



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 55040

File ID: 55040

File Type: Resolution

Status: Report of Officer

Version: 1

Reference:

Controlling Body: WATER UTILITY BOARD

File Created Date : 03/12/2019

File Name: Resolution authorizing non-competitive selection contract- KUBRA

Final Action:

Title: A Resolution authorizing a non-competitive selection contract between KUBRA Data Transfer LTD and Madison Water Utility for bill presentment and payment processing for the Municipal Services Bill.

Notes: Kathy Schwenn, Madison Water Utility

Sponsors: Samba Baldeh

Effective Date:

Attachments: Noncompetitive Selection Request Form KUBRA Data Transfer LTD.pdf

Enactment Number:

Author:

Hearing Date:

Entered by: ademing@cityofmadison.com

Published Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Water Utility	03/12/2019	Referred for Introduction				
	Action Text: This Resolution was Referred for Introduction						
	Notes: Water Utility Board, Finance Committee						
1	COMMON COUNCIL	03/19/2019	Refer	WATER UTILITY BOARD		03/26/2019	Pass
	Action Text: A motion was made by Baldeh, seconded by Carter, to Refer to the WATER UTILITY BOARD. The motion passed by voice vote/other.						
	Notes: Additional referral to Finance Committee.						
1	WATER UTILITY BOARD	03/19/2019	Referred	FINANCE COMMITTEE		03/25/2019	
	Action Text: This Resolution was Referred to the FINANCE COMMITTEE						
	Notes:						
1	FINANCE COMMITTEE	03/25/2019	Return to Lead with the Recommendation for Approval	WATER UTILITY BOARD		03/26/2019	Pass
	Action Text: A motion was made by Baldeh, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the WATER UTILITY BOARD. The motion passed by voice vote/other.						
	Notes:						

1	WATER UTILITY BOARD	03/26/2019	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER	Pass
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Action Text: A motion was made by Ahrens, seconded by Dailey, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

Notes:

1	COMMON COUNCIL	04/16/2019
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Text of Legislative File 55040

Fiscal Note

The proposed resolution authorizes the non-competitive selection contract between KUBRA Data Transfer LTD and the Madison Water Utility for bill presentment and payment processing services. The estimated cost of the service contract for 2019 is \$120,000; funding for the contract is included in the Water Utility's adopted 2019 operating budget.

Title

A Resolution authorizing a non-competitive selection contract between KUBRA Data Transfer LTD and Madison Water Utility for bill presentment and payment processing for the Municipal Services Bill.

Body

PREAMBLE

WHEREAS, the City of Madison Treasurers department and Madison Water Utility (MWU) selected KUBRA for its bill printing and mailing and electronic bill presentment provider in 2015. MWU went live with KUBRA in March 2018; and

WHEREAS, the current contract with KUBRA has expired and MWU has decided not to renew; and

WHEREAS, MWU is in the process of submitting an RFP for a new vendor for electronic bill presentment and payment and a new vendor is expected to be selected and in place within a year; and

WHEREAS, MWU requires the services of KUBRA until a new vendor is selected through a competitive process; and

WHEREAS, under sec. 4.26(4)(b) of the Madison General Ordinances if the aggregate amount of the fee for services exceeds \$50,000 and the contract was not subject to a competitive bidding process, the contract shall meet one of the other requirements for sec. 4.26(4)(a) and be approved by the Common Council; and

WHEREAS, for the reasons stated in the attached Noncompetitive Selection Request Form, the proposed contract with KUBRA Data Transfer LTD meets the exception to the bidding process in section 4.26(4)(a)(7) which states "A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant";

NOW THEREFORE BE IT RESOLVED that the Finance Director or its designee are authorized to execute a one-year service contract not to exceed \$120,000 with KUBRA Data Transfer LTD for the above described services.