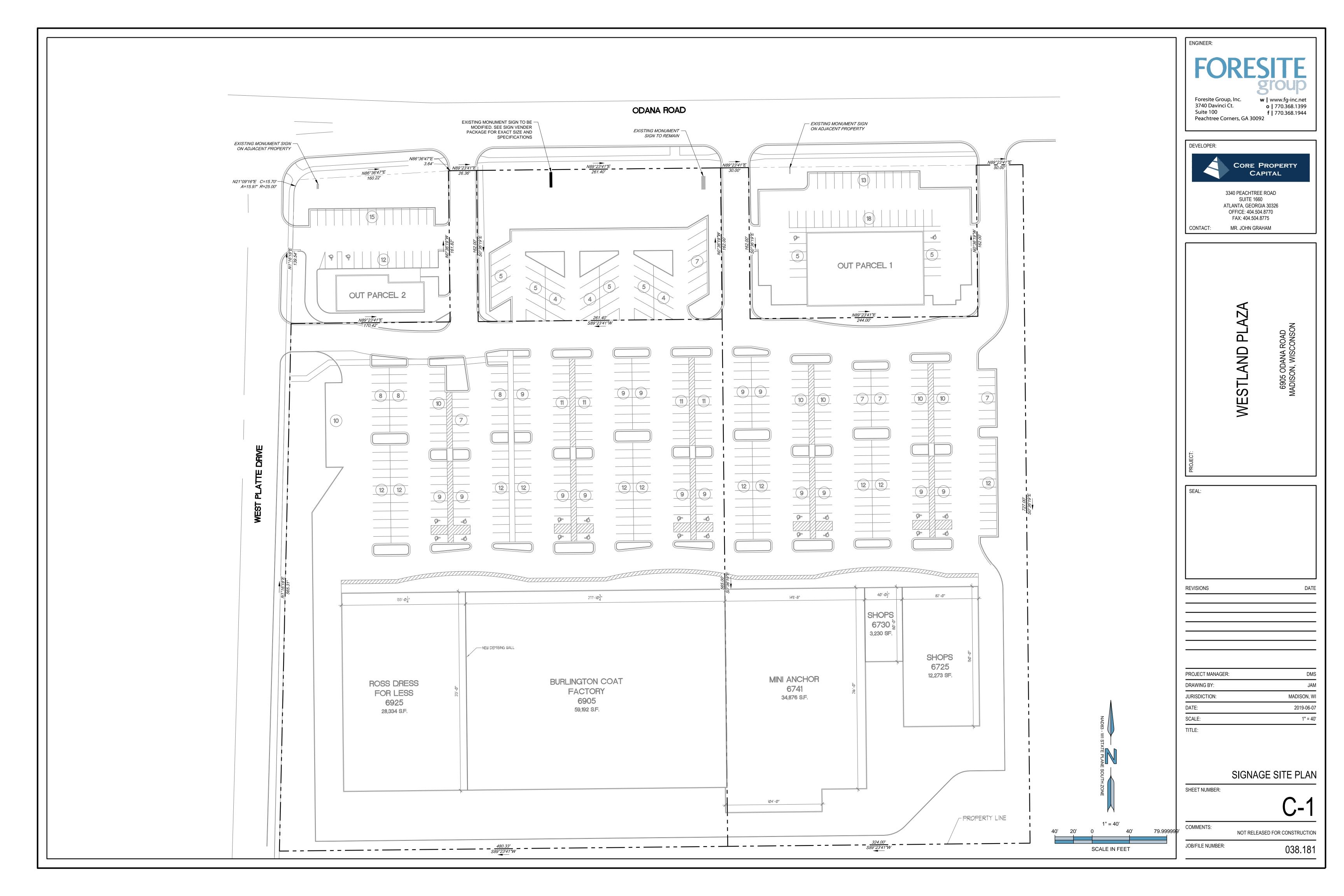
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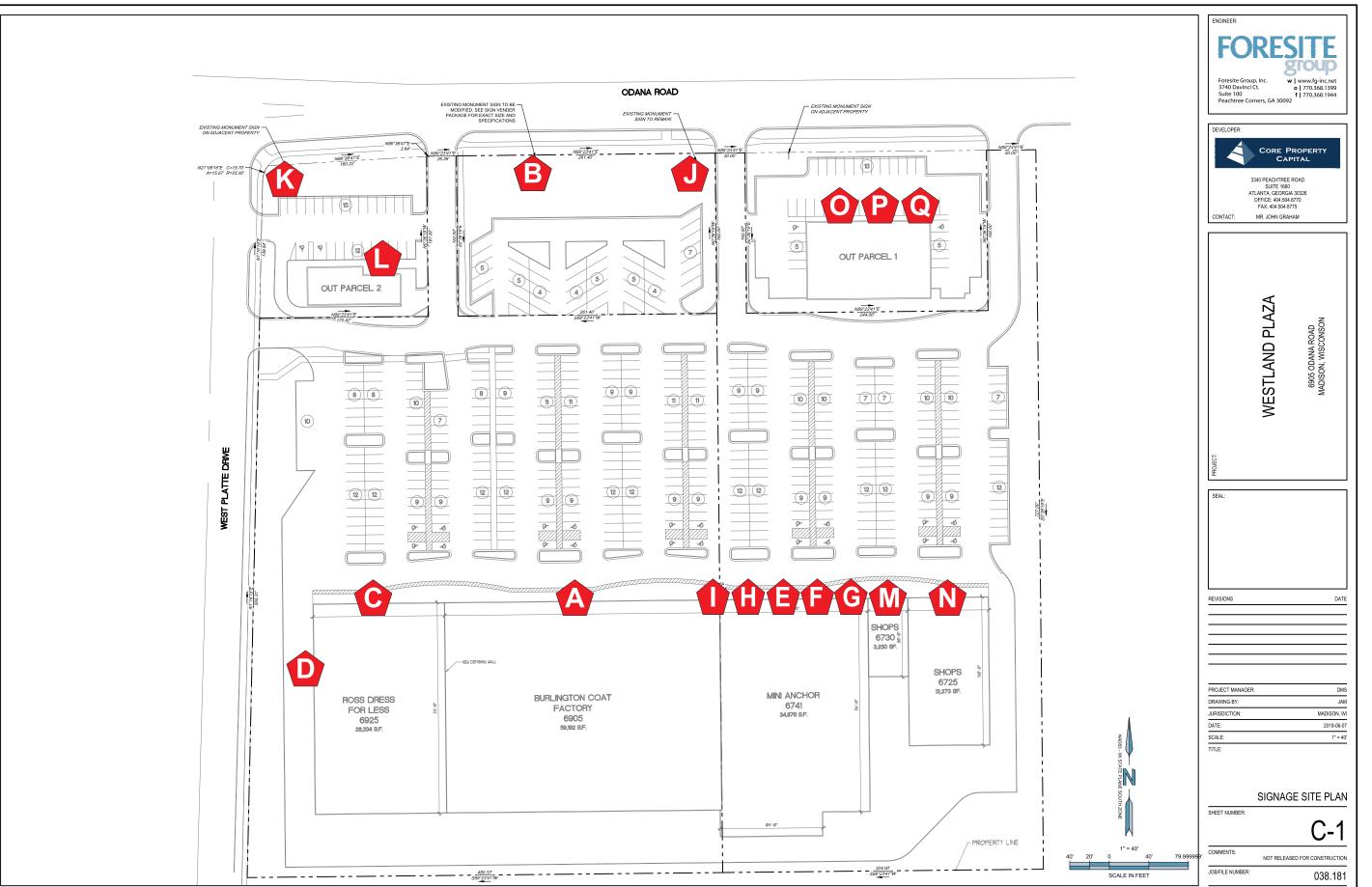
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& ENVIRONMENTAL G R A P H I C S

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PROJECT NAME: 6902 ODANA RD

CLIENT: CORE PROPERTY CAPITAL

PROJECT ADDRESS: 6905 ODANA RD MADISON WISCONSIN

PROJECT #: 90028

PROJECT MANAGER: STEVE WESTER

DRAWN BY: SCW

DATE: 06/24/19

**REVISIONS:** 

DATE:

00/00/00

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# 6905 ODANA RD. PROJECT - EXISTING SIGNS

A-B. BURLINGTON - 248.1 S.F. C-D. ROSS - 257.25 S.F. E-J. JO ANN - 205.8 S.F. K-L. BURGER KING - 18 S.F. M. HAND & STONE - 54 S.F. N.ROGAN'S SHOES - 63 S.F. O-Q. SECONDARY TENANTS - 168 S.F.

AGGREGATE SIGNAGE AREA OF ALL SIGNS = 1,014.15 S.F.



ALPHARETTA, GA 30004 PHONE: 770,569,5871 FAX: 770.569.5456

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PROJECT #: 90028

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# 00000

# 6905 ODANA RD. PROJECT - EXISTING SIGNS **BURLINGTON - 248.1 TOTAL S.F.**





**BURLINGTON - WALL SIGN** 199.8 S.F





**BURLINGTON - MONUMENT** 48.3 S.F



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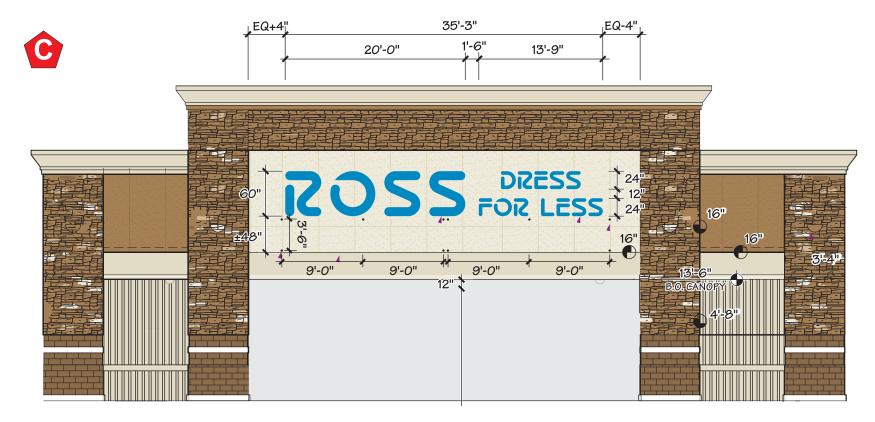
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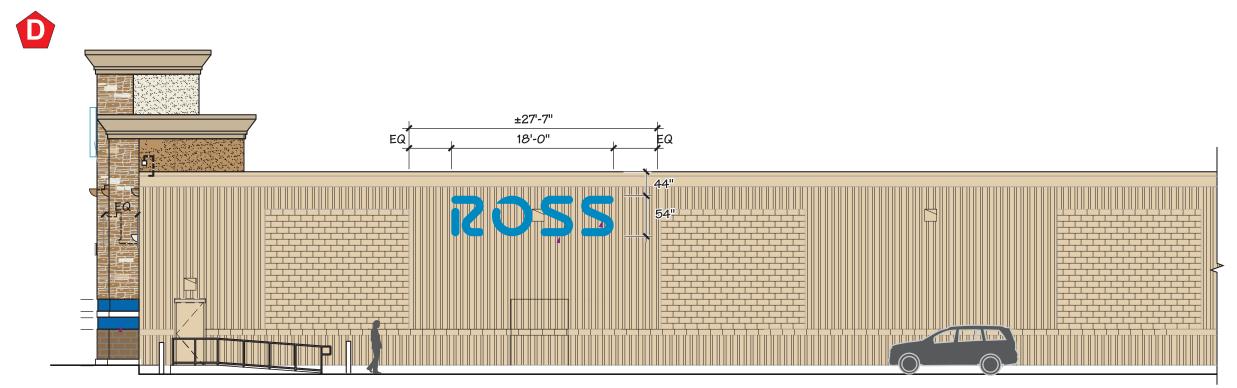
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# 6905 ODANA RD. PROJECT - EXISTING SIGNS **ROSS - 257.25 TOTAL S.F.**



**ROSS - FRONT ELEVATION** 176.25 S.F



**ROSS - SIDE ELEVATION** 81 S.F

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# 6905 ODANA RD. PROJECT - EXISTING SIGNS **JO ANN - 205.8 TOTAL S.F.**





**JO ANN** 148 S.F







**CRAFTS - FLORAL** 7.6 S.F



**JO ANN- HAND&STONE MON.** S.F 40 S.F.







**FRAMING - SEASONAL** 10.2 S.F



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# 6905 ODANA RD. PROJECT - EXISTING SIGNS **BURGER KING - 18 TOTAL S.F.**





**BURGER KING MON.** 9 S.F





**BURGER KING WALL SIGN** 9 S.F



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# 6905 ODANA RD. PROJECT - EXISTING SIGNS HAND & STONE - 54 TOTAL S.F.





HAND & STONE 54 S.F



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# 6905 ODANA RD. PROJECT - EXISTING SIGNS **ROGAN'S SHOES - 63 TOTAL S.F.**



ROGAN'S SHOES 63 S.F



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PROJECT NAME: 6902 ODANA RD

CLIENT: CORE PROPERTY CAPITAL

PROJECT ADDRESS: 6905 ODANA RD MADISON WISCONSIN

PROJECT #: 90028

PROJECT MANAGER: STEVE WESTER

DRAWN BY: SCW

DATE: 06/24/19

**REVISIONS:** 

DATE: 00/00/00

DRAWING:

PAGE: 8 of 9

WO DATE:00/00/00 XX

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# 6905 ODANA RD. PROJECT - EXISTING SIGNS **SECONDARY TENANT - 168 TOTAL S.F.**









OLSON'S VACUUM 48 S.F

**GREAT CLIPS** 40 S.F

**VANILLA BEAN** 80 S.F



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