

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 01/11/2019

Requisition Number: 00000000 (8 characters)

Requestor Name: Jim O'Keefe

Requestor Phone Number: 608-266-6520

Requestor Email: jokeefe@cityofmadison.com

Fund: 1210 COMMUNITY DEVELOPMENT GRANTS

Agency: 62 COMMUNITY DEVELOPMENT

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$115,000.00

Vendor Name: Anesis Center for Marriage and Family Therapy LLC

Product/Service Description: Programming and Services for KajSiab House Program

- \$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.
- OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
3. The services are for professional services to be provided by attorneys.
4. The services are to be rendered by a university, college, or other educational institution.
5. No acceptable bids have been received after formal advertising.
6. Service fees are established by law or professional code.
7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST**WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Anesis is a contracted provider through DCHS for MA-CCS billing and is working in partnership with the Hmong Institute to provide services to the Southeast Asian elders and individuals with mental health needs. The 2019 Operating Budget for Dane County Human Services includes nearly \$520,000 to support continuation of the program and services previously offered through Journey Mental Health's Kaj Siab House Program, and allocates up to \$50,000 to the Hmong Institute, \$460,000 to Anesis, and up to \$8,000 to the Catholic Multicultural Center for those services. The desired continuation of programming and services previously provided through the Kaj Siab House Program cannot be achieved solely with City funds but rather requires the application of County funding, primarily through the MA-CCS Program. Therefore, it is evident that City funds would be most efficiently and effectively used for Southeast Asian Seniors and individuals with mental health needs in concert with the Dane County funds allocated for this service.

In addition, there is not adequate time to conduct a request for proposals process to identify a new operator without interrupting the continuity of services currently provided by Anesis and the Hmong Institute. The resolution for this request was developed at the direction of the Mayor.

COMMENTS REGARDING PURCHASES OVER \$50,000

Prior to this, the Common Council approved a non-competitive selection contract with Anesis for \$40,000 in September 2018 (legistar file #53063), also for the Kaj Siab House. No other business has been transacted between the City and Anesis.

Date:

