# STREET USE PERMIT APPLICATION

EVENT INFORMATION								
Name of Event: Her Madison Half Marathon & 5K								
Event Organizer/Sponsor: Capitol View Events								
	☐ Yes ☐ No s Tax Exemption Number: ES#: 456-1027752722-03 x Exempt Number:							
Address: 1661 Deming Way #154	Litempt Number.							
City/State/Zip: Middleton/WI/53562								
Primary Contact: Justin Pernitz	Work Phone: 608-836-9084							
Email: cveoperations@gmail.com	Phone During Event: 608-852-5291							
Website: hermadisonhalf.com	FAX:							
Secondary Contact: Scott Pernitz	Work Phone: 608-347-7236							
Email: spernitz@wwplaw.net	Phone During Event: 608-347-7236							
Annual Event?	⊠ Yes □ No							
Charitable Event?  If Yes, Name of charity to receive donations: Girls o	☐ Yes ☐ No							
Estimated Attendance: 2,500								
Public Amplification? (not allowed after 11 p.m.): Hours: 6:30AM to 1:00 PM	∑ Yes ☐ No							
EVENT CATEGORY								
	☐ Rally ☐ Parking (i.e., bagging meters)							
LOCATION REQUESTED								
<ul><li>☐ Capitol Square (note specific blocks below)</li><li>☐ 30 on the Square (aka top of 100 block of State Street)</li></ul>	<ul><li>☐ State St. Mall/800 State Street</li><li>☑ Other (specific blocks/streets requested below)</li></ul>							
Street Names and Block Numbers: Please see attached cou	irse turn by turn directions							
EVENT DATE(S)/SCHEDULE								
Date(s) of Event: Sunday, June 25 <sup>th</sup> 2017	Event Start and End Times: 7AM-1PM							
Rain Date (if any): N/A	Set-Up Start Time: 5AM							
	Take-Down Start Time and End Times: 10AM-2PM TAKE-DOWN TIME: START TO STREETS REOPENED							
Will sponsor apply for temporary class B license to serve or If class B license is denied, will the event(s) occur?	sell beer/wine for this event? ☐ Yes ☐ No ☐ Yes ☐ No							
By initialing, I/we waive the 21-day decision require	ment.							
APPLICATION SIGNATURE								
BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HAF EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE	RMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR O OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY							
Applicant Signature	Date							

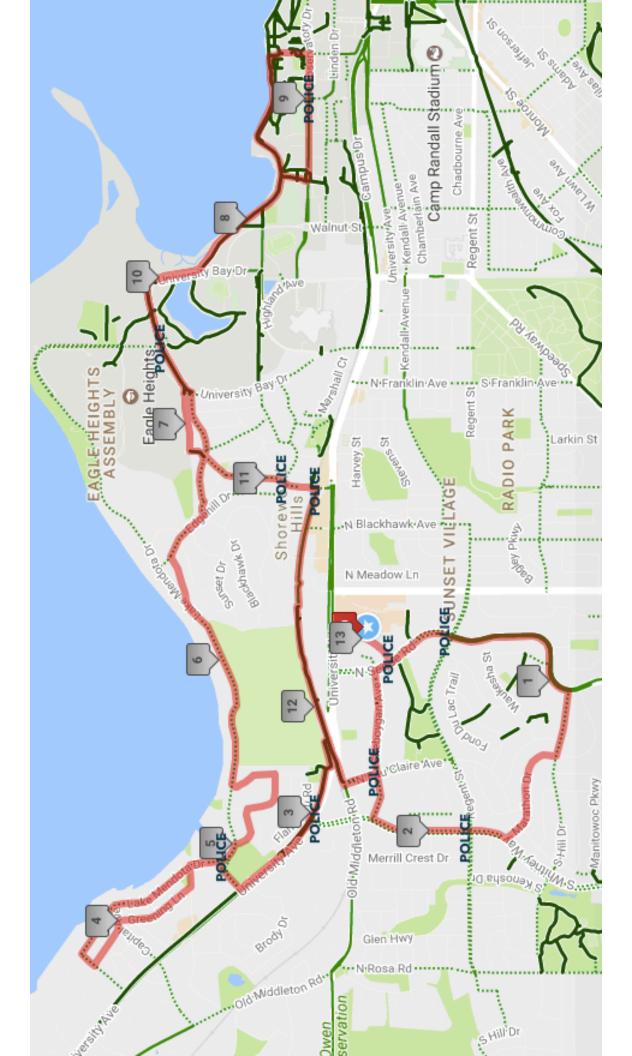
## STREET EVENT SCHEDULE

- The schedule begins when event setup starts, including setup on sidewalks, terraces or parking, and ends when the street is re-opened for normal use.
- The schedule should encompass all activities planned for the event, such as:
  - » Vending: food, beverages and/or merchandise
  - » Music/Performances
  - » Displays, Exhibits, Demonstrations
  - » A moving event such as a rally, parade, etc.

#### Provide Detailed Event Schedule:

### Sunday, June 25th 2017

- 5:00AM Place all course signage including directional arrows, aid stations, cones, barricades
- 6:30AM Amplified sound begins at Hilldale via PA system
- 7:00AM Half Marathon walk start (roughly 100 participants)
- 8:00AM Half Marathon run start (roughly 1250 participants)
- 9:00AM 5K run start (roughly 1250 participants)
- 9:05AM 5K walk start (roughly 200 participants)
- 9:30AM 12:30PM Post race activities on Hilldale property
- 9:30AM 12:30PM course equipment picked up along route behind last participants
- 1:00PM course officially closed, all traffic lanes back to normal operation



#### Her Madison Half Marathon turn by turn directions and police needs

Head norh on Hilldale Way

L on Frey Street (south side)

L on Sawyer Terrace (east side)

L on Segoe Road (west side) (2 Madison Police to control traffic) (duplicate position) POSITION M1

Cross Regent Street (Madison Police to control traffic) POSITION M2

R on S Hill Drive (north side)

R on Marathon Drive (north side)

R on Whitney way (East side)

Cross Regent Street (Madison Police to control traffic) POSITION M3

R on Sheboygan Avenue (South Side)

L on N Eau Claire Avenue (West Side) (Madison Police to direct traffic) (duplicate position) POSITION M4

Straight onto bike path at intersection of Old Middleton and N Eau Claire Avenue (Madison police to control traffic)

#### **POSITION M5**

Continue east on bike path and turn left at first intersection to head west and parallel to University Avenue

R on Spring Harbor Drive on University Ave bike path

L on Lake Mendota Drive (south side) (Madison Police to direct traffic) POSITION M6

L on Norman Way (North side)

R on Greening Lane (North side)

L on Capital Avenue (South Side)

R on Taychopera Road (North Side)

R on Baker Avenue (East Side)

R on Lake Mendota Drive (South Side)

R on Minocqua Crescent (South Side)

R on Risser Road (South Side)

L on Merill Springs Road (East Side)

R on Lake Mendota Drive (South Side)

R on Edgehill Parkway (south side)

R on Edgehill Drive (east side)

L on Shorewood Boulevard (north side)

L on Oxford Drive (north side)

L onto bike path

R onto Haight Road

L on Lake Shore Bike Path

Cross Lake Mendota Drive (Madison police to control traffic) duplicate position POSITION M7

R on bike path at UW boat house, continue on Babcock Drive (west side)

R on Observatory Drive (north side)

Cross Elm Drive (university police to control traffic) UWPD 1

R on bike path past Easterday Lane

L on Lakeshore bike path heading west

Cross Lake Mendota Drive (Madison police to control traffic) duplicate position POSITION M7

R on Oxford Drive (south side)

L on Bowdoin Road (east side)

L on Shorewood Drive (east side)

Cross Harvard and Edgehill drive (Shorewood police to control traffic) SHOREPD 1

R on Locust Drive (Northside) (Shorewood police to control traffic) SHOREPD 2

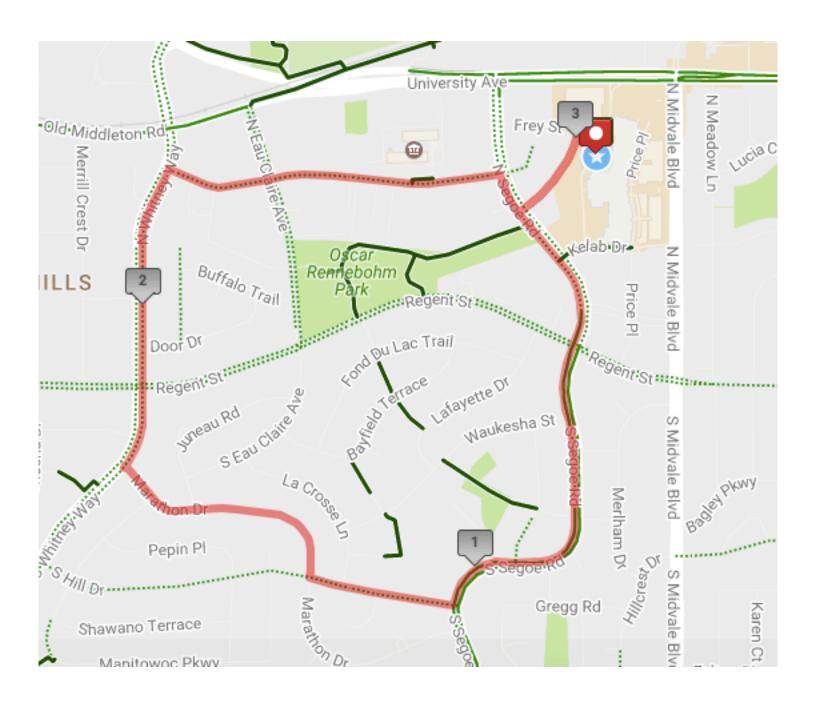
R on bike path at Burbank Place

Cross Old Middleton Road to N Eau Claire Ave (West side) Madison Police to direct traffic) (duplicate position)

### **POSITION M5**

L on Sheboygan Ave (South side)
R on N Segoe Road (West side)
L on Sawyer Avenue (South Side) **POSITION M1**R on Frey Street (South side)
R on Hilldale Drive

Location Designatio				Approximate Course Mile	Approximate First	Last
n	INTERSECTION	Action of Runner	Jursidiction	Location	participant	participant
	Sawyer Terrace / N	Runners coming from Sawyer Terrace cross and turn left onto N Segoe (southbound on the	madison - 2			
M1	Segoe	westside)	officers	0.25	7:00AM	12:45pm
		Runners coming south on the westside of N Segoe cross Regent Street. Stop traffic to allow	Madison - 1			
M2	Regent Street / N Segoe	runners to cross	officer	0.5	7:03AM	9:15AM
	Whitney Way / Regent	Runners heading north on Whitney Way (east side) cross Regent Street	Madison - 1			
M3	Street		officer	1.5	7:10AM	10:00AM
M4	N Eau Claire Ave / Sheboygan Road	3 different actions of runners. 1) First group of runners will be heading west on the south side of Sheboygan and will turn Left onto the west side of N Eau Claire Avenue 2) The next group of runners will head eastbound on the south side of Sheboygan and cross N Eau Claire Avenue 3) The final group of runners will return south on N Eau Claire Avenue and turn Left onto Sheboygan	Madison - 1 officer	2.5 and 12.5	7:15AM	12:30pm
M5	Old Middleton Road / N Eau Claire Ave	Runners outbound will head north on the west side of N Eau Claire Avenue and cross Old Middleton Road to the bike path. Runners will return from the bike path and cross Old Middleton Road to N Eau Claire Avenue. Old Middleton East bound lane to be closed.	Madison - 1 officer	2.5 and 12.5	7:15AM	12:30pm
М6	Spring Harbor Drive / Lake Mendota Drive	Runners will be running north on the east side of Spring Harbor drive and will turn left (westbound) onto the south side of Lake Mendota Drive. Runners will return on the north side of Lake Mendota Drive and cross through the intersection of Spring Harbor Drive to continue on the south side of Lake Mendota Drive	Madison - 1 officer	7.5 and 10.5	7:45AM	10:30AM
M7	Lake Shore bike path / Lake Mendota Drive	Runners will be crossing Lake Mendota Drive on the bike path	Madison - 1 officer	3.5 and 5	7:20AM	9:15AM
UWPD1	Observatory Drive and Elm Drive	Runners will be heading west on the north side of Observatory drive and will cross Elm Drive	UW PD - 1 officer	9	8:00AM	11:00AM
	Harvard Dr / Shorewood	Runners will run south on the east side of Shorewood drive and will cross through the	Shorewood PD -			
SHOREPD1	Drive	intersection of Harvard Drive	1 officer	11	8:15AM	11:45AM
SHOREPD2	Shorewood Drive / Locust Drive	Runners will turn left (west bound) onto the north side of Locust Drive from Shorewood Drive	Shorewood PD - 1 officer	11	8:15AM	11:45AM



# City of Madison No Parking request for Her Madison Half Marathon and 5k - 2016

- 1) West side of N Segoe Road between Sheboygan Ave and Hill Drive
- 2) North side of Hill drive, North side of Marathon Drive
- 3) East side of Whitney way between Marathon Drive and Old Middleton, south Old Middleton, West Eau Claire and South Sheboygan
- 4) South side of Lake Mendota Drive from Minocqua Crescent to Baker Ave
- 5) East side of Baker Avenue from Taychopera Road to Lake Mendota Drive
- 6) West side of Capital Ave between Taychopera Road and Greening Lane
- 7) East side of Greening Lane between Capital Avenue and Norman Way
- 8) North side of Norman Way between Greening Lane and Lake Mendota Drive
- 9) South side of Minodcqua Crescent between Lake Mendota Drive and Risser Road
- 10) West side of Risser Road between Minocqua Crescent and Merrill Springs Road
- 11) East side of Merrill Springs Road between Risser Road and Lake Mendota Drive



January 27, 2017

Central Reservations and Meeting Services Memorial Union 800 Langdon Street Madison, WI 53706 Phone: (608) 262-2511

Fax: (608) 265-8299

The College of Agricultural and Life Sciences, Office of Academic Affairs is sponsoring the DreamBank Her Madison Half Marathon & 5K that will take place on Marsh Dr. Walnut St, Linden Dr, Observatory Dr, and Lakeshore Path on Sunday, June 25, 2017. Space will be used for half marathon run course & aid station support.

As the sponsor of this event, the University of Wisconsin-Madison College of Agricultural and Life Sciences, Office of Academic Affairs, will be responsible for all administrative and financial obligations associated with the use of the facility by Capitol View Events and its participants.

The non-sponsoring organization and event coordinator, Capital View Events, has secured liability insurance through Rural Mutual Insurance Company. Also has made arrangements with permitting through the City of Madison. Capital View events will provide their Certificate of Liability Insurance.

The conference main organizer is: Justin Pernitz, Owner and Operations Director, Capital View Events. He can be reached at: 608-852-5291 and cveoperations@gmail.com. Thank you for your assistance.

Sincerely,

John Klatt, Ph.D.

Assistant Dean for Student Development College of Agricultural & Life Sciences 116L Ag Hall

1450 Linden Drive 53706 Madison, WI 53706

john.klatt@wisc.edu



Dear Resident,

On Sunday, June 25<sup>th</sup> 2017 I am assisting to produce the third annual Her Madison Half marathon and 5k. The event is focused on empowering women of all ages both as a running event as well as a fundraiser for Girls on the Run of South Central Wisconsin. Girls on the Run is a program designed to teach life skills, empowerment and self-confidence in pre-adolescent girls. The program culminates with the girls being physically and emotionally prepared to complete a celebratory 5k running event.

Although no public roads will be closed for this event, there will be sections southwest of Hilldale mall and in Shorewood Hills that will have no parking posted on the day of the event and participants running in the "parking lane". The course maps for the 5k and 13.1 mile routes can be found here for reference <a href="http://hermadisonhalf.com/event-info/courses/">http://hermadisonhalf.com/event-info/courses/</a>

This was a tremendously successful event in its first year in 2015 and one we hope to continue to grow. This event has attracted national attention and drawing participants from 38+ states across the country, with an estimated \$1.5-million-dollar impact to our local economy. I ask that if you have any concerns to please direct them to me personally at <a href="mailto:cveoperations@gmail.com">cveoperations@gmail.com</a>

For more information about the event, please feel free to visit http://hermadisonhalf.com/

I sincerely appreciate your support and feedback. We are incredibly excited to support Girls on the Run through this incredibly inspiring and uplifting event.

Sincerely,
Justin Pernitz
Capitol View Events – Race Director

## STREET EVENT MARKETING INFORMATION

Conditional approval of the event is required <b>BEFORE</b> promoting, marketing or advertising the event.								
Do you have marketing information?  If Yes, please continue. If No, skip this form.	s	□No						
How will this event be marketed, promoted, or advertised?								
Event website, social media pages and advertisements, print handouts								
Will there be live media coverage during the event and where will the media vehicles be parked?								
Expected new coverage from local news stations. Media personnel will park in racer p	ark	ing.						
		Ü						
PARKS DIVISION CALENDAR OF EVENTS								
If you want your event to be listed on City website calendars, please complete the Marketing Information form. Y will only be included on the calendars if all permits and applications are approved 30 days in advance and your open to the public. If this form is not completed, the event will not be included on the calendars.								
Official Name of Event: 2017 Dreambank Her Madison Half Marathon and 5K								
Location: Hilldale Shopping Center, 534 N. Midvale Blvd, Madison, WI 53705								
Public Contact Phone: 608-852-5291								
Website: Hermadisonhalf.com								
Admission Cost: 5K: \$40, Half Marathon: \$95								
Date of Event: Sunday, June 25, 2017								
Beginning/End Time of Event: Half Marathon Walk: 7AM, Half Marathon: 8AM, 5K: 9AM, 5K Walk: 9	):05	5AM						
Two sentence description of event (for internet calendar):								
The Dreambank Her Madison Half Marathon and 5K is Madison's first event dedicated to	) W	omen						
with proceeds going to Girls on the Run of South Central Wisconsin								

# STREET EVENT AMPLIFICATION PERMIT APPLICATION

Permit fee is \$100.00.

Permission for amplification does not exempt a group from Madison Ordinance noise restrictions. Please be considerate

of neighboring residents and businesses. When not about your event, be sure to include detailed information	, ,	•	ary)					
Do you have public amplification planned for your every life Yes, please continue. If No, skip this form		<b>✓</b> Yes	□ No					
EVENT INFORMATION								
Name of Event: Her Madison Half Marathon ar	nd 5K							
Contact Person: Justin Pernitz								
Location: Hilldale Shopping Center	Date: Sunday, June 25th, 201	7						
Type of Amplified Sound:								
☐ Band ☑ DJ ☐ Sound System	☐ Speeches/Announcements							
Other (please specify):								
Hours of Amplification:								
Date: Sunday, June 25th, 2017	Time: 6:30AM-1:00PM	Time: 6:30AM-1:00PM						



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). Mitch Deprey PRODUCER 608-370-7389 PHONE (A/C, No. Ext): E-MAIL ADDRESS: 608-370-7388 Mitch Deprey Insurance Agency, Inc NAIC# INSURER(S) AFFORDING COVERAGE 421 Water Street, Suite 105 INSURER A: Rural Mutual Insurance Company, Inc 15091 WI 53578 Prairie du Sac, INSURED INSURER B INSURER C: Pernstrong Inc INSURER D : **DBA: Capitol View Events** 1661 Deming Way STE 154 INSURER E : WI 53562 Middleton INSURER F : **REVISION NUMBER: CERTIFICATE NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS **COVERAGES** CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. POLICY EFF POLICY EXP (MM/DD/YYYY) ADDL SUBR LIMITS POLICY NUMBER TYPE OF INSURANCE \$ EACH OCCURRENCE COMMERCIAL GENERAL LIABILITY DAMAGE TO RENTED PREMISES (Ea occurrence) \$ CLAIMS-MADE OCCUR \$ MED EXP (Any one person) PERSONAL & ADV INJURY \$ GENERAL AGGREGATE GEN'L AGGREGATE LIMIT APPLIES PER: \$ PRODUCTS - COMP/OP AGG PRO-JECT POLICY OTHER: COMBINED SINGLE LIMIT \$ AUTOMOBILE LIABILITY \$ BODILY INJURY (Per person) ANY AUTO BODILY INJURY (Per accident) \$ SCHEDULED OWNED PROPERTY DAMAGE (Per accident) AUTOS ONLY AUTOS NON-OWNED AUTOS ONLY AUTOS ONLY \$ EACH OCCURRENCE UMBRELLA LIAB OCCUR \$ AGGREGATE EXCESS LIAB CLAIMS-MADE RETENTION \$ DED X STATUTE WORKERS COMPENSATION 100,000 AND EMPLOYERS' LIABILITY E.L. EACH ACCIDENT ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) 100,000 Ν E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT | \$ If yes, describe under DESCRIPTION OF OPERATIONS below DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) CANCELLATION CERTIFICATE HOLDER SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. City of Madison AUTHORIZED REPRESENTATIVE 210 Martin Luther King Jr Blvd Mitch Deprey, Agent 4

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WI 53703

Madison



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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Statewide Services, Inc.			PHONE (A/C, No. Ext): (A/C, No.):							
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P.O. Box 5555			INSURER(S) AFFORDING COVERAGE					NAIC #		
Madison WI 53507			INSURER A: Nautitus Insurance Company					17370		
****	udison Wi 5350/ URED				INSURER B:					
24 6 524	Pernstrong Inc				INSURER C:					
	DBA Capitol View Events				INSURE					
	22 E Millin St., Suite 702				INSURE					
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City of Madison 210 Martin Luther King Jr Blvd						SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
	Madison		N	n 53703	AUTH	ORIZED REPRE	SENTATIVE (Jol)	leer EGIL	 	lavin

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