

Central Park – Great Lawn  
Tent Staking Policy 2\10\15

Whereas Madison Parks recognizes the need to both protect the newly installed irrigation system and other underground utilities, provide a viable event space that includes the ability for event organizers to stake larger tents, Madison Parks proposes the following criteria to accomplish both goals.

- All tents in Central Park 10'x10' or smaller shall be secured by means other than stakes such as sand bags.
- A “no tent staking zone” is established on the Great Lawn that is 380' long by 45' wide and runs parallel to the asphalt path on the S\SE portion of the park. This no staking zone runs approximately from the 4'x 5' raised irrigation box adjacent to the path and runs along the path 380' to the E\NE. This no staking zone is a necessary precaution given not only the irrigation lines leaving the pump but also given the presence of additional utility lines. Tents may be erected in this area but may not be staked or secured in any fashion that involves penetration of the ground.
- Once an event application that includes tents or other temporary structures requiring stakes to be placed into the Great Lawn is approved, Parks staff will mark the irrigation lines in the portion of the park in which the applicant has indicated their desire to stake tents. A \$75 fee will be assessed if half or less of the Great Lawn needs to be marked. A \$150 fee will be assessed if more than half of the Great Lawn needs to be marked. Marking fees are in addition to temporary structure fees or any other fees associated with erecting tents or temporary structures and will be due at the same time all other fees are collected.
- Marking of the irrigation lines will be 18” wide and will always include delineating the designated “no staking zone” to aid in compliance of the event organizer.
- An additional \$1,500 irrigation damage deposit will be held when stakes are to be used to secure tents. This deposit is meant to cover the labor, equipment and supply costs of repairs to the irrigation system as well as any repairs of damaged turf resulting from irrigation system damage. In the result the deposit does not cover all cost of damages a separate bill will be issued. In cases in which the cost of repairing damages does not use the entire deposit the remaining portion of the deposit will be refunded.
- The event applicant will not be responsible for damaging irrigation lines when stakes are driven outside of the 18” markings. The event applicant will be responsible for any damage done to the irrigation system from stakes driven inside the no staking area or within the 18” irrigation line markings.
- Tent stake markings do not eliminate the need to place a “one call” for utility markings.