

# LAND USE APPLICATION

# LND-B

City of Madison  
Planning Division  
126 S. Hamilton St.  
P.O. Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



**All Land Use Applications must be filed with the Zoning Office at the above address.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application found on the City's web site.

## FOR OFFICE USE ONLY:

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_  
Date received \_\_\_\_\_  
Received by \_\_\_\_\_  
Parcel # \_\_\_\_\_  
Aldermanic district \_\_\_\_\_  
Zoning district \_\_\_\_\_  
Special requirements \_\_\_\_\_  
Review required by \_\_\_\_\_  
☐ UDC ☐ PC  
☐ Common Council ☐ Other \_\_\_\_\_  
Reviewed By \_\_\_\_\_

### 1. Project Information

Address: 3009 UNIVERSITY AVENUE / 3118 HARVEY STREET  
Title: SHOREWOOD HOUSE FIRE LANE

### 2. This is an application for (check all that apply)

- ☒ Zoning Map Amendment (rezoning) from CC-T to TR-U1  
☐ Major Amendment to an Approved Planned Development-General Development Plan (PD-GDP) Zoning  
☐ Major Amendment to an Approved Planned Development-Specific Implementation Plan (PD-SIP)  
☐ Review of Alteration to Planned Development (PD) (by Plan Commission)  
☒ Conditional Use or Major Alteration to an Approved Conditional Use  
☐ Demolition Permit  
☐ Other requests

### 3. Applicant, Agent and Property Owner Information

Applicant name DUKE DYKSTRA Company SHOREWOOD HOUSE LLP  
Street address 3009 UNIVERSITY AVENUE City/State/Zip MADISON, WI 53705  
Telephone (608) 238-0501 Email duke@cleanplace.com

Project contact person MICHELLE L. BURSE Company BURSE SURVEYING AND ENGINEERING, INC.  
Street address 2801 INTERNATIONAL LANE City/State/Zip SUITE 101, MADISON, WI 53704  
Telephone (608) 250-9263 Email mburse@bse-inc.net

Property owner (if not applicant) \_\_\_\_\_  
Street address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_

**4. Project Description**

Provide a brief description of the project and all proposed uses of the site:

Construct a fire lane across 3118 Harvey St. and repave parking area on 3009 University and 3118 Harvey Street to accomodate the fire lane.

Scheduled start date 03/2019 Planned completion date 06/2019

**5. Required Submittal Materials**

Refer to the Land Use Application Checklist for detailed submittal requirements.

- |                                               |                                                                  |                                                                 |
|-----------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Filing fee           | <input type="checkbox"/> Pre-application notification            | <input type="checkbox"/> Land Use Application Checklist (LND-C) |
| <input type="checkbox"/> Land Use Application | <input type="checkbox"/> Vicinity map                            | <input type="checkbox"/> Supplemental Requirements              |
| <input type="checkbox"/> Letter of intent     | <input type="checkbox"/> Survey or existing conditions site plan | <input type="checkbox"/> Electronic Submittal*                  |
| <input type="checkbox"/> Legal description    | <input type="checkbox"/> Development plans                       |                                                                 |

*\*Electronic copies of all items submitted in hard copy are required. Individual PDF files of each item submitted should be compiled on a CD or flash drive, or submitted via email to [pcapplications@cityofmadison.com](mailto:pcapplications@cityofmadison.com). The email must include the project address, project name, and applicant name. Electronic submittals via file hosting services (such as Dropbox.com) are not allowed. Applicants who are unable to provide the materials electronically should contact the Planning Division at (608) 266-4635 for assistance.*

**For concurrent UDC applications** a separate pre-application meeting with the UDC Secretary is required prior to submittal. Following the pre-application meeting, a complete UDC Application form and all other submittal requirements must be submitted to the UDC Secretary. An electronic submittal, as noted above, is required. Electronic submittals should be compiled on a CD or flash drive, or sent via email to [udcapplications@cityofmadison.com](mailto:udcapplications@cityofmadison.com).

**6. Applicant Declarations**

- ☒ **Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Sydney Prusak Date 11/08/2018

Zoning staff MATTHEW TUCKER Date 11/08/2018

- ☐ Demolition Listserv
- ☐ Public subsidy is being requested (indicate in letter of intent)

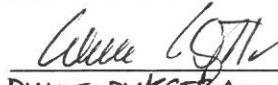
- ☒ **Pre-application notification:** The zoning code requires that the applicant notify the district alder and any nearby neighborhood and business associations **in writing** no later than **30 days prior to FILING this request**. List the alderperson, neighborhood association(s), business association(s), AND the dates you sent the notices:

Nov. 11, 2018

The alderperson and the Director of Planning & Community & Economic Development may reduce the 30-day requirement or waive the pre-application notification requirement altogether. Evidence of the pre-application notification is required as part of the application materials. A copy of the notification letters or any correspondence granting a waiver is required as part of the application materials.

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant SHOREWOOD HOUSE LLP Relationship to property OWNER

Authorizing signature of property owner  Date 12/10/2018  
DUKE DYKSTRA