

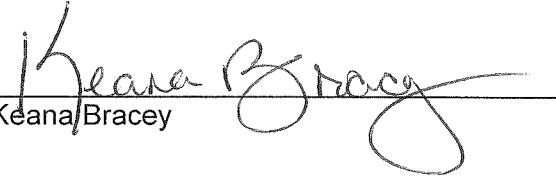
**AFFIDAVIT OF MAILING**

STATE OF WISCONSIN     )  
  ) ss.  
COUNTY OF DANE         )

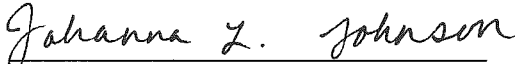
KEANA BRACEY being first duly sworn on oath, deposes and says that:

1. She is an ADMINISTRATIVE CLERK with the Office of the City Engineer, City of Madison, Dane County, Wisconsin, and did on the 3th day of NOVEMBER 2017 placed in envelopes addressed to each interested owner of respective address as indicated by Exhibit A: Affected Properties in District, a true and correct copy of the notice of public hearing for the project titled **North Pinckney Street Underground Utility District-2018** attached hereto.

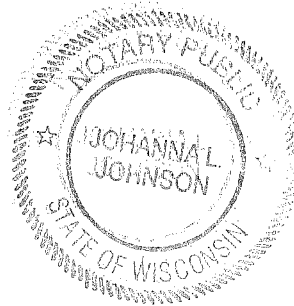
2. She did and delivered the envelopes to the Mail Room of the Dane County Printing and Services Division, 210 Martin Luther King, Jr. Blvd., in the city of Madison, Dane County Wisconsin, for postage and depositing in the United States Mail.

  
Keana Bracey

Subscribed and sworn to before me  
this 3rd day of November 2017



Johanna L. Johnson  
Notary Public, State of Wisconsin  
My Commission expires: January 8, 2018





Department of Public Works  
**Engineering Division**  
Robert F. Phillips, P.E., City Engineer  
City-County Building, Room 115  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
Phone: (608) 266-4751  
Fax: (608) 264-9275  
[engineering@cityofmadison.com](mailto:engineering@cityofmadison.com)  
[www.cityofmadison.com/engineering](http://www.cityofmadison.com/engineering)

Parcel Number: 0709-144-0306-2  
Situs Address: 522 N. Pinckney Street

AMBASSADOR BY THE LAKE, LLC  
2417 UNIVERSITY AVE  
MADISON, WI 53726

**Assistant City Engineer**  
Gregory T. Fries, P.E.  
Kathleen M. Cryan  
**Principal Engineer 2**  
Christopher J. Petykowski, P.E.  
John S. Fahrney, P.E.  
**Principal Engineer 1**  
Christina M. Bachmann, P.E.  
Eric L. Dundee, P.E.  
**Facilities & Sustainability**  
Jeanne E. Hoffman, Manager  
**Mapping Section Manager**  
Eric T. Pederson, P.S.  
**Financial Manager**  
Steven B. Danner-Rivers

November 3, 2017

To: Property Owners within the North Pinckney Street Underground Utility District-2018  
Project #11649

Re: Public Hearing before Board of Public Works  
Wednesday, November 15, 2017 5:30 P.M.  
Parks Conference Room, Room 108, City County Building  
210 Martin Luther King Jr. Blvd., Madison, WI

The City of Madison is proposing the installation of underground private utility lines and services for the 500 block of N. Pinckney Street. You are being sent this letter to notify you of a public hearing before the Board of Public Works regarding the project, at the above referenced date, time & location. City Engineering will make a short presentation at the meeting, followed by the public hearing. The project will involve direct costs to owners of properties that are serviced by the overhead utilities.

### **Undergrounding of Utilities**

Section 19.16 of the City of Madison General Ordinance authorizes the City to establish an underground utility district and order the undergrounding of utility lines and services.

Every property owner in the Underground Utility District must modify their property's electrical services to accept underground service within twenty-four (24) months of the establishment of the District.

The City will reimburse an eligible property owner for fifty percent (50%) of all costs incurred by the property owner to modify the entrance facilities or internal wiring of the building to comply with the requirements, up to \$1,246.00.

Any person who fails to modify the property's electrical service to accept underground service within this time period shall be subject to a forfeiture of not less than twenty-five dollars and no more than one-hundred dollars. Each day a violation continues shall be considered a separate offense.

### **Accommodation Requests**

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact the Project Engineer, Christy Bachmann at [cbachmann@cityofmadison.com](mailto:cbachmann@cityofmadison.com) or 266-4095.

November 2, 2017

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Sincerely,

A handwritten signature in black ink that reads "Robert Phillips". The signature is written in a cursive style with large, looping letters.

Robert F. Phillips, P.E., City Engineer

Cc by email: Alder Zellers  
Lisa Coleman, City Engineering

Exhibit A: Affected Properties in District  
North Pinckney Street Underground Utility District-2018

Parcel Number	Address
0709-144-0306-2	522 N. Pinckney Street

**NOTICE OF PUBLIC HEARING  
BEFORE THE BOARD OF PUBLIC WORKS  
FOR THE ESTABLISHMENT OF AN  
UNDERGROUND UTILITY DISTRICT  
MADISON, WISCONSIN**

The Common Council of the City of Madison, Wisconsin, has heretofore declared its intention to place overhead utility services underground in designated underground utility districts in the City.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City intends to establish the North Pinckney Street Underground Utility District-2018(E. Gilman Street to north end); and,

That the City Engineer has prepared a map and list of affected properties for the North Pinckney Street Underground Utility District-2018(E. Gilman Street to north end); and,

That the map and list of affected properties are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd., between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, and will so continue to be for ten (10) working days from the first published date of this notice, and;

That on WEDNESDAY, NOVEMBER 15, 2015 AT 5:30 P.M., the Board of Public Works will hold a public hearing in ROOM 108 (PARKS CONFERENCE ROOM) OF THE CITY COUNTY BUILDING and will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

**That every property owner in the Underground Utility District must modify the property's electrical services to accept underground service within twenty-four (24) months of the established district, as determined by the Board of Public Works.**

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at [engineering@cityofmadison.com](mailto:engineering@cityofmadison.com) . Please make contact at least 24 hours prior to the date of this public hearing so that we can make proper accommodations.

PUB: WSJ November 3, 2017