



Department of Planning & Community & Economic Development

## Planning Division

**Heather Stouder, Director**

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July 22, 2018

Caroline Hoffman, Tenney Lapham Neighborhood Association  
c/o 402 N Thornton Avenue  
City of Madison Parks Division  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53701

Re: Certificate of Appropriateness for 402 N Thornton Avenue

At its meeting on June 18, 2018, the Landmarks Commission reviewed, in accordance with the provisions of the Historic Preservation Ordinance, your plans to alter the landmark site located at 402 N Thornton Avenue. The Landmarks Commission approved a Certificate of Appropriateness to place signs with vintage postcard images in an area of the park..

This letter will serve as the "Certificate of Appropriateness" for the project. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, 126 S Hamilton Street.

Please note that any scope of work or design changes from the alterations approved herein must receive approval by the Landmarks Commission, or staff designee, prior to commencing with the work. This Certificate is valid for 24 months from the date of issuance.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$500 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Chapter 41, Historic Preservation Ordinance).

Please contact me (608-266-6552 or [ascanlon@cityofmadison.com](mailto:ascanlon@cityofmadison.com)) with any questions.

Sincerely,

Amy Loewenstein Scanlon, Registered Architect  
Preservation Planner  
City of Madison Planning Division

cc: City preservation property file