

Common Council Chief of Staff Updates
05/14/19

- We completed new alder orientations on:
 - Common Council Office
 - City Attorney's Office
 - Blogging/Website Training (City Information Technology)
 - Transportation Department
 - Finance Department
 - Planning, Community & Economic Development Department

More orientations are in the pipeline and have yet to be scheduled. These include MPD, Fire, Public Works, Public Health and Civil Rights. Please email Lisa Veldran with any feedback on the orientations thus far for review at our next staff meeting. Orientations are available for review on the City Channel page.

- I was part of the interview panel to assist the Finance Department in finding a treasury and Revenue Manager. We completed the interviews on April 29 and submitted two finalists to the Finance Director.
- I had an introductory meeting with the new Mayor and her Chief of Staff. We discussed the Mayor's priorities and ongoing meetings with the Mayor's Chief of Staff.
- Karen and I toured the Metro facilities and discussed the upcoming renovations to try to accommodate more buses. It was good to visually contextualize issues that were raised by Metro at the Department of Transportation orientation.
- We are anticipating having at least one Wanda Fullmore intern for the summer so I am working on developing a list of possible projects and a structure for the intern. Karen met with Hugh Wing to discuss further duties that we can assign to the high school interns.
- Debbie Fields is working on six neighborhood meetings, several alder meetings with staff/constituents, and many requests for information from alders for their constituents.
- Lisa Veldran is assisting me with scheduling the remaining alder orientation activities with agencies.
- Karen Kapusta-Pofahl is working on a number of new alder requests, including research on residential leaf pickup practices, short-term rental policy compliance, and social impact bonds, as well as an inventory of the annual reports to Council established by resolution.

Upcoming Items:

- The office is working with the Finance Department on a retreat in June
- Lisa and I will be working to coordinate a district tour for alders to include districts in the on the Far East side and Far West side where development is really booming.
- I will be meeting with the hosts of District Reports and discussing how we can work together and create other platforms for Alders to be more visible and discuss their legislative priorities and concerns with Madison residents. These could also include debates and arranging for radio appearances etc.
- We also plan to roll out a Council Twitter page in the month of June.