

## 2019 Operating Budget: Finance Committee Amendments-Proposed

Property Tax Levy	
Executive Budget	241,826,479
Maximum Allowed	242,283,786
Allowable Increase	457,307

2019 General Fund Budget	
<b>Executive Budget</b>	<b>\$ 332,047,800</b>
Finance Cmt Proposed Amendments	554,058
<b>Total Finance Committee Proposed Budget</b>	<b>\$ 332,601,858</b>
Proposed Increase	554,058
Over Allowable Limit	(458,135)

Number	Agency	Amendment Title	Sponsor	General Fund		TOAH Impact	Other Funds
				Revenue	Expense		Expense
1	Civil Rights	Civil Rights Organizational Study	Alder McKinney	0	100,000	1.07	0
2	Community Development Division	Beacon Day Shelter	Alder Palm	0	50,000	0.53	0
3	Community Development Division	Community Building and Engagement	Alder Wood	0	115,000	1.23	0
4	Community Development Division	Eviction Legal Services	Alder Baldeh	0	145,000	1.55	0
5	Community Development Division	Worker Justice Project	Alder Baldeh	0	25,000	0.27	0
6	Economic Development Division	Create a Real Estate Agent	Alder Skidmore	0	64,145	0.68	14,081
7	Economic Development Division	Street Vending Monitor Position	Alder Verveer	(35,000)	35,000	0.00	0
8	Economic Development Division	Public Market PILOT	Alder Baldeh	0	0	0.00	0
9	Engineering	Create Internship for Regional Air Carbon Dioxide Removal	Alder Baldeh*	0	7,400	0.08	0
10	Finance	Remove COWS funding	Alder Palm	0	(25,000)	(0.27)	0
11	Fire	Staff a 9th Ambulance	Alder Skidmore	0	658,350	7.03	0
12	Fire	Create an Accountant	Alder Skidmore	0	37,410	0.40	0
13	Fire	Create an Asset Manager	Alder Skidmore	0	59,310	0.63	0
14	Information Technology	Create an IT Enterprise Architect	Alder Baldeh	0	45,000	0.48	0

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15	Information Technology	Creation of Office of Communications within Information Technology-Transfer Positions	Alder Palm	0	0	0.00	0
16	Information Technology	Creation of Office of Communications within Information Technology-PIOs report to Citywide PIO	Alder Palm	0	0	0.00	0
17	Metro	Weekend Service Expansion for Routes 6 & 7	Alder Palm	0	225,000	2.40	0
18	Multiple	Reduce the Citywide pay increase from 3.25% to 2.5%	Alder Baldeh*	0	(1,161,000)	(12.40)	(356,889)
19	Multiple	Debt Service and Personal Property Exemption Aid Reestimates	Mayor Soglin	97,400	(459,307)	(3.86)	0
20	Multiple	Reduce Telephone Budgets	Alder Baldeh	0	(5,300)	(0.06)	0
21	Parks	Mall Concourse Fountains and Amenity Improvements	Alder Verveer	(25,000)	25,000	0.00	0
22	Parks	Mall Concourse Flower Planter Program	Alder Verveer	(40,000)	40,000	0.00	0
23	Planning	BID Budget Highlight	Alder Verveer	0	0	0.00	0
24	Police	Overtime for Body Worn Camera Pilot	Alder Skidmore	0	26,000	0.28	0
25	Police	Add Three Police Officers - Option A	Alder Skidmore	0	155,000	1.66	0
26	Police	Add One Police Officer Position - Option B	Alder Verveer	0	51,750	0.55	0
27	Police	Create a Civilian Human Resources Manager Position Mid-Year to Enhance the Human Trafficking Initiative - Option A	Alder Skidmore	0	43,400	0.46	0

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				Revenue	Expense	TOAH Impact	Expense
28	Police	Create a Civilian Human Resources Manager Position Full Year to Enhance the Human Trafficking Initiative - Option B	Alder Baldeh	0	86,800	0.93	0
29	Police	Enhance MPD's Human Trafficking Initiative	Alder Baldeh*	0	197,700	2.11	0
30	Public Health	Narcan for Businesses	Mayor Soglin	0	15,000	0.16	5,500
31	Public Health	PFAS Contaminant Testing	Alder Baldeh	0	0	0.00	5,000
32	Traffic Engineering	Create a Civil Technician	Alder Verveer	(77,800)	77,800	0.00	0
33	Water	Water Utility Financial and Management Audit	Alder Baldeh	0	0	0.00	0
<b>TOTAL PROPOSED</b>				<b>\$ (80,400)</b>	<b>\$ 634,458</b>	<b>\$5.92</b>	<b>-\$332,308</b>
<b>TOTAL RECOMMENDED</b>							

\*Denotes courtsey sponsorship by the Council President

**2019 Operating Budget:**

Amendment No. 1

**Finance Committee Amendments-Proposed****Amendment Title:** Civil Rights Organizational Study**Agency:** Civil Rights**Sponsors:** Alder McKinney**Co-Sponsor (s):****Amendment****Amendment Narrative**

Add \$100,000 to the Department of Civil Rights for consulting services to conduct an organizational study of the department's policies, strategies, structure, and management. The study is to be performed by an outside consultant selected through the standard City RFP process.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	100,000	0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$1.07	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	100,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$100,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The proposed amendment adds \$100,000 for a one-time consultant contract to conduct an organizational study of the Department of Civil Rights' policies, strategies, structure, and management. The organizational study is expected to include a best practice survey and operational improvement recommendations for the Department of Civil Rights' policies, programs, and procedures.

There may be ongoing operational costs associated with the study requiring future General Fund appropriations.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Beacon Day Shelter  
**Agency:** Community Development Division  
**Sponsors:** Alder Palm  
**Co-Sponsor (s):** Alder Bidar-Sielaff, Alder Furman, Alder Verveer, Alder Wood

**Amendment**

**Amendment Narrative**

Increase City funding for the Beacon Day Resource Center by \$50,000 from \$150,000 to \$200,000 annually.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	50,000	0
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.53	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	50,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$50,000</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$50,000

**Amendment Analysis**

The proposed amendment authorizes an additional \$50,000 of City funding for the operation of The Beacon—a daytime resource center serving homeless persons in Madison. The Beacon is owned by Dane County and operated under contract by Catholic Charities. The 2019 Executive Budget includes \$150,000 of support for The Beacon and the additional \$50,000 will contribute towards continuing the current level of service and hours of operation.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Community Building and Engagement  
**Agency:** Community Development Division  
**Sponsors:** Alder Wood  
**Co-Sponsor (s):** Alder Bidar-Sielaff, Alder Furman, Alder Hall, Alder Martin, Alder Phair

**Amendment**

**Amendment Narrative**

Increase funding for Community Building and Engagement activities by \$115,000 to fund full-year contracts with Centro Hispano and Lussier Community Education Center for 2019.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	115,000	0
<b>TOTAL</b>	<b>\$115,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$1.23	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	115,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$115,000</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The proposed amendment adds \$115,000 to CDD to increase funding for Community Building and Engagement contracts. At the proposed funding level total funding for these contracts will increase by 107% from \$107,000 in the Executive Budget to \$221,000. The increased funds will be given to Centro Hispano and the Lussier Community Education Center to continue their community building programs in 2019.

The Community Building and Engagement funds were first included in the City’s budget in 2015 as a Direct Appropriation. These initial funds were awarded to Centro Hispano and Lussier through a competitive RFP in 2015. These contracts have since been extended twice.

During summer 2018 CDD conducted an RFP process to award 2019 funds. These programs were not awarded funds through the RFP process. As part of their review, the Community Services Committee prepared a B List of recommendations that requested a half year of funding for both the Centro Hispano and Lussier programs.

The funding level proposed in the amendment will continue the programs through all of 2019.

**2019 Operating Budget:**

Amendment No. 4

**Finance Committee Amendments-Proposed**

**Amendment Title:** Eviction Legal Services  
**Agency:** Community Development Division  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Kemble, Alder McKinney, Alder Verveer

**Amendment****Amendment Narrative**

Appropriate \$145,000 to increase funding for Legal Action of Wisconsin from \$25,000 to \$170,000 in order to provide legal services to eviction defendants.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	145,000	0
<b>TOTAL</b>	<b>\$145,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$1.55	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	145,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$145,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$145,000

**Amendment Analysis**

Legal Action of Wisconsin currently receives funds through contracts awarded within CDD's Affordable Housing service (Homeless Services). The 2019 Executive Budget continues funding for contracts that were awarded in 2018.

Legal Action of Wisconsin receives \$25,000 to provide eviction legal services as part of the Dane County eviction defense project. The increased funding will be used for to fund two positions: one attorney and one paralegal. The proposed funding will be ongoing and will continue to go to Legal Action of Wisconsin through 2020, the next year when a new RFP process for Housing Assistance and homeless services is scheduled.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Worker Justice Project  
**Agency:** Community Development Division  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Bidar-Sielaff, Alder Verveer, Alder Wood

**Amendment****Amendment Narrative**

Appropriate \$25,000 to increase funding for Community Outreach contracts to increase funding for the Worker Justice Project.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	25,000	0
<b>TOTAL</b>	<b>\$25,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.27	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	25,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$25,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$25,000

**Amendment Analysis**

The proposed amendment adds \$25,000 to contracts for Community Outreach contracts. The proposal will increase funding for the Worker Justice Project Wage Theft project from \$9,573 to \$34,573, a 261% increase. The Worker Justice Program receives funding through CDD's Access to Resource RFP process. These contracts were last awarded in 2012.

The Worker Justice Project began as a partnership with City, County, and federal grants. The federal grants were not renewed in 2018. The proposed increased funding replaces half of the lost grant funding.



**2019 Operating Budget:**

Amendment No. 6

**Finance Committee Amendments-Proposed**

**Amendment Title:** Create a Real Estate Agent  
**Agency:** Economic Development Division  
**Sponsors:** Alder Skidmore  
**Co-Sponsor (s):**

**Amendment****Amendment Narrative**

Appropriate \$78,226 to create an additional Real Estate Agent 2 (1.0 FTE) in the Office of Real Estate Services.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	64,145	14,081
<b>TOTAL</b>	<b>\$64,145</b>	<b>\$14,081</b>
<i>TOAH Impact</i>	\$0.68	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	61,900
Benefits	16,326
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$78,226</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$78,226

**Amendment Analysis**

The proposed amendment creates an additional Real Estate Agent position in the Office of Real Estate Services. The 2019 Executive Budget includes full funding for 6 Real Estate Agents.

As proposed in the amendment, a portion of costs associated with the position would be charged to other funding sources (i.e. Capital, TIDs, CDA) based on the project. The amendment assumes 82% of time for the new position will be charged to the General Fund while 18% will be charged to other funding sources. Based on trends over the prior three years Real Estate Agents charged approximately 82% of staff time to the General Fund while the remainder is charged to other funding sources.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Street Vending Monitor Position  
**Agency:** Economic Development Division  
**Sponsors:** Alder Verveer  
**Co-Sponsor (s):** Alder Wood

**Amendment**

**Amendment Narrative**

Increase Economic Development Division's salaries and benefits by a combined \$35,000 and change the Street Vending Monitor position from 0.5 FTE to 1.0 FTE.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	(35,000)	0
Expenditure	35,000	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	(35,000)
Permanent Salaries	20,000
Benefits	15,000
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$35,000

**Amendment Analysis**

The proposed amendment increases EDD's salaries and benefits by a combined \$35,000 and changes the Street Vending Monitor position from 0.5 FTE to 1.0 FTE. This amendment will increase staffing for the City's Street Vending team from 1.5 FTE positions to 2.0 FTE positions. Street Vending manages licensing and permitting for food carts, outdoor sidewalk cafes, game day vending at Badger games, arts/crafts vending at the Dane County Farmers market, and banner on City overpasses.

If the proposed amendment were to pass, an accompanying ordinance amendment will be introduced to Common Council with potential changes to street vending fees to cover the \$35,000 needed to fund the position increase. Street Vending revenues are classified as General Fund revenue. With the exception of sidewalk cafes, most Street Vending license/permit fees have remained unchanged for several years.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Public Market PILOT  
**Agency:** Economic Development Division  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Ahrens

**Amendment**

**Amendment Narrative**

Instruct City staff to develop recommendations for options to assess a PILOT payment on the Public Market when construction is complete.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

**Discussion**

**Amendment Impact**

**Recurrence:**  
**Annualized Cost:**

**Amendment Analysis**

The Public Market is scheduled to begin construction in 2019. The project team is currently finalizing how the new facility will be treated as an asset (i.e. taxable versus non-taxable). This amendment instructs City staff to develop recommendations for a potential PILOT payment in the event the asset is non-taxable.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Create Internship for Regional Air Carbon Dioxide Removal  
**Agency:** Engineering  
**Sponsors:** Alder Baldeh\*  
**Co-Sponsor (s):** Alder Hall

**Amendment**

**Amendment Narrative**

Add \$7,400 for an hourly internship position to explore regional air carbon dioxide removal for one academic semester in 2019.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	7,400	0
<b>TOTAL</b>	<b>\$7,400</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.08	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	6,400
Benefits	1,000
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$7,400</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$14,800

**Amendment Analysis**

The proposed amendment adds hourly funding to for an internship position in the Engineering Division. This position will report to the Sustainability Coordinator position that was created as part of the 2018 budget. The hourly position is anticipated to be classified as a Management Intern II with a base rate of \$17.76 per hour. The duration of the internship is anticipated to be 18 weeks at 20 hours per week.

*\*Denotes courtsey sponsorship by the Council President*

**2019 Operating Budget:**

Amendment No. 10

**Finance Committee Amendments-Proposed**

**Amendment Title:** Remove COWS funding  
**Agency:** Finance  
**Sponsors:** Alder Palm  
**Co-Sponsor (s):** Alder Bidar-Sielaff

**Amendment****Amendment Narrative**

Eliminate \$25,000 for a partnership with the Center on Wisconsin Strategy (COWS).

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	(25,000)	0
<b>TOTAL</b>	<b>-\$25,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	<i>-\$0.27</i>	<i>n/a</i>

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	(25,000)
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>-\$25,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	

**Amendment Analysis**

The 2019 Executive Budget includes \$25,000 to support a partnership with COWS to support a partnership with the University of Wisconsin. Through this partnership, the City will leverage resources at the University to complete an annual research agenda.

**2019 Operating Budget:**

Amendment No. 11

**Finance Committee Amendments-Proposed****Amendment Title:** Staff a 9th Ambulance**Agency:** Fire**Sponsors:** Alder Skidmore**Co-Sponsor (s):** Alder Tierney**Amendment****Amendment Narrative**

Appropriate \$658,350 to create nine Firefighter/Paramedic positions to staff a 9th ambulance at Fire Station 14.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	658,350	0
<b>TOTAL</b>	<b>\$658,350</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$7.03	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	406,500
Benefits	134,000
Supplies	57,000
Purchased Services	45,000
<u>Other</u>	<u>15,850</u>
<b>Total:</b>	<b>\$658,350</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$875,200

**Amendment Analysis**

The proposed amendment adds funding to staff a 9th ambulance housed at Station 14. The amendment funds upgrading nine Firefighters to Firefighter/Paramedics and adding nine Firefighter recruits to the 2019 recruit class. The Executive Budget funds the 2019 Fire recruit class starting in October. The proposed amendment would require that the class be moved up to July resulting in additional salaries (\$135,000) and benefits (\$46,400) for the recruits currently funded in the Executive Budget. The total cost of the amendment in 2019 is \$658,350, including salaries, benefits, supplies, training, and vehicle costs.

The last ambulance was added in 2010. The cost of a new ambulance is approximately \$225,000 and could be purchased with existing funding in the Fleet Service Fire Apparatus/Rescue Vehicle capital project. Production time for a new ambulance is six to eight months. A reserve vehicle would be used until the new unit arrives.

**2019 Operating Budget:**

Amendment No. 12

**Finance Committee Amendments-Proposed****Amendment Title:** Create an Accountant**Agency:** Fire**Sponsors:** Alder Skidmore**Co-Sponsor (s):****Amendment****Amendment Narrative**

Appropriate \$37,410 to create an Accountant (1.0 FTE) position in the Fire Department.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	37,410	0
<b>TOTAL</b>	<b>\$37,410</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.40	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	29,460
Benefits	7,950
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$37,410</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$77,425

**Amendment Analysis**

The proposed amendment creates a new Accountant in the Fire Department's budget. Currently the Fire Department's budget includes two positions: an Account Tech and the Fire Services Manager. These positions receive assistance from two Administrative Clerk positions.

The amendment assumes a July 1st start date for the new position. The projected annualized cost of the new position is \$77,425 (including benefits).

**2019 Operating Budget:**

Amendment No. 13

**Finance Committee Amendments-Proposed****Amendment Title:** Create an Asset Manager**Agency:** Fire**Sponsors:** Alder Skidmore**Co-Sponsor (s):****Amendment****Amendment Narrative**

Appropriate \$59,310 to create an Asset Manager (1.0 FTE) in the Fire Department budget.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	59,310	0
<b>TOTAL</b>	<b>\$59,310</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.63	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	45,540
Benefits	13,770
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$59,310</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$80,015

**Amendment Analysis**

The proposed amendment creates an Asset Manager position within the Fire Department budget, this will be a new role within the Fire Department. The functions of the new position are currently performed by Paramedics who spend approximately 180 shifts per year performing this work. Creating this position may result in reduced reliance on overtime, the maximum potential overtime savings \$242,000 (including benefits). The proposed amendment does not reduce budgeted overtime in the Fire Department budget.

The Asset Manager will progressively be tasked with other MFD supply inventories to manage, including equipment, gear, and technology items. Currently the other gear and equipment inventory items are assigned to a Division Chief and technology items are assigned to the IT Specialist.



**Finance Committee Amendments-Proposed**

**Amendment Title:** Create an IT Enterprise Architect  
**Agency:** Information Technology  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Furman, Alder Palm

**Amendment**

**Amendment Narrative**

Appropriate \$45,000 to create an Enterprise Architect (1.0 FTE) in the IT budget.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	45,000	0
<b>TOTAL</b>	<b>\$45,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.48	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	35,000
Benefits	10,000
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$45,000</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$90,000

**Amendment Analysis**

The proposed amendment creates a new Enterprise Architect in IT’s budget, this will be a new role within IT. The new position will be responsible for defining and safeguarding the continuity of the City’s IT architecture and solutions and will be responsible for ensuring IT best practices, including strategic design, development, testing, and implementation of information solutions. The absence of an Enterprise Architect—or having someone who can be dedicated to researching and developing the best strategies to support and enable organizational development and change—means that the City’s ability to position itself to leverage new technologies as they emerge will be limited by the demands of meeting ongoing operational needs.

The amendment amount assumes a July 1st start date for the position. The projected annualized cost of the new position is \$90,000 (including benefits).

**Finance Committee Amendments-Proposed**

**Amendment Title:** Creation of Office of Communications within Information Technology-Transfer Positions

**Agency:** Information Technology

**Sponsors:** Alder Palm

**Co-Sponsor (s):** Alder Bidar-Sielaff, Alder Cheeks, Alder Furman

**Amendment**

**Amendment Narrative**

Create an Office of Communications within IT. The newly created Office will be staffed by a newly created Citywide Public Information Officer and staff transferred from the following teams:

1.5 FTEs from the Web Team, currently housed in IT-Application Development & Support

5.70 FTEs from City Channel, currently housed in IT-Technical Services

2.0 FTEs from Document Services, currently housed in Finance-Administrative Support

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

**Finance Committee Amendments-Proposed**

The newly created office will be housed as a new service in the Information Technology budget and staffed by existing staffing resources currently included in the IT and Finance Department budgets. All of the positions proposed to be transferred currently serve dual purposes in their capacities and, if adopted, will affect workloads and product/service delivery of the IT and Finance Departments. Current service descriptions and product/service delivery for each service affected by transferring positions is as follows:

1. Web Team: The Web Team develops and maintains the City of Madison website and also builds and supports many other web-based tools that are used for internal use. Additionally, the Web Team has three project managers that are used for non-web-based project management. The Social Media Specialist supports the City's social media online strategies, including setting up social media accounts for City agencies, making recommendations for new Social Media tools, developing social media programs to increase citizen input. Other work managed by the Web Team: development and support of online payments; support of eBill payment processing for property taxes, water bills, and monthly parking; development and support of SharePoint; manage internal document management and storage system; and manage the City data portal.

The proposed amendment would transfer 1.5 positions, a Web Specialist and Social Media Specialist, from the 10 FTE from the Web Team to the newly created Office of Communications within IT.

2. City Channel: The Media Team operates Madison City Channel, provides City-branded streaming media content, and produces videos, photographs, and audio content for City agencies. Other services the Media Team provides but not directly related to City Channel: video production for Dane County and Monona Terrace; audiovisual services and consultation for public works projects and City facilities; performing site surveys to determine appropriate technology and placement for security camera installations on City property; providing management and content creation for digital signage in City facilities; and developing specifications and standards for operation of unmanned aerial systems by City agencies.

3. Document Services: Provides confidential word process services, as well as software support to City agencies, application conversion, website administration, and assistance with agency budget preparation. Document services also develops and prepares newsletters and brochures, financial schedules, database management, routine documents, and provides Braille output of a variety of documents upon request. Document Services delivers products for approximately 5,000 separate projects across all agencies per year with approximately 4,900 hours of process time.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Creation of Office of Communications within Information Technology-PIOs report to Citywide PIO

**Agency:** Information Technology

**Sponsors:** Alder Palm

**Co-Sponsor (s):** Alder Bidar-Sielaff, Alder Cheeks, Alder Furman

**Amendment**

**Amendment Narrative**

Create an Office of Communications within IT. The newly created Office will be staffed by a newly created Citywide Public Information Office. Public Information Officers currently housed in other departments will report to the newly created position but remain housed in the departments where they are currently located.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The proposed amendment would create an Office of Communications within IT, staff the office with the newly created Citywide Public Information Officer (PIO), and have all other Public Information Officers report to the newly created position but remain housed in the departments where they are currently located. Departments that currently have full-time or part-time PIOs: Streets (also Recycling Coordinator), Library, Parks, Water, Monona Terrace, Police, Fire, Metro, and Public Health (County employee).

Departmental PIOs are subject matter experts for their agencies. Due to the intricacies of their agency’s services, the PIOs can more effectively communicate to residents and media regarding programs and services.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Weekend Service Expansion for Routes 6 & 7

**Agency:** Metro

**Sponsors:** Alder Palm

**Co-Sponsor (s):**

**Amendment**

**Amendment Narrative**

Appropriate \$225,000 in Metro Transit for costs associated with expanding weekend service on Routes 6 and 7 from a one-hour cycle to a 30-minute cycle.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	225,000	0
<b>TOTAL</b>	<b>\$225,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$2.40	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	150,000
Benefits	41,000
Supplies	34,000
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$225,000</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$450,000

**Amendment Analysis**

The proposed amendment adds \$225,000 to Metro Transit's fixed route service to expand weekend routes 6 & 7 from a one hour cycle to a half-hour cycle for half of 2019. The annualized cost of the service expansion of weekend routes 6 & 7 is \$450,000, which will take full effect in 2020.

Farebox revenue from the service expansion will not be sufficient to offset the associated costs. If adopted, costs associated with service expansion will be funded by increasing Metro's General Fund subsidy.

**2019 Operating Budget:**

Amendment No. 18

**Finance Committee Amendments-Proposed****Amendment Title:** Reduce the Citywide pay increase from 3.25% to 2.5%**Agency:** Multiple**Sponsors:** Alder Baldeh\***Co-Sponsor (s):** Alder Ahrens**Amendment****Amendment Narrative**

Reduce 2019 pay increases from 3.25% to 2.5% for all General Municipal Employees and sworn employees.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	(1,161,000)	(356,889)
<b>TOTAL</b>	<b>-\$1,161,000</b>	<b>-\$356,889</b>
<i>TOAH Impact</i>	<i>-\$12.40</i>	<i>n/a</i>

**Amendment by Major**

Revenue	0
Permanent Salaries	(1,323,155)
Benefits	(194,734)
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>-\$1,517,889</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	

**Amendment Analysis**

**Finance Committee Amendments-Proposed**

The 2019 Executive Budget assumes a 3.25% pay increase for all General Municipal Employees for 2019 along with a projected increase for sworn employees based on current assumptions from the collective bargaining process. The amounts proposed in the amendment anticipate the 2019 increase for both groups of employees will be 2.5%.

This wage increase proposed in the Executive Budget is intended to maintain pay parity between General Municipal Employees and sworn employees. Reducing the pay increase for General Municipal Employees would widen this gap.

For the average General Municipal Employee the proposed pay increase raises their base wages by \$1,408. If the pay increase is reduced to 2.5% (a 30% reduction) the average General Municipal Employee will see their base wages increase by \$1,083.

In 2019 the employee share of health insurance rates will increase. Employees enrolled in family plans will see their contribution increase by \$1,057; while employees in single plans will see their contribution increase by \$401.

Bargaining with sworn staff (Police and Fire) is currently underway. The final wage increases for these groups is dependent on the outcome of the collective bargaining process. The City has submitted its final offer to IAF-Local 311 and is currently in the mediation process. Scaling back the proposed wage increase scenario could result in litigation due to prohibited negotiating practices on behalf of the City.

Analysis from other Departments across the State shows that sworn employees are receiving 2.5% pay increases on top of increases received in 2018. The 2018 Adopted Budget did not include a 2018 increase for City employees. Should the collective bargaining process result in a pay increase that exceeds 2.5% agency budgets may be reduced to offset increased staffing costs.

*\*Denotes courtesy sponsorship by the Council President*

**2019 Operating Budget:**

Amendment No. 19

**Finance Committee Amendments-Proposed****Amendment Title:** Debt Service and Personal Property Exemption Aid Reestimates**Agency:** Multiple**Sponsors:** Mayor Soglin**Co-Sponsor (s):****Amendment****Amendment Narrative**

Reestimate debt service based on actual amounts from the debt issuances completed after introduction of the executive budget. Also update interest earnings estimates in the Debt Service Fund that are applied to pay debt service. The net effect of the debt service reestimate is a reduction in General Fund Debt Service of \$459,307 and a reduction in total General Obligation Debt Service of \$414,112. The maximum allowable levy is also reduced by \$414,112 due to the change in total General Obligation Debt Service. Due to the fact that the reduction in General Obligation debt service (\$414,112) is less than the reduction in General Fund Debt Service (\$459,507), the amount of remaining levy limit available compared to the executive budget is increased by the difference of \$45,395 (\$459,507 - \$414,112 = \$45,395). As such, the unused levy limit authority after this amendment is \$457,830 compared to \$412,635 under the executive budget.

Reestimate Personal Property Exemption Aid to the General Fund based on the amount of this aid to be distributed to tax increment districts (TIDs). The Wisconsin Department of Revenue recently notified municipalities of the procedure for allocating this aid to TIDs. Under state law, the amount of personal property exemption aid received by a municipality is offset by a corresponding reduction in the maximum allowable levy. The effect of this reestimate is a reduction of \$97,400 in Intergovernmental Revenues under General Fund Revenues and a corresponding increase in the maximum allowable levy of \$97,400, for an overall net General Fund effect of \$0. State aid to the affected TIDs under this program will be \$183,561.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	97,400	0
Expenditure	(459,307)	0
<b>TOTAL</b>	<b>-\$361,907</b>	<b>\$0</b>
<i>TOAH Impact</i>	<i>-\$3.86</i>	<i>n/a</i>

**Amendment by Major**

Revenue	97,400
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
<u>Other</u>	<u>(459,307)</u>
<b>Total:</b>	<b>-\$361,907</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**



**Finance Committee Amendments-Proposed**

The overall effect of this amendment relative to the executive budget is a \$45,195 increase in the amount of unused levy limit authority (from \$412,635 under the executive budget to \$457,830 under this amendment), a \$316,712 reduction in the maximum allowable levy due to the reduction in General Obligation Debt Service of \$414,112 combined with the reduction in personal property exemption aid of \$97,400 ( $\$414,112 - \$97,400 = \$316,712$ ), and a reduction in overall General Fund expenditures of \$457,307 (from \$332,047,800 under the Executive Budget to \$331,588,493 under the amendment) due to the reduction in General Fund Debt Service. The reduction in the maximum allowable levy equates to approximately \$3 on the average value home.

## Impact of Amendment

Unused Levy Limit Authority = \$457,830 (an increase of \$45,195 from the executive budget)

General Fund Revenues = \$90,123,921 (a decrease of \$97,400 from the executive budget)

General Fund Appropriations = \$331,588,493 (a decrease of \$459,307 from the executive budget)

General Fund Debt Service = \$54,708,710 (a decrease of \$459,307 from the executive budget)

Maximum Allowable Levy = \$241,922,401 (a decrease of \$316,712 from the executive budget)

## GENERAL OBLIGATION DEBT SERVICE SUMMARY

	2018 ADOPTED			2019 ADOPTED		
	Principal	Interest	Total	Principal	Interest	Total
<b>TYPE OF DEBT</b>						
Promissory Notes	58,195,000	11,721,761	69,916,761	62,605,000	13,633,717	76,238,717
General Obligation Bonds	2,415,000	1,438,833	3,853,833	2,915,000	1,756,502	4,671,502
Build America Bonds	9,570,000	882,545	10,452,545	9,575,000	534,808	10,109,808
Recovery Zone ED Bonds	805,000	83,338	888,338	800,000	59,188	859,188
Paying Agent Fees	-	10,000	10,000	-	10,000	10,000
<b>TOTAL</b>	<b>70,985,000</b>	<b>14,136,477</b>	<b>85,121,477</b>	<b>75,895,000</b>	<b>15,994,214</b>	<b>91,889,214</b>

### SOURCE OF FUNDS

Transit Utility	1,780,824	406,085	2,186,909	2,063,062	496,931	2,559,993
Golf Courses	34,908	11,084	45,992	35,919	10,433	46,352
TIF Districts	9,324,786	1,416,479	10,741,264	9,173,461	1,456,098	10,629,559
Impact Fee Funds	266,243	53,291	319,534	266,304	43,204	309,508
Madison Public Library	2,055,352	592,760	2,648,112	2,193,585	632,791	2,826,376
Room Tax	19,998	5,200	25,198	74,690	23,143	97,833
CDBG	8,214	2,827	11,041	9,021	2,580	11,601
Fleet Service	5,312,060	1,096,497	6,408,557	5,901,850	1,242,325	7,144,174
Stormwater Utility	5,379,583	1,063,906	6,443,489	5,860,837	1,145,983	7,006,819
Water Utility	97,451	33,538	130,989	107,022	30,614	137,637
Monona Terrace	35,929	12,365	48,294	39,458	11,287	50,745
CDA Housing Operations	39,156	13,475	52,631	43,002	12,301	55,302
*CDA Redevelopment	567,483	132,129	699,611	647,511	157,442	804,953
Madison/Dane Co Health	155,683	27,464	183,146	288,397	77,489	365,887
Special Revenue Fund	100,000	-	100,000	100,000	-	100,000
Special Assessment Fund	199,981	51,995	251,976	199,981	45,996	245,976
*Debt Service Fund Reserves	615,515	12,185	627,700	615,515	(12,544)	602,971
ARRA Interest Credit	-	323,531	323,531	-	213,817	213,817
General Debt Reserves	5,218,329	1,066,062	6,284,391	1,604,938	1,066,062	2,671,000
Interest Earnings	-	350,000	350,000	-	1,300,000	1,300,000
<b>TOTAL NON-GENERAL FUND</b>	<b>31,211,494</b>	<b>6,670,872</b>	<b>37,882,366</b>	<b>29,224,552</b>	<b>7,955,952</b>	<b>37,180,504</b>
<b>General Fund Portion</b>	<b>39,773,506</b>	<b>7,465,604</b>	<b>47,239,110</b>	<b>46,670,448</b>	<b>8,038,262</b>	<b>54,708,710</b>

\* The Debt Service Fund is paying the Villager debt on the 10 year amortization schedule and CDA Redevelopment is reimbursing the Debt Service Fund on a 20 year amortization schedule. This results in the CDA paying more in interest to the Debt Service Fund than the Debt Service is paying out; thus a revenue is realized for the Debt Service Fund.

**2019 Operating Budget:**

Amendment No. 20

**Finance Committee Amendments-Proposed****Amendment Title:** Reduce Telephone Budgets**Agency:** Multiple**Sponsors:** Alder Baldeh**Co-Sponsor (s):** Alder Hall**Amendment****Amendment Narrative**

Reduce landline phone costs by \$5,300 by eliminating a total of 62 desk phones across the Planning Department, Assessor's Office, Building Inspection, and Fire Department. Instruct City staff to conduct a comprehensive analysis current contracts for both telephone lines and the use of cell phones. Staff will report back on the findings of the analysis prior developing the 2020 budget.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	(5,300)	0
<b>TOTAL</b>	<b>-\$5,300</b>	<b>\$0</b>
<i>TOAH Impact</i>	<i>-\$0.06</i>	<i>n/a</i>

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	(5,300)
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>-\$5,300</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	-\$5,300

**Amendment Analysis**

**Finance Committee Amendments-Proposed**

The proposed amendment reduces telephone costs by a total of \$5,300 by eliminating a total of 62 desk phones in 2019. The departments that will eliminate desk phones in 2019 are Planning (1), Assessor's Office (16), Building Inspection (30), and the Fire Department (15). Each phone is estimated to cost an annual amount of \$86 per the telephone service contract housed in the IT Department. The phones slated for reduction include areas of City operations where staff have access to both a cell phone and a landline desk phone. The elimination of the 62 desk phones are for city operations where staff have existing access to a City funded cell phone for job duties.

The current contract used by the City for telephone communications is a State of Wisconsin contract that started in 2012 and ends in 2020.

The study called for in the amendment will examine City policies regarding the use of desk phones and cell phones. This study will seek to identify potential areas of duplication that may result in greater cost savings in future budgets. Finding from this analysis will be reported to the Finance Committee prior to developing the 2020 budget.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Mall Concourse Fountains and Amenity Improvements

**Agency:** Parks

**Sponsors:** Alder Verveer

**Co-Sponsor (s):**

**Amendment**

**Amendment Narrative**

Appropriate \$30,000 funded by the State Street Mall/Capitol Concourse special charge (\$25,000) and reductions in Overtime and Hourly Wages (\$5,000) for the repair of banners, kiosks and bus shelters and to ensure fountains on the Square are operational by Memorial Day and continue to run through the summer.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	(25,000)	0
Expenditure	25,000	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	(25,000)
Permanent Salaries	(4,380)
Benefits	(620)
Supplies	0
Purchased Services	30,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The Executive Budget includes \$480,000 in budgeted revenue from the State Street Mall/Capitol Concourse special charge. Revenue from this charge funds a dedicated maintenance team (Mall Maintenance) responsible for services provided within the State Street Mall/Capitol Concourse District. These services include daily trash collection, snow removal, sidewalk cleaning, landscaping services, and other general maintenance needs. A portion of the cost of providing the services is charged to the properties within the District. The costs are recovered on an annual basis based upon the actual services provided in the preceding period.

The proposed amendment will increase the 2019 special charge by \$25,000 (5% increase). The increased funding will be used for the repair of banners, kiosks and bus shelters and to ensure fountains on the Square are operational by Memorial Day and continue to run through the summer.

The Parks Division has identified \$5,000 in additional savings from overtime and hourly staffing. These reductions will not have a service impact.

**2019 Operating Budget:**

Amendment No. 22

**Finance Committee Amendments-Proposed****Amendment Title:** Mall Concourse Flower Planter Program**Agency:** Parks**Sponsors:** Alder Verveer**Co-Sponsor (s):****Amendment****Amendment Narrative**

Appropriate \$40,000 funded by the State Street Mall/Capitol Concourse special charge for the Mall Concourse flower planter program currently managed by the Business Improvement District. Remove the seventh Budget Highlight from the Parks Division Agency Overview page in the 2019 Executive Operating Budget.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	(40,000)	0
Expenditure	40,000	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	(40,000)
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	40,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$40,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

In September 2018, the Business Improvement District approached the Mayor and requested that the Parks Division take over the Mall Concourse Flower Planter program. The 2019 Executive Budget included the following highlight: "The Parks Division will work with the BID to review landscaping standards and planting operations for 2019 and recommend any process or operational improvements." The proposed amendment removes this highlight and instead appropriates funding that will be fully supported by the Mall Concourse special charge to manage this program in 2019. The staff will pilot the program using a contractor chosen through an RFP process in accordance with City purchasing policies and assess the required resources for future permanent implementation of program.

The Executive Budget includes \$480,000 in budgeted revenue from the State Street Mall/Capitol Concourse special charge. Revenue from this charge funds a dedicated maintenance team (Mall Maintenance) responsible for services provided within the State Street Mall/Capitol Concourse District. These services include daily trash collection, snow removal, sidewalk cleaning, landscaping services, and other general maintenance needs. A portion of the cost of providing the services is charged to the properties within the District. The costs are recovered on an annual basis based upon the actual services provided in the preceding period. The proposed amendment represents an 8% increase in the special charge.

Finance Committee Amendments-Proposed

Amendment Title: BID Budget Highlight

Agency: Planning

Sponsors: Alder Verveer

Co-Sponsor (s):

Amendment

Amendment Narrative

Change the 2019 budget highlight for the Business Improvement District (BID) to read as follows, "Business Improvement District programming (\$65,000)."

Amendment by Funding Source

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

Amendment by Major

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

Discussion

Amendment Impact

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

Amendment Analysis

The proposed amendment changes Planning's 2019 Budget Highlights. The change replaces the following phrase with the word "programming": "including resources to study, review, and plan for the future of the top of State Street."

**2019 Operating Budget:**

Amendment No. 24

**Finance Committee Amendments-Proposed****Amendment Title:** Overtime for Body Worn Camera Pilot**Agency:** Police**Sponsors:** Alder Skidmore**Co-Sponsor (s):****Amendment****Amendment Narrative**

Add \$26,000 in 2019 to the Police Department's budget to fund overtime for processing video and camera system maintenance related to a Body Worn Camera pilot program.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	26,000	0
<b>TOTAL</b>	<b>\$26,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.28	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	21,900
Benefits	4,100
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$26,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The 2019 Executive Capital Budget, as amended by the Finance Committee, includes \$104,000 in GO Borrowing in 2019 to pilot a body worn camera program in the Madison Police Department. The pilot program will include purchasing 47 body worn cameras along with related equipment and training. It is anticipated the program will be piloted in the North District with the following units: Patrol, Community Policing Team, Traffic Enforcement Safety, and Sergeants.

The proposed amendment includes projected overtime costs associated with implementing the program. Overtime will be needed for processing camera footage and equipment maintenance.

The Department estimates that the capital cost for full implementation of a body worn camera program would be approximately \$785,500.

Future operating costs if the program is implemented citywide would require three additional positions and ongoing software and maintenance costs. The estimated annual operating cost of implementing the program citywide is \$250,000. Implementation costs are not included in the proposed amendment.



**2019 Operating Budget:**

Amendment No. 25

**Finance Committee Amendments-Proposed****Amendment Title:** Add Three Police Officers - Option A**Agency:** Police**Sponsors:** Alder Skidmore**Co-Sponsor (s):** Alder Verveer**Amendment****Amendment Narrative**

Appropriate \$155,000 to create three additional Police Officer positions that will begin in the May 2019 academy.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	155,000	0
<b>TOTAL</b>	<b>\$155,000</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$1.66	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	92,200
Benefits	33,200
Supplies	29,600
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$155,000</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$237,200

**Amendment Analysis**

**Finance Committee Amendments-Proposed**

The proposed amendment creates three new Police Officer positions to begin in the May 2019 academy. The 2019 Executive Budget includes full funding for 309 Police Officer positions; if adopted, the authorized strength will increase to 312 Police Officer positions.

The Executive Budget annualized costs for eight new Police Officer positions that were authorized by the Common Council in January 2018. In addition to the new Police Officer positions, the Executive Budget also funds 3 positions that were created with the expiring 2014 COPS through the General Fund.

The Executive Budget also proposed reclassifying an existing Police Officer position to a Detective position to support the Special Victims Unit.

If adopted, an additional squad car and related equipment will be needed in 2019. This purchase will require an amendment to the 2019 Capital Budget, the anticipated cost is \$53,400.

The projected annualized cost assumes base wages and benefits (no overtime or premium pay) as well as supply and equipment costs.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Add One Police Officer Position - Option B

**Agency:** Police

**Sponsors:** Alder Verveer

**Co-Sponsor (s):**

**Amendment**

**Amendment Narrative**

Appropriate \$51,750 to create one Police Officer (1.0 FTE) to start in the May 2019 academy to replace the position that was upgraded to a Detective Sergeant position assigned to the Special Victims Unit in the Executive Budget.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	51,750	0
<b>TOTAL</b>	<b>\$51,750</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.55	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	30,750
Benefits	11,100
Supplies	9,900
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$51,750</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$76,600

**Amendment Analysis**

Per the Police Department’s supplemental request, the Executive Budget upgraded a Police Officer position to Detective Sergeant and added a new Detective position. The Detective Sergeant and the Detective will be reassigned to the Special Victims Unit in order to address the emerging issue of human trafficking and other sensitive crimes, particularly crimes against children. The proposed amendment would add one Police Officer position to replace the position that was upgraded. No additional vehicles are needed to support this replacement position.

**2019 Operating Budget:**

Amendment No. 27

**Finance Committee Amendments-Proposed**

**Amendment Title:** Create a Civilian Human Resources Manager Position Mid-Year to Enhance the Human Trafficking Initiative - Option A

**Agency:** Police

**Sponsors:** Alder Skidmore

**Co-Sponsor (s):** Alder Verveer

**Amendment****Amendment Narrative**

In an effort to enhance the effectiveness of MPD's human trafficking initiatives, create a civilian Human Resources Manager position in the Police Department's budget effective in July 2019 and reassign the Police Lieutenant currently performing those responsibilities to Investigative Services.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	43,400	0
<b>TOTAL</b>	<b>\$43,400</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.46	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	34,700
Benefits	8,700
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$43,400</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$94,200

**Amendment Analysis**

HR functions in the Police Department are currently overseen by a commissioned Lieutenant position. Under the proposed amendment, a civilian HR Manager will be created in the Police Department to take over these duties. The Lieutenant position will be reassigned to Investigative Services. This function, which supervises 48 positions, is currently overseen by one Lieutenant.

If adopted, an additional Detective vehicle will need to be purchased in 2019. This purchase will require an amendment to the 2019 Capital Budget, the anticipated cost of the vehicle is \$28,175.

**Finance Committee Amendments-Proposed**

**Amendment Title:** Create a Civilian Human Resources Manager Position Full Year to Enhance the Human Trafficking Initiative - Option B  
**Agency:** Police  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Hall, Alder Furman, Alder Martin

**Amendment**

**Amendment Narrative**

In an effort to enhance the effectiveness of MPD's human trafficking initiatives, create a civilian Human Resources Manager position in the Police Department's budget effective in January 2019 and reassign the Police Lieutenant currently performing those responsibilities to Investigative Services.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	86,800	0
<b>TOTAL</b>	<b>\$86,800</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.93	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	69,400
Benefits	17,400
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$86,800</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$94,200

**Amendment Analysis**

HR functions in the Police Department are currently overseen by a commissioned Lieutenant position. Under the proposed amendment, a civilian HR Manager will be created in the Police Department to take over these duties. The Lieutenant position will be reassigned to Investigative Services. This function, which supervises 48 positions, is currently overseen by one Lieutenant.

If adopted, an additional Detective vehicle will need to be purchased in 2019. This purchase will require an amendment to the 2019 Capital Budget, the anticipated cost of the vehicle is \$28,175.

**2019 Operating Budget:**

Amendment No. 29

**Finance Committee Amendments-Proposed****Amendment Title:** Enhance MPD's Human Trafficking Initiative**Agency:** Police**Sponsors:** Alder Baldeh\***Co-Sponsor (s):** Alder Hall**Amendment****Amendment Narrative**

Appropriate \$197,700 to create two new positions for the Special Victims Unit. The new positions include: 1 Detective and 1 Investigator. Funding is also included for equipment, software specifically designed to aid in identifying trafficking activity, two wellness examinations per year for commissioned staff, and specialized training in the area of human trafficking.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	197,700	0
<b>TOTAL</b>	<b>\$197,700</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$2.11	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	69,300
Benefits	23,600
Supplies	39,000
Purchased Services	65,800
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$197,700</b>

**Discussion****Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$210,800

**Amendment Analysis**

The Special Victims Unit was created in 2017 as a pilot to investigate crimes involving children. The unit is currently staffed with 6 positions (1 Detective Sergeant and 5 Detectives). The 2019 Executive Budget increased staffing for the unit by reclassifying a Police Officer to a Detective Sergeant and creating a new Detective for the unit.

If adopted, total staffing for the Special Victims Unit will be 9. The new commissioned positions would be promoted within the Department and would be replaced by additions to the Department's annual academy in May 2019. This amendment requires a capital budget amendment for the purchase of one detective level vehicle and related equipment (\$28,175).

**Finance Committee Amendments-Proposed**

**Amendment Title:** Narcan for Businesses  
**Agency:** Public Health  
**Sponsors:** Mayor Soglin  
**Co-Sponsor (s):** Alder Bidar-Sielaff, Alder McKinney, Alder Phair

**Amendment**

**Amendment Narrative**

Appropriate \$20,500 in Public Health’s budget to purchase Narcan Nasal Spray to provide to businesses (including locations operated by City and County facilities) within areas of Dane County identified as hotspots for public overdoses.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	15,000	5,500
<b>TOTAL</b>	<b>\$15,000</b>	<b>\$5,500</b>
<i>TOAH Impact</i>	\$0.16	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	20,500
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$20,500</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$20,500

**Amendment Analysis**

As proposed, the amendment will be funded by City (\$15,000) and County (\$5,500) sources. At this funding level, Public Health will be able to provide 150-200 businesses in Dane County with training and medication. The remaining doses will be used as replacement doses for facilities that use their initial dose. Each participating business will receive one to two units (2-4 doses) of Narcan Nasal Spray. Public Health will work in collaboration with MFD, MPD, Dane County Emergency Management and other law enforcement agencies in this effort.

**Finance Committee Amendments-Proposed**

**Amendment Title:** PFAS Contaminant Testing  
**Agency:** Public Health  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Ahrens, Alder Hall, Alder Kemble, Alder Palm, Alder Rummel, Alder Zellers

**Amendment**

**Amendment Narrative**

Add \$5,000 in Public Health to study polyfluoroalkyl substances (PFAS) in fish tissue and surface water. The study is in conjunction with a DNR selection process for a study scheduled for the summer of 2019.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	5,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$5,000</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	5,000
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$5,000</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The proposed study will examine the impacts of polyfluoroalkyl Substances (PFAS) that may be discharged from Truax Air National Guard on groundwater and surface water in the Starkweather Creek. The DNR is planning a statewide study of PFAS in fish tissue and surface water for summer 2019.

Funding from the proposed amendment will be used to analyze a sample of fish tissue at the State Laboratory of Hygiene as part of the DNR study. Priority will be requested for the Starkweather Creek and/or the Yaraha River. Public Health will coordinate the contract, while Engineering will manage work related to surface water. Staff time associated with the project will be absorbed within existing appropriation.



**Finance Committee Amendments-Proposed**

**Amendment Title:** Create a Civil Technician  
**Agency:** Traffic Engineering  
**Sponsors:** Alder Verveer  
**Co-Sponsor (s):** Alder Wood, Alder Zellers

**Amendment**

**Amendment Narrative**

Create a Civil Technician 1 position in the Traffic Engineering operating budget to assist in the administration of the Street Occupancy Permit (SOP) program. The position will be funded by increases in the SOP fees. An ordinance to change those fees was introduced to the Common Council on October 16, 2018 and will return to the Council on November 20, 2018 for final approval subject to the adoption of this amendment.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	(77,800)	0
Expenditure	77,800	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	60,000
Benefits	17,500
Supplies	300
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$77,800</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	Ongoing
<b>Annualized Cost:</b>	\$77,500

**Amendment Analysis**

**Finance Committee Amendments-Proposed**

The City issues Street Occupancy and Street Opening permits (SOP) to assist in construction/ renovation of projects adjacent to the public right-of-way (ROW). SOPs serve a dual purpose of protecting the City's infrastructure and ensuring the public's continued safe use of the ROW with limited impediment. Building contractors and homeowners are required to secure an SOP if, during construction, they need use of the ROW (street, terrace or sidewalk) to store materials, place a dumpster, erect a crane or other construction related activity.

The City of Madison Street Occupancy Permit (SOP) program is currently administered by two employees, a Traffic Control Specialist and a Civil Technician 2. Additionally, Traffic Engineering is taking over enforcement of traffic control compliance for Engineering right-of-way permits, including the City-wide fiber build-out currently underway. Engineering inspectors previously performed these tasks, however, it was not the primary focus of their work. Traffic Engineering is proposing the creation of a third position to assist in the administration of the SOP program.

Annual revenue from the SOP program is anticipated to be \$320,000 in 2018. The pending ordinance raises SOP fees by approximately 30% for all street occupations, other than the fee for dumpsters, construction trailers, and storage containers. The increased revenue is anticipated to be sufficient to cover all the costs associated with the position. The ongoing cost of creating this position is approximately \$77,500.

*\*Denotes courtesy sponsorship by the Council President*

**Finance Committee Amendments-Proposed**

**Amendment Title:** Water Utility Financial and Management Audit  
**Agency:** Water  
**Sponsors:** Alder Baldeh  
**Co-Sponsor (s):** Alder Ahrens, Alder Arntsen, Alder Furman, Alder Kemble, Alder Zellers

**Amendment**

**Amendment Narrative**

Require the Water Utility to perform an audit of the Utility's financial management and planning practices. The completed audit will include recommendations for areas of improvement. The audit will be completed by December 31, 2019. The auditor selection and audit process will be overseen by the Finance Department.

**Amendment by Funding Source**

	General Fund	Other Funds
Revenue	0	0
Expenditure	0	0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>
<i>TOAH Impact</i>	\$0.00	n/a

**Amendment by Major**

Revenue	0
Permanent Salaries	0
Benefits	0
Supplies	0
Purchased Services	0
<u>Other</u>	<u>0</u>
<b>Total:</b>	<b>\$0</b>

**Discussion**

**Amendment Impact**

<b>Recurrence:</b>	One-Time
<b>Annualized Cost:</b>	\$0

**Amendment Analysis**

The proposed amendment requires the Water Utility to secure a contract for an external audit of the Utility's financial management and planning practices. The contract will be funded through purchased service appropriation included in the 2019 Executive Budget.

The Water Utility's financial statements are audited annually as part of the yearend process; the 2019 Executive Budget includes \$14,000 to complete the Utility's financial audit for Fiscal Year 2018.

The 2019 Executive Budget reflects a projected 30% increase in water rates; this rate increase was recently approved by the Public Service Commission. Funding for this audit was not included in the projected budget that was submitted as part of the rate case. Funding the audit will result in the Water Utility deferring other purchased service expenditures.