



City of Madison

City of Madison
Madison, WI 53703
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Master

File Number: 43570

File ID: 43570

File Type: Resolution

Status: Items Referred

Version: 1

Reference:

Controlling Body: BOARD OF ESTIMATES

Lead Referral: BOARD OF ESTIMATES

File Created Date : 06/30/2016

File Name: Authorizing the Mayor and City Clerk to enter into a contract on behalf of the City and Monona Terrace Community and Convention Center with Otis Elevator Company for elevator and escalator maintenance.

Final Action:

Title: Authorizing the Mayor and City Clerk to enter into a contract on behalf of the City and Monona Terrace Community and Convention Center with Otis Elevator Company for elevator and escalator maintenance.

Notes:

CC Agenda Date: 07/19/2016

Agenda Number:

Sponsors: Michael E. Verveer

Effective Date:

Attachments: OTIS ELEVATOR POS CONTRACT 9-7-16.pdf, Otis Addendum A (4).pdf

Enactment Number:

Author: Sara Carrizal, Monona Terrace

Hearing Date:

Entered by: scarrizal@cityofmadison.com

Published Date:

Approval History

Version	Date	Approver	Action
1	06/30/2016	Travis J. Martin	Approve

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Monona Terrace	06/30/2016	Referred for Introduction				
	Action Text:		This Resolution was Referred for Introduction				
	Notes:		Board of Estimates				
1	COMMON COUNCIL	07/05/2016	Refer	BOARD OF ESTIMATES		07/11/2016	Pass

Action Text: A motion was made by Verveer, seconded by Rummel, to Refer to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Notes:

1 BOARD OF ESTIMATES 07/11/2016 RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER Pass

Action Text: A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Notes:

1 COMMON COUNCIL 07/19/2016 Re-refer BOARD OF ESTIMATES 07/25/2016 Pass

Action Text: A motion was made by Verveer, seconded by Rummel, to Re-refer to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

Notes:

1 BOARD OF ESTIMATES 07/25/2016 Refer BOARD OF ESTIMATES Pass

Action Text: A motion was made by Wood, seconded by Cheeks, to Refer to the BOARD OF ESTIMATES 8/29/2016. The motion passed by voice vote/other.

1 BOARD OF ESTIMATES 09/12/2016

Text of Legislative File 43570

Fiscal Note

In the adopted 2016 operating budget Monona Terrace has budgeted \$82,000 for the maintenance and repair of their elevator systems. The proposed resolution approves the contract for the planned elevator and escalator maintenance at a cost not to exceed \$38,220 per year.

MUNIS:
80120-54225-00000

Title

Authorizing the Mayor and City Clerk to enter into a contract on behalf of the City and Monona Terrace Community and Convention Center with Otis Elevator Company for elevator and escalator maintenance.

Body

WHEREAS, funding for the elevator/escalator services is provided each year as part of the adopted Monona Terrace operating budget, and

WHEREAS, the Purchasing Division and Monona Terrace, through a competitive process, solicited proposals for RFP #8505-0-2016-BP Elevator and Escalator Maintenance, allowing vendors to bid for these services, and

WHEREAS, an evaluation team consisting of City employees and facilitated by the Purchasing Division, conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, qualifications and references; and Otis Elevator Company received the highest score; and

WHEREAS, Otis proposed a contract price not to exceed \$38,220/year; and

WHEREAS, the City's RFP advertised the contract as a two (2) year contract with the option for three (3) additional renewal terms of one (1) year each; and

WHEREAS, under MGO 4.26(3)(e), service contracts of more than three (3) years in duration require approval of the Common Council;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the City Clerk are authorized to sign a contract on behalf of the City and Monona Terrace Community and Convention Center for elevator and escalator services with Otis Elevator Company for the purposes and price described above, for an initial term of two (2) years; and

BE IT FURTHER RESOLVED, that the Chair of the Board and the Director of Monona Terrace Community and Convention Center are authorized to execute up to three (3) additional one (1) year renewals of this contract, with the same terms and conditions as the original contract with new, mutually agreeable, negotiated pricing.