

Public Health - Madison & Dane County

2017 OPERATING BUDGET
JANEL HEINRICH, DIRECTOR
BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

Working with the community to enhance, protect, and promote the health of the environment and the well being of all people.

SERVICES

1. Administration
2. Animal Services
3. Community Health
4. Emergency Response Planning
5. Environmental Protection
6. Laboratory
7. Licensed Establishments
8. Policy, Planning and Evaluation

Budget Summary

Budget by Service

	2017 Executive
Administration	927,828
Animal Services	819,801
Community Health	1,888,677
Emergency Response Planning	(81,336)
Environmental Protection	461,718
Laboratory	755,091
Licensed Establishments	(1,576,152)
Policy, Planning and Evaluation	1,315,129
TOTAL	\$4,508,755

Authorized Positions

- Total Authorized Count: 137.55
- Changes from 2016: 1.0 FTE
- MCH Navigator

Change Table: 2016 to 2017

2016 Adopted	4,793,266
Adjustments with Service Impact	
Increase in Community Agency Contracts for Opioid contract	51,222
Adjustments with No Service Impact	
Decrease in Revenue	34,209
Decrease in Salaries	(45,533)
Decrease in Fringe	(75,702)
Decrease in Supplies	(5,650)
Increase in Purchased Services	128,141
Decrease in Debt & Other Financing	(12,289)
Increase in Inter Departmental Charges	(20,000)
2017 Pay Increase	290,100
Increase in Retirement Costs based on 2017 WRS rates	(23,828)
Adjustment to Health and Dental Insurance based on 2017 rates	(72,700)
Change in allocation of Worker's Compensation & Insurance costs	(59,226)
Change in allocation of Fleet charges	10,098
Decrease in lab contract from Madison Water Utility	42,000
Decrease in contract from Wisconsin Well Woman Program	37,000
Decrease in contract from Women Infants Children Program	34,000
Decrease in contract from WisFund	11,000
Increase for computer replacements	50,000
Increase in Debt Service	45,669
Increase in Fund Balance Applied	(703,022)
2017 Executive Budget	4,508,755

2017 Budget Highlights

- Maternal and Infant Early Childhood Home Visiting Grant- \$185K
- Rennebohm Foundation Funding to grow Nurse Family Partnership and support the Northside Early Childhood Zone (Award TBD, starting January 2017)
- 2017 Pay Increase: \$290,100 (2% in January 2017; 1% in July)
- DATCP acquisition of licensed establishments at the state level—monitoring for impact on PHMDC revenue

Agency Goals

Goal 1: –Drug Harm Reduction and Prevention

Initiatives:

- *Develop and implement protocol for dental pain management in emergency departments and urgent care centers*
- *Work with MPD, Dane County Human Services, Tellurian and others to support the MARI grant—a treatment diversion initiative to direct people away from the judicial system and into human and public health services to treat their disease*
- *Support community efforts to safely dispose of syringes by expanding surveillance of public syringe waste*

Goal 2: Increase Nurse Family Partnership enrollment to 55% of eligible referrals and decrease call back to interested clients to less than 2 days

Initiative: Hire MCH Navigator to act as a liaison between community service providers and the NFP Program and to rapidly respond to client interest by following up on referrals to assure early enrollment in the most appropriate MCH program.

Goal 3: Minimize Impact and Incidence of Infectious Disease

Initiative: In collaboration with the Dane County Immunization Coalition, local providers and area school districts increase the HPV series completion in Dane County 13 year olds from 26% to 50% by 2020.

Agency Name

2017 OPERATING BUDGET
GREG MICKELLS, DIRECTOR
BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

Madison Public Library provides free and equitable access to cultural and educational experiences. We celebrate ideas, promote creativity, connect people, and enrich lives.

VISION

Madison Public Library: your place to learn, share, and create.

SERVICES

1. Collections, Resources, and Access
2. Community Engagement
3. Facilities
4. Public Services

Budget Summary

Budget by Service

	2017 Executive
Collection, Resources, and Access	\$2,202,744
Community Engagement	\$149,025
Facilities	\$1,960,460
Public Services	\$12,556,189
TOTAL	\$16,868,417

Authorized Positions

- Total Authorized Count: 123.50
- Changes from 2016 -.10

Change Table: 2016 to 2017

2016 Adopted	16,288,836
Adjustments with Service Impact	
Increase in Donations	(323,400)
Increase in Salaries, Benefits, Supplies and Purchased Services from anticipated donations	323,400
Adjustments with No Service Impact	
Increase in Revenue	(1,807)
Decrease in Salaries	(4,597)
Increase in Fringe	6,782
2017 Pay Increase	197,019
Increase in Retirement Costs based on 2017 WRS rates	30,281
Adjustment to Health Insurance based on 2017 rates	67,329
Change in allocation of Worker's Compensation & Insurance costs	23,931
Change in allocation of Fleet charges	5,530
Decrease in Library Fines and Collection Fees	39,600
Increase in Salaries previously charged to Capital	46,542
Adjustment in Supplies for Central Library actual costs	33,450
Adjustment in Building and Equipment Repair/Maintenance for Central Library actual costs	46,546
Adjustment in Security Services for Central Library actual costs	2,600
Adjustment in Utilities for Central Library actual costs	33,484
Increase in Debt Service	52,891
2017 Executive Budget	16,868,417

2017 Budget Highlights

Increases in HVAC supplies (\$33,450) and building and equipment repair/maintenance (\$46,550), security services (\$2,600) and utilities (\$33,485) for Central Library actual costs

Decrease in Library Fines and Collection Fees based on current trends (\$39,600)

Agency Goals

Goal 1: LITERACY

- Description: Supporting the development of early literacy skills in children is crucial for a child's lifelong success.
- 2017 Planned Initiatives
- "Parents as First Teachers": reach more than 200 homes program
- "Read Up": expand program to 6 schools
- "Community Storytime": recruitment and training of Spanish and Hmong community members to reach over 1000 non-English speakers

Goal 2: COMMUNITY ENGAGEMENT

- Description: Bringing library services out into the community and developing new services based directly on community feedback is a priority for the Library.
- 2017 Planned Initiatives
- Further deployment of "Tell Us"
- Community Engagement Coordinator to develop strategic approach to increase the number and diversity of partnerships and collaborations with outside agencies

Goal 3: EQUITY

- Description: The Library is committed to furthering the City's Racial Equity and Social Justice Initiative.
- 2017 Planned Initiatives
- Revise hiring practices to be more inclusive in our recruitment
- Develop a satellite system at Sandburg Elementary School
- Bubbler to add 10 new makers to represent communities of color
- Address Digital Inclusion with educational programs and hardware support

Monona Terrace

2017 OPERATING BUDGET
GREGG MCMANNERS, EXECUTIVE DIRECTOR
BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of Monona Terrace Community and Convention Center is to deliver an exceptional and inspirational experience for visitors and attendees.

SERVICES

1. Monona Terrace Community and Convention Center

Budget Summary

Service-Monona Terrace

Request

Revenue

Expenses

TOTAL

2017 Executive

(14,299,800)

14,299,800

-

Authorized Positions

- Total Authorized Count: 54.75
- Changes from 2016: None

2017 Budget Highlights

2017 Executive Budget maintains the current level of service.

1. Upgrade to Event Management Software to Web-based version allowing mobility and capability to display/interact on multiple devices around MT and remotely
2. Installation of more IP cameras allows for enhanced monitoring of patron safety by MT security staff (including motion activated alerts)
3. Activation of enhanced weather monitoring software used at UW-Madison outdoor venues will make outdoor events at MT safer and staff more informed in weather scenarios

Agency Goals

Goal 1: Efficiency in Operations

- 2017 Planned Initiatives: Implement Safety and Security projects per DHS audit, upgrade event management software to web-based version to create ease of access from various devices

Goal 2: Optimization of Revenue

- 2017 Planned Initiatives: Improve social media efforts/presence

Goal 3: Cost Management

- 2017 Planned Initiatives: Enhance and continue sustainable maintenance and landscaping practices

Water Utility

2017 OPERATING BUDGET
TOM HEIKKINEN, GENERAL MANAGER
BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

We are entrusted by the people of Madison to supply high quality water for consumption and fire protection, at a reasonable cost, while conserving and protecting our ground water resources for present and future generations.

SERVICES

1. Water Supply
 - This service provides approximately 11 billion gallons of water per year for more than 66,000 customers throughout Madison through the operation of 22 wells and 840 miles of water main. The goal of the service is to maintain and upgrade the water supply system to provide the best quality water service for all customers in the City.

Budget Summary

Budget by Service

Request	2017 Executive
Revenue	(43,958,864)
Expenditures	43,958,864
TOTAL	\$ 0

Authorized Positions

- Total Authorized Count: 130
- Changes from 2016 : No changes from prior year

2017 Budget Highlights

- This budget will maintain the current level of service
- An anticipated 8% increase in Water rates is included in the operating budget with a mid-year effective date.

Agency Goals

Goal 1

- Conservation/ Sustainability – Reduce average water consumption system wide
- Collaboration with Madison Metro Sewerage District to update the Utility Sustainability Plan. Develop energy conservation projects to reduce overall power consumption.

Goal 2

- Infrastructure Renewal – Continue to enhance the Utility's infrastructure renewal program
- Complete a Strategic Asset Management Plan for the Utility. Update the Utility Water Master Plan.

Goal 3

- Sustain Water Affordability – Continue to evaluate water rate structure and equity
- Complete a water rate equity study. Collaborate with the Public Service Commission of Wisconsin on innovative rate structures that result in all consumers paying their fair share.

Fleet Service

2017 OPERATING BUDGET
WILLIAM VANDENBROOK, SUPERINTENDENT
BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Fleet Service Division is to provide a safe and reliable fleet of diverse equipment as needed for all user agencies, and provide fleet services with a concentrated effort toward a comprehensive preventive maintenance program at a competitive cost.

SERVICES

1. Purchase and maintenance of the municipal fleet.
2. Review of maintenance procedures to improve vehicle readiness for City agencies.
3. Procurement of fuel for user agencies.

Budget Summary

Budget by Service

	2017 Executive
Fleet Maintenance Procurement	\$ 25,069,623 Expense <u>\$(25,069,623) Revenue</u> \$ 0 Net

Authorized Positions

- Total Authorized Count: 43 FTE
- Changes from 2016: None

2017 Budget Highlights

The 2017 Executive Budget reflects an increased Fleet rate to recover depreciation costs to the City fleet to maintain a positive balance in the Fleet Internal Service Fund. The impact of the Fleet rate has been distributed across agency budgets based on prior trends and proportional value of each agency's fleet. The impact of the increased rate to the General Fund agencies is \$1.63 million; the Stormwater Utility's charge decreased by \$241,720 and the Sewer Utility's charges increased by \$16,195.

Fleet Service does not expect any fluctuation in the level of services provided user agencies.

Agency Goals

Goal 1

- Goal: Providing a safe, reliable fleet of diverse equipment to effect the missions of City agencies.
- Initiative: Sustained focus of Fleet Service's comprehensive Preventative Maintenance Program and cost analysis. Continued use of fluid testing in major components of City vehicle systems, thereby reducing vehicle down time, identifying potential problems for repair prior to catastrophic failure.

Goal 2

- Goal: Improve the fuel delivery and billing infrastructure.
- Initiative: Upgrade the fueling software and field hardware components to provide reliable fueling for City vehicles while reducing system maintenance costs.

Traffic Engineering

2017 OPERATING BUDGET

DAVID DRYER, CITY TRAFFIC ENGINEER & PARKING MANAGER

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Traffic Engineering Division is to use the tools available in transportation planning and operations to ensure safe, efficient, affordable, reliable and convenient movement of people and goods. These tools include a wide range of traffic study techniques and countermeasures. Examples include: traffic control devices, geometric design, safety studies, noise studies, pedestrian and bicycle safety and communications.

SERVICES

1. Signing
2. Streetlighting
3. Pavement Marking
4. Communications
5. Traffic Signals
6. Special Services
7. Bicycle and Pedestrian Services

Budget Summary

Budget by Service

	2017 Executive
BICYCLE & PEDESTRIAN SERVICES	300,483
COMMUNICATIONS	810,939
PAVEMENT MARKINGS	624,804
SERVICES	1,123,595
SIGNALS	787,061
SIGNING	1,070,681
STREETLIGHTING	1,138,441
TOTAL	\$5,856,004

Authorized Positions

- Total Authorized Count: 64.25 FTE
- Changes from 2016: None

Change Table: 2016 to 2017

2016 Adopted	5,655,255
Adjustments with Service Impact	
Increases in Streetlighting and Signal Revenue based on anticipated projects	(66,126)
Adjustments with No Service Impact	
Decrease in Revenue	9,400
Increase in Salaries	39,243
Increase in Fringe	7,739
Decrease in Purchased Services	(112)
Increase in Inter Departmental Charges	(1,384)
2017 Pay Increase	118,595
Increase in Retirement Costs based on 2017 WRS rates	12,020
Adjustment to Health Insurance based on 2017 rates	(18,411)
Change in allocation of Worker's Compensation & Insurance costs	60,903
Change in allocation of Fleet charges	100,403
Transfer of Ped/Bike Salaries to Grant Fund for Ped/Bike Safety Grant	(90,000)
Decrease in Work Supplies for one-time funding for 2016 (pavement marking equipment)	(30,000)
Decrease in charges to Agencies for equipment under warranty	58,479
2017 Executive Budget	5,856,004

2017 Budget Highlights

The 2017 Executive Budget reflects:

- Transferring a portion of Pedestrian & Bike salaries to the Grant Fund (\$90,000).
- Decreasing charges to agencies for equipment under warranty (\$84,720).
- Decreasing work supplies for one-time funding for 2016 for pavement marking equipment (\$30,000).

Agency Goals

Goal 1: Improve and upgrade emergency radio communication to provide reliable customer service

- 2017 Planned Initiatives:
 - Continuation of Phase 2 (of 3) of the P25 Emergency Radio Digital Conversion project. This includes an upgrades current analog radio system to the digital trunking system; purchase and installation of ISSI (InterSubsystem Interface) for interoperability between the City radio system and new County DaneCom system scheduled to be in service late 2016.

Goal 2: Improving and adding traffic signals to creating safer City intersections.

- 2017 Planned Initiatives: New traffic signals are planned to be installed/improved at:
 - Bassett St and University Ave
 - Mineral Point Rd and Yellowstone
 - Muir Field Rd. and Mckee
 - Upgrading signals at Acewood and Cottage Grove; Atlas Cottage
 - Reconstructing of signals at High Point Rd McKeeRd and Maple Grove Dr McKee Rd intersections

Agency Goals (continued)

Goal 3

- Provide clear, concise and consistent guidance on, over, or adjacent to a street, pedestrian facility or, bikeway by maintaining existing and installing new, where appropriate, traffic control signage.
- 2017 Planned Initiatives
 - TE is planning on installing: enhanced path crossing signage at several new locations; additional bike lanes signage; additional enhanced pedestrian crossing signage.

Parking Utility

2017 OPERATING BUDGET

SABRINA TOLLEY, ASSISTANT PARKING UTILITY MANAGER

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Parking Utility, through the efforts of well-trained conscientious employees, is to provide safe, convenient and affordable parking to the City's residents and visitors, consistent with Transportation policies.

SERVICES

1. Garage Parking
2. Lot Parking
3. On-Street Parking
4. Parking Operations

Budget Summary

Budget by Service

	2017 Executive
Garage Parking	(\$5,248,870)
Lot Parking	(\$1,033,367)
On Street Parking	(\$1,855,376)
Parking Operations	\$8,137,613
TOTAL	\$ -

Authorized Positions

- Total Authorized Count:
 - 2016 Adopted Budget - 69.80 FTEs
 - 2017 Executive Budget - 69.80 FTEs
 - Changes from 2016: 0.0**

2017 Budget Highlights

- Full year of revenue from new parking rates that were adopted in 2016
- The 2016 Adopted Budget reflected the anticipated closure of the Government East garage in March of 2016 as part of the Judge Doyle redevelopment, which did not occur. The anticipated closure was budgeted as a revenue reduction of \$1,222,452 and a \$352,215 in expenditure savings in the 2016 Adopted Budget, thus creating a net reduction of \$870,237 in the Parking Utility's 2016 budget. The 2017 budget reflects a full year of revenue and expenses at Government East Garage in 2017.

Agency Goals

Goal 1

- Description: Continue to improve the flexibility, convenience, and ease of use for customers by continuing to replace coin-only meters with meters that accept payment by coin, credit card, and pay-by-cell.
- 2017 Planned Initiatives
 1. Implement and evaluate Single Space Smart Meter Trial (Winter 2016-2017).
 2. Develop plan for the replacement of remaining single-space coin-only meters with multi-space and single space smart meters.

Agency Goals (continued)

Goal 2

- Description: Improve utilization of the State Street Capitol Garage-lower level and increase availability of short-term parking in the area.
- 2017 Planned Initiatives
 1. Implement a rate structure at SSCO-lower level to discourage long-term parking.
 2. Improve visibility and awareness of the short-term parking location with new signage, marketing, media, and stakeholder outreach.

Agency Goals (continued)

Goal 3

- Description: Implement new technologies available with the upcoming replacement of the Parking Access Revenue Control System (PARCS) to improve efficiency and customer service.
- 2017 Planned Initiatives
 1. Transition to barcode validations and tickets which can be distributed electronically and are anticipated to expedite egress.
 2. Use of mobile application will allow staff to monitor and perform functions with greater efficiency and will reduce response times.

Streets Division

2017 OPERATING BUDGET

CHRIS KELLEY, SUPERINTENDENT

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

PROVIDE:

* A CLEAN, SAFE, AND WELCOMING
ATMOSPHERE

* FOR CITY OF MADISON RESIDENTS,
BUSINESSES, AND GUESTS

BY PROVIDING:

HIGH QUALITY, COST-EFFECTIVE, AND
ESSENTIAL PUBLIC WORK SERVICES.

SERVICES

1. SOLID WASTE MANAGEMENT
2. RECYCLING COLLECTION
3. SNOW AND ICE CONTROL
4. STREET SWEEPING
5. STREET REPAIR AND MAINTENANCE
6. ROADSIDE CLEANUP

Budget Summary

Budget by Service

	2017 Executive
Solid Waste:	\$9,040,766
Recycling:	\$7,483,556
Snow & Ice:	\$5,979,936
Sweeping:	\$90,923
Repair & Maint	\$2,063,648
Roadside	\$521,227
TOTAL	\$25,180,056

Authorized Positions

- Total Authorized Count: 190
- Changes from 2016: Addition of 3 for EAB stump grubbing

Change Table: 2016 to 2017

2016 Adopted	24,982,520
Adjustments with No Service Impact	
2017 Pay Increase	234,277
Increase in Salaries due to change in allocating staff time to Capital and Stormwater Utility	218,870
Increase in Retirement Costs based on 2017 WRS rates	(42,293)
Adjustment to Health Insurance based on 2017 rates	(174,452)
Change in allocation of Worker's Compensation & Insurance costs	21,762
Decrease in Fringe	(48,198)
Change in allocation of Fleet charges	1,241,734
Reduction in budgeted general plow snow events from 7 to 5.5	(500,017)
Removal of one-time funding for stump grubbing mats	(32,000)
Decrease in tool allowance	(102,000)
Increase in Urban Forestry Fee to reflect 2017 rate	(620,147)
2017 Executive Budget	25,180,056

2017 Budget Highlights

- > Reducing the number of General Plow events from 7 to 5.5. This reduction is based on a 30 average. This reduction will create a \$500,000 savings.
- > Funding for 1 additional snow plow event is budgeted in the 2017 Contingent Reserve.
- > Increased salary costs of \$218,870 due to re-allocation of staff time to Capital Projects and Stormwater Utility.
- > Three additional Street Machine Operator positions to support the EAB program.
- > An increase of \$620,147 in the Urban Forestry Special Charge from \$2.56 million to \$3.91 million to fully offset costs of providing forestry related services. (See Parks Division for additional offsets).
- > An increase in Fleet charges of \$1,241,734 attributed to the large proportion of assets assigned to the Streets Division.

Agency Goals

Goal 1

- CONTINUE TO REVIEW AND EVALUATE BEST PRACTICES OF THE DIVISION'S CORE SERVICES

Goal 2

- MOVE TOWARD A GREATER DIVERSE WORK FORCE REPRESENTATIVE OF THE CITY'S OVERALL POPULATION
 - PROMOTE ORGANIZATIONAL OPENINGS THROUGH VARIED MEANS SUCH AS JOB FAIRS, RADIO ADS, AND BUS WRAPS IN ORDER TO REACH A DIVERSE AUDIENCE

Goal 3

- IMPROVE AND INCREASE COMPLIANCE TO THE CITY'S WINTER ALTERNATE STREET PARKING AND SNOW EMERGENCY PARKING LAWS
 - CONTINUE TO FIND AND IMPROVE VENUES TO EDUCATE THE CITY'S POPULATION TOWARD COMPLIANCE

Parks Division

2017 OPERATING BUDGET

ERIC KNEPP, SUPERINTENDENT

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

Our Mission is to provide an exceptional system of safe, accessible, well-planned and maintained parks, facilities, public cemetery, natural areas and public shorelines.

Our Mission is to provide affordable opportunities for recreational and educational experiences.

Our Mission is to preserve and expand our urban forest resources through a well-planned and systematic approach to tree maintenance, planting and natural area management.

Our Mission is to preserve and promote parks' historic legacy.

Our Mission is to provide opportunities for cultural interaction by facilitating community and ethnic festivals and through the display of public art.

SERVICES

1. Community Recreation Services
2. Olbrich Botanical Gardens
3. Park Maintenance and Forestry
4. Planning and Development
5. Warner Park Community Recreation Center

Budget Summary

Budget by Service

Service	2017 Executive
Community Recreation Services	\$838,308
Olbrich Botanical Gardens	\$918,350
Park Maintenance and Forestry	\$10,173,495
Planning and Development	\$780,127
Warner Park and Community Recreation Center	\$363,753
TOTAL	\$13,074,033

Authorized Positions

- Total Authorized Count: 165.55 FTE's
- Changes from 2016: 0.8 increase in FTE's
 - Gardener positions (2) – from 0.5 FTE to 0.6 FTE, approved June 7, 2016
 - Program Assistant (1) – new position, 0.6 FTE, approved July 5, 2016

Change Table: 2016 to 2017

2016 Adopted	13,527,118
Adjustments with No Service Impact	
Increase in Salaries	268,694
Increase in Supplies	16,950
Increase in Purchased Services	23,259
Decrease in Inter Departmental Billings	(39,558)
2017 Pay Increase	244,045
Increase in Retirement Costs based on 2017 WRS rates	(85,519)
Change in allocation of Worker's Compensation & Insurance costs	105,754
Change in allocation of Fleet charges	35,627
Adjustment for staff time charged to capital	23,002
Increase in the Urban Forestry Special Charge to fully offset forestry expenditures	(720,339)
Use of Room Tax proceeds to offset costs at Olbrich	(325,000)
2017 Executive Budget	13,074,033

2017 Budget Highlights

- Increases Urban Forestry Special Charge to reflect 2017 rate of \$3.1 M to fully offset the cost of providing forestry services (Parks budget revenue increased by \$720,339).
- Utilizes room tax proceeds to offset costs associated with operating Olbrich Botanical Gardens (\$325,000).
- Continues to maximize efficiency and effectiveness to maintain existing and new parks/medians within existing resources (more than 5500 park acres and over 260 parks plus most city medians).

Agency Goals

Goal 1

- Goal: Maintain a top 13 ParkScore ranking in 2017.
- Initiative: Work to improve access scores through refining GIS based mapping analysis to mitigate a relative decline in ranking based on park investments in the top 20 cohort outpacing Madison's.

Goal 2

- Goal: Park and Open Space Plan update.
- Initiative: Improve process for planning and identifying needs through data to allow for a more efficient and comprehensive plan.

Goal 3

- Goal: Maintain existing service levels through innovation and productivity improvements.
- Initiative: Evaluate mowing, snow, trash, and recycling routes for efficiencies that do not sacrifice service. Focus on technology improvements that improve productivity.

Golf Enterprise

2017 OPERATING BUDGET

ERIC KNEPP, PARKS SUPERINTENDENT

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the golf enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play.

SERVICES

1. Glenway Golf Course
2. Odana Golf Course
3. Yahara Hills Golf Course
4. Monona Golf Course

Budget Summary

Budget by Service

	2017 Executive
Revenue	(3,257,656)
Expenditures	3,257,656
TOTAL	\$0

Authorized Positions

- Total Authorized Count: 8.0 FTE's
- Changes from 2016: No change.

2017 Budget Highlights

Will strive to maintain existing level of service.

Agency Goals

Goal 1

- Goal: Address ongoing deferred infrastructure improvements within limited resources. Further delays in addressing these issues will lead to increased costs.
- Initiative: Minor equipment replacements and renovating at least two bunkers per year (total of 140 bunkers system-wide).

Goal 2

- Goal: Continue to break even financially with increasing utility, labor and PILOT costs.
- Initiative: Continue to look for opportunities to optimize operations and improve efficiencies.

Engineering

2017 OPERATING BUDGET

ROB PHILLIPS, CITY ENGINEER

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the City of Madison Engineering Division is to provide a multi faceted combination of Public Works services to the residents, visitors and staff of the City of Madison in a fair and consistent manner that allows for and encourages public input.

SERVICES

1. Engineering & Administration
2. Facilities Management
3. Facilities Operations & Maintenance
4. Mapping & Records

Budget Summary

Budget by Service

	2017 Executive
Engineering and Administration	\$3,032,049
Facilities Management	\$396,246
Facilities Operations & Maintenance	\$537,039
Mapping and Records	\$392,208
TOTAL	\$4,357,542

Authorized Positions

- Total Authorized Count: 111.70
- Changes from 2016
 - Two newly created position added during 2016 (Construction Manager & Facilities Engineer)

Change Table: 2016 to 2017

2016 Adopted	3,662,468
Adjustments with Service Impact	
Annualize salaries and fringe for 2 positions created in 2016	179,818
Adjustments with No Service Impact	
Decrease in Salaries	(4,309)
Increase in Fringe	46,725
Increase in Inter Departmental Billings	42,660
Decrease in Inter Departmental Charges	11,039
2017 Pay Increase	136,733
Decrease in overtime costs	(128,491)
Savings from Utility and Capital staff time charges	(91,209)
Increase in leave payouts	45,000
Increase in Retirement Costs based on 2017 WRS rates	38,569
Adjustment to Health Insurance based on 2017 rates	73,181
Change in allocation of Worker's Compensation & Insurance costs	1,221
Change in allocation of Fleet charges	19,915
Increase in revenue from billable work completed by Facilities Maintenance	(56,430)
Decrease in capital project transfer revenue	272,735
Increase in miscellaneous revenue for private development reimbursements	(12,630)
Increased rental charges for staff space while MMB is offline	291,354
Reduction in utility costs during MMB renovation	(163,504)
Increase in landscaping contract costs	30,500
Decrease in work supplies to reflect shift in charges to capital projects	(37,803)
2017 Executive Budget	4,357,542

2017 Budget Highlights

This budget includes:

- The annualized cost of salaries and fringe benefits for two Facilities Management positions that were newly created in 2016
- A portion (\$291,354) of the rental cost of the temporary office space for city staff displaced by the MMB remodel. The remaining cost of the office space rental will be charged to the capital project.

Agency Goals

Goal 1

- **Goal:** Through public involvement and quality staff, build high quality cost effective projects for the construction, reconstruction and maintenance of roads, bridges, bike paths and City facilities.
- **Initiative:** With IT's leadership, convert our contracts and projects database from Access to a new and more robust and secure platform with expanded access for various agencies and data sharing for the general public.

Goal 2

- **Goal:** Provide a well balanced and equitable transportation system which meets the needs of pedestrians, cyclists, transit and motor vehicles.
- **Initiative:** Design and construct arterial, collector and local streets, bike paths, bus stops and sidewalks.

Goal 3

- **Goal:** Position Madison as a leader in bicycle and pedestrian friendly travel so as to increase trips made by non-motorized modes of transportation.
- **Initiative:** Continued expansion and enhancement of the City's bicycle network.

Goal 4

- **Goal:** Design and construct facilities projects that provide quality work environments, reduce energy use and reduce maintenance needs.
- **Initiative:** Design and construct the Madison Municipal Building, Fleet Services, Midtown Police Station, Library Maintenance and Support Center, East Streets Remodel, Metro Transit Roof project, Pinney Branch Library and Olbrich Gardens Expansion.
- **Initiative:** Continue the Green Power Solar Installer Training Program using trainees from disadvantaged neighborhoods.

Landfill

2017 OPERATING BUDGET

ROB PHILLIPS, CITY ENGINEER

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Landfill agency is to protect both public health and the environment by supervising the monitoring, operation and maintenance of five closed landfills within the City.

SERVICES

1. Landfill Management & Maintenance

Budget Summary

Budget by Service

	2017 Executive
Revenue	(526,110)
Expenditures	526,110
TOTAL	\$0

Authorized Positions

- Total Authorized Count: 3
- Changes from 2016: None

2017 Budget Highlights

This budget includes:

- The continuation of the current level of service
- No rate increase is planned due to a healthy cash reserve balance

Agency Goals

Goal 1

- **Goal/Initiative:** Maintain compliance with federal, state and local landfill regulations

Goal 2

- **Goal:** Protect human health, human safety and the environment from landfill gas and contaminant migration
- **Initiative:** Continuing the updating of our landfill SCADA system

Goal 3

- **Goal/Initiative:** Provide usable green space to residents and visitors such as dog parks, playing fields and parkland

Sewer Utility

2017 OPERATING BUDGET

ROB PHILLIPS, CITY ENGINEER

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Madison Sewer Utility is to provide for the safe, reliable, efficient and cost effective collection and conveyance of wastewater to the Nine Springs Wastewater Treatment Plant. Our services and programs protect the safety and welfare of the public and our natural environment, balance community goals for livability and economic vitality, and fulfill local, state, and federal mandates. We deliver our services in a manner that is professional, environmentally and fiscally responsible, convenient and understandable to the public.

SERVICES

1. Sewer Engineering & Administration
2. Sewer Operations

Budget Summary

Budget Overview

	2017 Executive
Revenue	(37,115,282)
Expenditure	37,115,282
TOTAL - \$0	\$0

Authorized Positions

- Total Authorized Count: 35
- Changes from 2016: None

2017 Budget Highlights

This budget includes:

- The continuation of the current level of service
- An anticipated 4-6% rate increase due to projected debt service and increased MMSD treatment charges

Agency Goals

Goal 1

- **Goal:** Design and construct sanitary sewers to replace aging infrastructure or to provide service to new customers
- **Initiative:** Reconstruction of sewers that have exceeded their service life

Goal 2

- **Goal:** Monitor and special bill industrial and other high strength waste contributors in a manner that provides fairness and equity to all customers
- **Initiative:** Implement the Restaurant Class sewer billing
- **Initiative:** In Depth Review of Rate Structure

Goal 3

- **Goal:** Provide adequate capacity to convey peak design flows and take reasonable steps to minimize excessive infiltration and inflow, prevent sewer overflows, reduce backups and mitigate the impact of any overflows on the waters of the state, the environment and public health
- **Initiative:** Sewer studies and sewer lining projects

Stormwater Utility

2017 OPERATING BUDGET

ROB PHILLIPS, CITY ENGINEER

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Madison Stormwater Utility is to provide stormwater management services to the public, while maintaining an equitable rate structure. These management services follow goals to eliminate or reduce flooding and to improve the water quality of lakes and streams. The Stormwater Utility shall cooperate and coordinate watershed management with neighboring municipalities, regulatory agencies, and public watershed organizations.

SERVICES

1. Stormwater Engineering & Administration
2. Stormwater Operations

Budget Summary

Budget by Service

	2017 Executive
Stormwater Engineering & Administration	(16,266,784)
Stormwater Operations	16,266,784
TOTAL	\$0

Authorized Positions

- Total Authorized Count: 11
- Changes from 2016: None

2017 Budget Highlights

This budget includes:

- The continuation of the current level of service
- An anticipated 4-6% rate increase due to increased street sweeping and leaf collection costs passed through from the Streets Division

Agency Goals

Goal 1

- **Goal:** Design, construct and maintain stormwater facilities including greenways, ponds, pipes and treatment systems throughout the City
- **Initiative:** Continuing and expanding in 2017 is a pond assessment program that was begun in 2016 to measure sediment depth. All greenways will also be rated by the end of 2017.

Goal 2

- **Goal:** Reduce TSS and TP discharges to the waters of the state
- **Initiative:** Participate in the Adaptive Management Program and continue to make improvements within our boundaries to reduce TSS and Sediment

Goal 3

- **Goal:** Creating environmental enhancements such as improved pollinator habitat in greenways and pond systems
- **Initiative:** For 2017, Engineering is continuing to expand our efforts with regard to our open space management and enhancement of these areas for pollinator habitat

Madison Fire Department

2017 OPERATING BUDGET

STEVE DAVIS, FIRE CHIEF

BOARD OF ESTIMATES BUDGET PRESENTATION



Agency Mission & Services

MISSION

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster. The Department is prepared to handle all emergencies and issues that we are called upon to mitigate. Through education, prevention and emergency service delivery, the Department provides high-quality services accessible to all members of the community. Cross-training of fire suppression personnel allows the Department to provide premier pre-hospital emergency medical care, extrication, hazardous material release management and water rescue services.

SERVICES

1. Fire Operations
2. Fire Prevention

Budget Summary

Budget by Service

	2017 Executive
Fire Operations	\$ 48,681,013
Fire Prevention	\$ 1,363,449
TOTAL	\$50,044,462

Authorized Positions

- Total Authorized Count: 393
- Changes from 2016: None

Change Table: 2016 to 2017

2016 Adopted	48,706,390
Adjustments with No Service Impact	
Increase in Revenue	(12,028)
Decrease in Salaries	(129,005)
Decrease in Fringe	(46,640)
Decrease in Supplies	(8,885)
Decrease in Purchased Services	(300)
2017 Pay Increase	614,348
Increase in Retirement Costs based on 2017 WRS rates	449,424
Adjustment to Health Insurance based on 2017 rates	(263,831)
Change in allocation of Worker's Compensation & Insurance costs	85,460
Change in allocation of Fleet charges	405,725
Increase funding in leave payouts and Premium Pay	644,921
Decrease in overtime	(62,615)
Decrease in Retiree Health Insurance to reflect actual trends	(230,072)
Decrease for the removal of one time funding for the Firefighter application process	(108,431)
2017 Executive Budget	50,044,462

2017 Budget Highlights

The operating budget includes:

- Funding for staffing levels to maintain daily minimum staffing level of 82. The staffing level assumes both the continuation of creative staffing methods developed by labor and management to optimize personnel resources and an absence level based on future projections and past experience.
- Funding to conduct a Lieutenant promotional process.
- Funding for a fall recruit class to hire 13 Firefighters (to maintain current staffing level for 13 stations).
- Funding for the second year of the NIH-Community Paramedicine program as part of the Mobile Integrated Health initiative. The department continues to pursue securing grants with other agencies to further the reach of the community paramedicine program.
- Funding for Station 14 staffing, adding 9 positions beginning last quarter 2017 and 27 positions beginning 2018.
- Increase supplies major by \$105,000 to fund expected increases in medical supplies and safety equipment.

Agency Goals

Goal 1 Staffing

- 2017 Planned Initiatives – Continue utilizing creative staffing methods to maintain daily minimum staffing and minimize affect of unplanned absences.
- Implement updated scheduling system to reduce time spent on daily staffing.

Goal 2 Technology Initiatives

- Implement new perpetual inventory system for Medical Supplies.
- Implement new Learning Management System (LMS) to assist in delivery and record keeping for required licensing and on-going training.
- Implement medication vending machines at the hospitals for enhanced record keeping and to reduce time to resupply medic units.
- Work with Madison Police to implement a system that allows officers to resupply Narcan from MFD medication vending machines.

Goal 3 Mobile Integrated Health (MIH) Program

- Continue to partner with UW Hospital and UnityPoint-Meriter on reducing emergency department visits and frequent users of EMS through prevention and patient follow-up.
- Look for methods to expand capacity of the program by investigating partnering with other hospitals and incorporating field personnel.

Goal 4 Tactical EMS Program

- Continue coordination with the Police department to provide tactical medical service support. Participate in training exercises to prepare personnel for active shooter and catastrophic events.

Supplies & Tactical EMS Program

To continue operations at the 2016 volume level an increase of \$105,000 is needed to supplies.

- Turnout gear, required to protect personnel in the line of duty, is expected to increase by 3% per contract with the vendor (\$5,000).
- Medicals supply costs have continued to increased. Volume of calls through September 2016, has increased 10% over 2015 year-to-date. An additional \$100,000 is needed to meet expected service level and cost increases.

The Tactical Emergency Medical Services team responds with Police officers to calls for high risk police operations and calls.

- Overtime funds to participate in training exercises with the Police Department in the amount of \$43,000.
- Supply costs of \$3,400 are requested to continue training staff on tactical procedures.