



CITY OF MADISON  
ENGINEERING DIVISION  
210 Martin Luther King Jr. Blvd., Rm. 115  
Madison, WI 53703 (608) 266-4751

FAX (608) 264-9275

DATE: November 17, 2016

TO: Madison Commercial Landscapes  
1871 Hwy MM  
Fitchburg, WI 53575

RE: Change Order No. 2 to Contract No. 7728

_____	Number of copies
_____	For your approval and/or comments
_____	Per your request
_____ X	With our approval as noted thereon
_____	For your information
_____	Preliminary only
_____	Revised copy

Enclosed please find: Approved Change Order No. 2 to Contract No. 7728.

Remarks: On Wednesday, November 16, 2016, the Board of Public Works approved Change Order No. 2 to Contract No. 7728, 2016 Parks Sun Shelters Installation.

Sincerely,  
BOARD OF PUBLIC WORKS

Robert F. Phillips, P.E.  
City Engineer

FILE: BPW CORRESPONDENCE  
CC: Kate Kane, Parks  
Janet Schmidt, Parks  
Chase O'Brien, City Engineering

Contract Name:  
 2016 Parks Sun Shelters Installation

Change Order Description:  
 No-cost time extension

Contractor:  
 MADISON COMMERCIAL LANDSCAPES  
 1871 HWY MM  
 FITCHBURG WI 53575

Date: 11/4/2016  
 Change Order No. CO 2  
 Contract No. 2 7728  
 Project/MUNIS No. 17433  
 Change Order Project No. 17433

11/7/16 MAH  
 Per  
 K.K.

Account Numbers for this Change Order:  
 N/A  
 17433-51-140: 54250(15579)

You are authorized and directed to make the following changes in this contract:

Item No.	Description	Est. Qty	Unit	Unit Price	N/B*	Total
1	Extend contract time by approximately 3 weeks to account for weather delays preventing completion of finish grading/seeding					0.00
						0.00
						0.00
						0.00
						0.00

	% of Original	
Net Change Order	0.00%	0.00
The Original Contract Total		254,775.68
Sum of previous Change Orders	3.41%	8,680.00
The new Contract Sum including this Change Order will be	103.41%	263,455.68

This Contract is a:	Completion Date
Original Contract Time/Completion Date	10-31-2016
Net Change in Contract Time by previous change orders	0
Contract Time/Completion Date prior to this change order	October 31, 2016
Additional day(s) as a result of this Change Order	18
Contract time/completion date as a result of this change order	11/18/2016

Contractor's Acceptance  
 By: [Signature]  
 Title: President  
 Date: 11/4/16

City's Approval (see reverse side for instructions)  
 Construction Inspector: [Signature] Date: 11/4/2016  
 Construction Supervisor: [Signature]  
 Engineer: [Signature]  
 Board of Public Works: [Signature]

Contract paid to date: 219,592.74

ROUTING:  
 Marsha Hacker: 11/7/16 MAH  
 Mike Dailey: 11/8/2016 MDD  
 Chase O'Brien: 11-8-16 COB