



MADISON PARKS DIVISION *play*  
STREET USE MADISON  
PARKS

## You've been to a Street Use Meeting, what's next?

- For Special Duty Officers, immediately contact MPD to start the police contract process.
  - [ehardiman@cityofmadison.com](mailto:ehardiman@cityofmadison.com)
  - 608-267-8676
- **At least 30 days prior to the event,** send a Certificate of Insurance to Risk Management
  - [eveum@cityofmadison.com](mailto:eveum@cityofmadison.com)
  - [kbentley@cityofmadison.com](mailto:kbentley@cityofmadison.com)
  - [mlloyd@cityofmadison.com](mailto:mlloyd@cityofmadison.com)

No staffing, equipment or other City resources may be provided to an event until insurance has been approved and the street use permit issued.

- When an approved Street Use Permit is issued, be sure to contact City agencies to make arrangements and receive instructions regarding required equipment and staffing.



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