

MIGHTY SEEDS FOREST SCHOOL
DOOR CREEK PARK AND TENNEY PARK SHELTER
FEE MODIFICATION
2019-2022

Madison Parks and Mighty Seeds Forest School Inc. (MSFS) would like to enter into a fee modification for a multi-year reservation to allow a new forest school program for preschool aged children to occur at Door Creek Park and Tenney Park Shelter. MSFS is a local non-profit organization established to provide year-round morning and afternoon outdoor preschool sessions for up to 12 children age three to six years old. The primary goals of the program are to foster childhood connection to nature within an urban community and to cultivate confidence, independence, empathy, collaboration and life skills in a 100% outdoor environment. MSFS is an inclusive school environment with benefits for all students, in particular students with special needs, such as autism spectrum disorder, sensory integration disorder and Attention Deficit Hyperactivity Disorder. MSFS stems from the Forest School Association model based in Europe, adheres to the criteria of The American Forest School Association, and is inspired by the Cedarsong philosophy. The program is led by a qualified Level 3 Practitioner. Madison Parks welcomes partners who bring people to parks during traditionally less busy times of day and that focus on connecting children to nature. Madison Parks and MSFS agree to the following fee modification conditions:

1. Term. Fee modification term shall be for one (1) full summer and school year (2019/2020), beginning upon signing of the document and terminating on June 15, 2020. The fee modification may be renewed for two additional one-year summer and school terms annually (2020/21 and 2021/22), upon mutual agreement. MSFS will request renewal in writing by March 15 annually. The fee modification expires on June 15, 2022.
2. Location. Door Creek Park at 7035 Littlemore Drive Madison WI 53718 and Tenney Park Shelter at 402 N Thorton Ave. 53703.
3. Use. MSFS may have non-exclusive use of Door Creek Park, providing adequate space for the public and other reservations to use the park. Door Creek Park will be the primary location for MSFS programming. MSFS will send the calendar of dates of use to Parks staff by September 1 of each year. This fee modification authorizes the following anticipated dates and hours (understanding that they will moderately change from year to year):
 - a) Open Houses – 4/14 & 5/18 from 10:00 AM to 12:00 PM
 - b) Pop-up Sessions (Parent/caregiver & child) – 4/27, 5/21, 5/23, 5/26, 5/28, 5/30
10:00 AM to 12:00 PM
 - c) Summer Session is June, July, August – Begins 6/17 and ends 8/24
Mon, Tues, Wed, Thurs & Fri (Morning session) 8:00 AM to 12:30 PM
Mon, Tues, Wed, Thurs & Fri (Afternoon session) 12:30 PM to 3:30 PM
 - d) School Year – Begins 9/3 and ends 6/10
Seasons are understood as roughly: Fall is Sept, Oct & Nov; Winter is Dec, Jan & Feb;
and Spring is March, April & May.
Mon, Tues, Wed, Thurs & Fri from 8:00 AM to 12:30 PM
Mon, Tues, Wed, Thurs & Fri (Fall & Spring) from 12:30 PM to 3:30 PM
Mon, Tues, Wed, Thurs & Fri (Winter) from 12:30 PM to 3:00 PM
MMSD school calendar and holidays will be followed; MSFS may offer break programming for school aged kids.

e) Winter/Inclement Weather Sessions - MSFS may have non-exclusive use of the Tenney Park Shelter approximately 25 times per year during the winter session or during hazardous weather conditions. Tenney Shelter will only be used when weather makes it unsafe for children to play safely outside and there are not other public reservations at the Tenney Shelter. MSFS will contact Madison Parks with as much notice as possible, when they anticipate wanting to use the Tenney Shelter. Madison Parks cannot guarantee the Tenney Shelter will be available. Availability is dependent on the shelter reservation schedule. MSFS will need to cancel class or find an alternative location if Tenney Shelter is not available. Tenney Shelter is not available on election days, as it is a polling location for the City of Madison. In the winter, MSFS use of the shelter must end at 3:00 PM. Public ice skate rental and concessions opens at 3:00 PM daily in the winter. Tenney Shelter will be left in a clean and orderly manner at the end of each use.

4. Participants. MFSF may have a maximum of 12 children in the park or shelter at a time.
5. Fee. Each year, MFSF will pay the Madison Parks a vending fee, season use fee and a Tenney Shelter daily reservation fee. Payment of the vending fee is due before the start of the pop-up sessions in 2019 and prior to the start of summer session in subsequent years. Season use fees and Tenney Shelter reservation fees are due on June 1, September 1, December 1 and March 1. Estimated fees include:

Dates	Vending	Season Use Fee	Tenney Shelter* 25 resv. @ \$50/resv.	Total
6/1/19 – 6/10/20	\$900	\$875 total \$175/season for five seasons	\$1,250	\$3,025
6/15/20 – 6/15/21	\$900	\$900 total \$225/season for four seasons	\$1,250	\$3,050
6/16/21 – 6/15/22	\$900	\$1,100 total \$275/season for four seasons	\$1,250	\$3,250

* Reservations at Tenney Shelter made in excess of 25 times will be charged a rate of \$60/reservation

6. Meet with East Operations Supervisor. MFSF will meet with the East Operations Supervisor prior to the start of each season in year one. In subsequent years, they will meet, phone or email prior to each season depending on topics that need to be discussed and planned.

Compliance with Laws. MSFS shall comply with all city, state and federal statutes, ordinances and regulations and follow all park rules and shelter rules. This includes no driving on the grass, hammocking policy, fire pits, calling of diggers hotline, etc. Proposed permanent changes to the park space need to be approved by parks staff and/or the Board of Park Commissioners.

Exhibit A

Map of Door Creek Park



Exhibit B

Mighty Seeds Forest School Outline

Open House & Pop-up Sessions Dates: Saturday Morning

4/14 Open House

4/27 Forest School Pop-up Session

5/18 Open House

5/23 Forest School Pop-up Session

5/26 Forest School Pop-up Session

5/28 Forest School Pop-up Session

5/30 Forest School Pop-up Session

Hours:

Open Houses: 10:00am to 12:00pm

Pop-up Session: 10:00am to 12:00pm

Price: Open Houses are Free for participants, Forest School pop-up classes are \$20 per family.

School Year Dates (will follow the MMSD schedule)

Summer session begins 6/17 and ends 8/24

2019/2020 School year goes from 9/3 and ends 6/10

Days and Hours:

Monday through Friday from 8:00am to 12:30pm

With additional afternoon sessions Tuesday through Thursday 12:30pm to 3:30pm

Pricing:

2019-2020 Program Pricing
Summer session begins 6/17 and ends 8/24
School Year begins 9/3 and ends 6/10

A.M.

Class	Days	Monthly Tuition	Time	Length
2 day AM	TuTH	\$336	8am-12pm	4hr
3 day AM	MonWedFri	\$504	8am-12pm	4hr
5 day AM	MTWTF	\$840	8am-12pm	4hr
5 day AM with extended lunch	MTWTF	\$945	8am-12:30pm	4.5hr

P.M.

Class	Days	Monthly Tuition	Time	Length
2 day AM	TuTH	\$280	12:30-3:30pm	3hr
3 day AM	MonWedFri	\$420	12:30-3:30pm	3hr
5 day AM	MTWTF	\$700	12:30-3:30pm	3hr

Additional Information:

- Mighty Seeds Forest School will be a state licensed daycamp for ages 3 to 6-year-olds
- A liability waiver is required to be signed by parent/guardian for all participants
- Maximum of 8 participants (*Unless the school has a waitlist of 3 or more students, MSFS may hire an additional teacher and expand the maximum number of students to no greater than 12 total.)
- In the chance of inclement weather, whether extreme cold or heat, heavy rain, etc, and MMSD is still open, MSFS will transfer the location to Tenney Shelter, if available for use. This will allow MSFS to take students inside for protection from extreme weather while still providing child-care for parents and maintaining the Forest School pedagogy. When using Tenney Shelter in the winter season, the PM class must end by 3:00 PM to allow for public ice skate rental and concessions.