



Department of Planning & Community & Economic Development

## Planning Division

**Heather Stouder, Director**

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July 25, 2018

Michael Douglas, Exterior Renovations LLC  
c/o Kathleen Twist  
301 Forest Street  
Madison, WI 53726

Re: Certificate of Appropriateness for 301 Forest Street

At its meeting on July 23, 2018, the Landmarks Commission reviewed, in accordance with the provisions of the Historic Preservation Ordinance, your plans to alter the exterior of the structure located at 301 Forest Street in the University Heights Historic District. The Commission approved a Certificate of Appropriateness for the removal of the existing siding and the installation of new smooth fiber cement siding with the understanding that all existing historic details will be replicated in new material except for the corbels and the front door surround which will be the existing wood elements reinstalled. The Commission also approved the replacement of storm doors as submitted. Please note, the front door can be painted in a color that the property owner selects and this color does not have to be approved by the Landmarks Commission.

This letter will serve as the "Certificate of Appropriateness" for the project described above. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, Lower Level Suite LL-100, Madison Municipal Building, 215 Martin Luther King, Jr. Boulevard.

Please note that any scope of work or design changes from the alterations approved herein must receive approval by the Landmarks Commission, or staff designee, prior to commencing with the work. This Certificate is valid for 24 months from the date of issuance.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$500 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Chapter 41, Historic Preservation Ordinance).

Please contact me (608-266-6552 or [ascanlon@cityofmadison.com](mailto:ascanlon@cityofmadison.com)) with any questions.

Sincerely,

Amy Loewenstein Scanlon, Registered Architect  
Preservation Planner  
City of Madison Planning Division

cc: City preservation property file