

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Salov		Resolution No. _____
Vote Required:		Ordinance Amendment No. _____
Majority _____		Two-Thirds _____

Title of Resolution or Ord. Amd.:

Authorizing Lease with Board of Health for Madison and Dane County for Office Space at Village On Park

Policy Analysis Statement:

Brief Description of Proposal -

This resolution authorizes the Board of Health to execute a lease for additional space at the Village On Park, which will allow the Public Health Environmental Health Division (with the exception of the lab) to co-locate with Community Health Division.

Current Policy or Practice -

The Environmental Health Division currently is housed in an office on International Lane, and Public Health occupies four offices.

Impact of Adopting Proposal -

1) Efficiencies with facility management; 2) Potential decreases in mileage and travel time; 3) Proximity to Beltline creates ease of access for staff and customers; 4) Creates opportunities for intradepartmental collaboration and efficiencies.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - Increases Rev. Budget
 - Increases Exp. Budget
 - Decreases Rev. Budget
 - Decreases Exp. Budget
 - Increases Position Authority
 - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

We do not anticipate significant fiscal effect. However, projections of mileage from new office space suggest the potential for decreased mileage as a result of the central location, and there will likely be efficiencies identified as a result of overseeing fewer facilities and consolidating. These will be monitored during the first year of the lease and efficiencies will be reflected in the 2018 budget.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

none

Prepared By:

Agency: Public Health Madison - Dane County	Division: Operations
Prepared by: Shawnee Parens	Date: 8/31/16 Phone: 608
Reviewed by:	Date: Phone: