From:	Verbick, Jim
To:	<u> </u>
Subject:	RE: Blue Velvet Lounge Alcohol License Renewal
Date:	Thursday, May 9, 2019 9:18:17 AM

Good morning,

I also noticed that we did not receive renewal paperwork for you entertainment license. Please complete the entertainment renewal form: <u>https://www.cityofmadison.com/clerk/documents/licensing/Entertainment%20Renewal%20Form.pdf</u>. If this form is not received by 6/30/2019, your entertainment license will not be renewed for the 2019-2020 licensing year.

Sincerely,

## Jim Verbick, Deputy Clerk

City of Madison City Clerk's Office City-County Building-Room 103, 210 Martin Luther King Jr. Blvd. 53703 TEL: (608) 266-4601 FAX: (608) 266-4666 jverbick@cityofmadison.com Follow us on Twitter @MadisonWIClerk

"We exist to assist"

From: Verbick, Jim
Sent: Tuesday, May 7, 2019 4:56 PM
To: '' <>
Subject: Blue Velvet Lounge Alcohol License Renewal

Good afternoon,

I audited your alcohol renewal form and there are a couple items that require clarification. Could you provide me with a copy of your State Seller's Permit? Also, the question related to the capacity was left blank. Please list your lowest approved capacities for each category that apply: indoor, outdoor, and other (such as Badger Football, upper level, etc.).

Sincerely,

## Jim Verbick, Deputy Clerk City of Madison City Clerk's Office