



# City of Madison

City of Madison  
Madison, WI 53703  
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## Master

**File Number: 50922**

**File ID:** 50922

**File Type:** Resolution

**Status:** Report of Officer

**Version:** 1

**Reference:**

**Controlling Body:** FINANCE  
COMMITTEE

**File Created Date :** 03/13/2018

**File Name:** Authorizing a non-competitive purchase of services contract with Mead and Hunt for professional architectural and engineering services for the design of (2019 - Phase 1) Metro Bus Barn Facility Upgrades.

**Final Action:**

**Title:** Resolution authorizing a non-competitive purchase of services contract with Mead and Hunt for professional architectural and engineering services for the design of (2019 - Phase 1) Metro Bus Barn Facility Upgrades. (6th AD)

**Notes:** Jeanne H.

**Sponsors:** Marsha A. Rummel

**Effective Date:**

**Attachments:** Executive Summary.pdf

**Enactment Number:**

**Author:** Rob Phillips, City Engineer

**Hearing Date:**

**Entered by:** mhacker@cityofmadison.com

**Published Date:**

### Approval History

Version	Date	Approver	Action
1	03/14/2018	Travis J. Martin	Approve

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Engineering Division	03/13/2018	Referred for Introduction				
	<b>Action Text:</b> This Resolution was Referred for Introduction						
	<b>Notes:</b> Finance Committee (3/26/18), Board of Public Works (3/21/18), Transit and Parking Commission (4/11/18)						
1	COMMON COUNCIL	03/20/2018	Refer	FINANCE COMMITTEE		03/26/2018	Pass
	<b>Action Text:</b> A motion was made by Rummel, seconded by Baldeh, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.						
	<b>Notes:</b> Finance Committee (3/26/18); Board of Public Works (3/21/18); Transit and Parking Commission (4/11/18)						

1	BOARD OF PUBLIC WORKS	03/21/2018	Return to Lead with the Recommendation for Approval	FINANCE COMMITTEE	Pass
<p><b>Action Text:</b> Jeanne Hoffman, City Engineering Division, and Chuck Kamp, Transit General Manager, Metro Transit, presented details about the Metro Bus Barn Facility Upgrades and request to authorize a non-competitive purchase of services contract with Mead and Hunt for professional architectural and engineering services for the design (2019 - Phase 1).</p> <p>Kenneth Johnson said Mead and Hunt has documented their study and recommendation of how to move the project forward. The City has a copy of the study that could be shared with potential bidders during the Request For Proposal process. Johnson inquired about the time needed to run the RFP process.</p> <p>Hoffman and Kamp cited concerns about not being able to receive new electrical busses in the garage because of facility constraints as well as severe working conditions for employees in the wash bays as reasons for asking for the non-competitive purchase of services contract with Mead and Hunt.</p> <p>A motion was made by Branson, seconded by Clausius, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by the following vote:</p>					
<p><b>Notes:</b></p> <p>Ayes: 3 David J. Branson; Joseph R. Clausius and Mark Clear</p> <p>Noes: 1 Kenneth G. Johnson</p> <p>Excused: 3 Denise DeMarb; Valese R. Adams and Sara Z. Walling</p> <p>Non Voting: 1 Jaclyn D. Lawton</p>					
1	FINANCE COMMITTEE	03/26/2018	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER		Pass
<p><b>Action Text:</b> A motion was made by Verveer, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.</p> <p><b>Notes:</b> The motion passed by the following vote 4:0: (AYE: Skidmore; Wood; Verveer; Harrington-McKinney; RECUSED: Eskrich; NON-VOTING: Soglin)</p> <p>Ayes: 4 Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney and Michael E. Verveer</p> <p>Recused: 1 Sara Eskrich</p> <p>Excused: 1 Marsha A. Rummel</p> <p>Non Voting: 1 Paul R. Soglin</p>					
1	COMMON COUNCIL	04/10/2018			
1	TRANSIT AND PARKING COMMISSION	04/11/2018			

## Text of Legislative File 50922

### Fiscal Note

The proposed resolution authorizes a non-competitive purchased services contract with Mead and Hunt for continued work pertaining to the evaluation and improvements of the Metro Transit Bus Barn located on East Washington Avenue. The cost of this agreement is \$740,000, which is budgeted within the adopted 2018 capital budget in Metro's Facilities Repairs and Improvements capital program. In 2018, \$1.54 million of GO Borrowing is budgeted within the program for these costs.

### Title

Resolution authorizing a non-competitive purchase of services contract with Mead and Hunt for

professional architectural and engineering services for the design of (2019 - Phase 1) Metro Bus Barn Facility Upgrades. (6th AD)

**Body**

WHEREAS the 2018 Capital Budget includes \$1,540,000 for Metro Transit Facilities Repairs and Improvement;

WHEREAS Mead & Hunt completed a building master plan study for the 1101 E. Washington Ave Metro Transit Bus Barn in March 2018, and is familiar with the project and design requirements; and

WHEREAS the building master plan study was awarded in May 2017 after a competitive Request for Proposal (RFP) process; and

WHEREAS the building master plan study identified the general cost and scope of work required to complete the Metro Bus Barn Facility Upgrades.

WHEREAS, under MGO 4.26(4)(b), if a service contract exceeds \$25,000 and the contract was not subject to a competitive selection process, the contract shall meet one of the requirements of sec. 4.26(4)(a) and be approved by the Common Council, and signed by the Mayor and Clerk; and

WHEREAS, this contract meets section 4.26(4)(a)7 which provides that a contract may be approved without a competitive selection process if the contractor has performed similar services in the past and it would be economical on the basis of time and money to retain the same firm.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to enter into a contract with Mead & Hunt to provide for professional architectural and engineering services for the design of Metro Bus Barn Facility Upgrades; and,

BE IT FURTHER RESOLVED that in accordance with MGO section 4.26(4)(a)7 the Common Council finds that the further solicitation of proposals is not required because the contractor has performed similar services in the past and it would be economical on the basis of time and money to retain the same firm.