

Department of Planning & Community & Economic Development

Planning Division

Heather Stouder, AICP, Director

www.cityofmadison.com

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August 5, 2016

Scott Anderson Snyder & Associates, Inc. 5010 Voges Road Madison, Wisconsin 53718

RE: Approval of a request to rezone 1507 Burning Wood Way from Planned Development (GDP (General Development Plan) – SIP (Specific Implementation Plan)) to Amended PD (GDP–SIP), and approving an amended General Development Plan, Specific Implementation Plan, and Certified Survey Map to create 4 single-family lots (Dennis Tiziani, Cherokee Park, Inc.).

Dear Mr. Anderson;

At its August 2, 2016 meeting, the Common Council **conditionally approved** your application to amend the General Development Plan and Specific Implementation Plan for 1507 Burning Wood Way and a related Certified Survey Map (CSM) to create 4 single-family lots, all subject to the following conditions of approval, which shall be satisfied prior to final approval and recording of the Amended Planned Development and CSM, and the issuance of building permits:

Please contact Brenda Stanley of the City Engineering Division at 261-9127 if you have questions regarding the following nineteen (19) items:

- 1. The applicant shall grant a Stormwater Drainage and storm sewer easement over the proposed bioretention basins and the pipes/ drainage swales leading to those basins. Further, the applicant shall sign a maintenance agreement stating maintenance of those devices is the responsibility of the property owners in this development in perpetuity. This agreement shall be recorded against each lot separately and shall be approved by the City Engineer.
- 2. An access easement to the bioretention systems shall be granted to the City of Madison. Further a gravel access road shall be built in this location as part of the development.
- 3. The applicant shall add a note to the CSM that states: "All lots shall be required to record a stormwater maintenance agreement and provide a stormwater management plan to the City Engineering Division for review and approval at the time of development. These plans shall address sediment control and infiltration."
- 4. Construction of the private ingress / egress driveway shall require adjustment of the public sanitary sewer access structures. The developer shall have a prequalified contractor obtain a permit for this necessary work on the public sewer access structures.

- 5. The developer shall construct the private ingress/ egress driveway to a design capable of supporting the City's sewer maintenance equipment (40-ton sewer vactor).
- 6. The site plan shall be revised to show all existing public sanitary sewer facilities in the project area as well as the size, invert elevation, and alignment of the proposed service.
- 7. This project falls in the Rock River TMDL Zone and is subject to increased erosion control enforcement as authorized by Resolution 14-00043 passed by the Common Council on January 21, 2014. The project will be expected to meet a higher standard of erosion control than the minimum standards set by the Wisconsin Department Natural Resources (WDNR).
- 8. The applicant shall submit, prior to plan sign-off, a digital CAD file (single file) to the City Engineering Division (Storm/Sanitary Section). The digital CAD file shall be to scale and represent final construction. The CAD file shall be in a designated coordinate system (preferably Dane County WISCRS, US Ft). The single CAD file submittal can be either AutoCAD (dwg) Version 2013 or older, MicroStation (dgn) V8i Select Series 3 or older, or Universal (dxf) format and shall contain the only the following data, each on a separate layer name/level number. The digital copies shall be drawn to scale and represent final construction including: building footprints; internal walkway areas; internal site parking areas; other miscellaneous impervious areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.); right-of-way lines (public and private); plat name and lot lines (metes & bounds parcel lines if unplatted); platted lot numbers (noted "unplatted lands" if not platted); lot/plat property dimensions; street names; private on-site sanitary sewer utilities (including all connections to public sanitary); private on-site storm sewer utilities (including all connections to public storm). The CAD file will only be required prior to final plan review so that multiple files do not need to be supplied or reviewed. Any changes or additions to the location of the building, private utilities, sidewalks, parking/pavement during construction will require a new CAD file transmittal.
- 9. The applicant shall submit, prior to plan sign-off but after all revisions have been completed, digital PDF files to the Engineering Division. Email PDF file transmissions are preferred to: bstanley@cityofmadison.com (East) or ttroester@cityofmadison.com (West). The digital copies shall be to scale, and shall have a scale bar on the plan set. (POLICY and MGO 37.09(2)) PDF submittals shall contain the following information: a) Building Footprints; b) Internal Walkway Areas; c) Internal Site Parking Areas; d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.); e) Right-of-Way lines (public and private); f) Lot lines or parcel lines if unplatted; g) Lot numbers or the words unplatted; h) Lot/Plat dimensions; i) Street names; j) Stormwater Management Facilities; k) Detail drawings associated with Stormwater Management Facilities (including if applicable planting plans).
- 10. The applicant shall submit prior to plan sign-off, electronic copies of any Stormwater Management Files including: a) SLAMM DAT files; b) RECARGA files; c) TR-55/HYDROCAD/etc.; and d) sediment loading calculations. If calculations are done by hand or are not available electronically, the hand copies or printed output shall be scanned to a PDF file and provided.

- 11. Submit a draft Stormwater Management Maintenance Agreement (SWMA) for review and approval that covers inspection and maintenance requirements for any BMP used to meet stormwater management requirements on this project. Include copies of all stormwater, utility, and detail plan sheets that contain stormwater practices on 8.5 x 14" size paper in the draft document. These drawings do not need to be to scale as they are for informational purposes only. Once City Engineering staff has reviewed the draft document and approved it with any required revisions, submit a signed and notarized original copy to City Engineering. Include a check for \$30.00 made out to Dane County Register of Deeds for the recording fee. City Engineering will forward the document and fee for recording at the time of issuance of the stormwater management permit. The draft SWMA document can be emailed to Tim Troester (west) at ttroester@cityofmadison.com, or Jeff Benedict (east) at jbenedict@cityofmadison.com. The final document and fee should be submitted to City Engineering.
- 12. The applicant shall demonstrate compliance with Section 37.07 and 37.08 of Madison General Ordinances regarding permissible soil loss rates. The erosion control plan shall include Universal Soil Loss Equation (USLE) computations for the construction period. Measures shall be implemented in order to maintain a soil loss rate below 5.0-tons per acre per year.
- 13. This site appears to disturb over 1 acre of land and requires a permit from the Wisconsin Department of Natural Resources (WDNR) for stormwater management and erosion control. The City of Madison has been required by the WDNR to review projects for compliance with NR-216 and NR-151 however a separate permit submittal is still required to the WDNR for this work. The City of Madison cannot issue our permit until concurrence is obtained from the WDNR via their NOI or WRAPP permit process. Contact Eric Rortvedt at 273-5612 of the WDNR to discuss this requirement.
- 14. Prior to approval, this project shall comply with Chapter 37 of Madison General Ordinances regarding stormwater management. Specifically, this development is required to detain the 2-, 10-, and 100-year storm events, matching post development rates to predevelopment rates.
- 15. Prior to approval, this project shall comply with Chapter 37 of Madison General Ordinances regarding stormwater management. Specifically, this development is required to reduce TSS by 80% (control the 5 micron particle) off of newly developed areas compared to no controls.
- 16. Prior to approval, this project shall comply with Chapter 37 of the Madison General Ordinances regarding stormwater management. Specifically, this development is required to provide infiltration in accordance with Chapter 37 of Madison General Ordinances.
- 17. Complete an erosion control plan and complete weekly self-inspection of the erosion control practices and post these inspections to the City of Madison website as required by Chapter 37 of Madison General Ordinances.
- 18. The construction of this project will require the applicant shall enter into a City / Developer agreement for the required infrastructure improvements. The applicant shall contact City Engineering to schedule the development of the plans and the agreement. The City Engineer will not sign off on this project without the agreement executed by the developer. Note: Obtaining a developer's agreement generally takes approximately 4-6 weeks, minimum.

19. A minimum of 2 working days prior to requesting City Engineering Division signoff on the CSM, the applicant shall contact either Tim Troester at 261-1995 (ttroester@cityofmadison.com) or Brenda Stanley at 261-9127 (bstanley@cityofmadison.com) to obtain the final stormwater utility charges that are due and payable prior to sub-division of the properties. The stormwater utility charges (as all utility charges) are due for the previous months of service. All charges shall be cleared prior to the land division (and subsequent obsolesces of the existing parcel).

Please contact Jeff Quamme of the City Engineering Division–Mapping Section at 266-4097 if you have any questions regarding the following fourteen (14) items:

- 20. The proposed lots within this development are dependent on one another for overland drainage, subsurface stormwater drainage and stormwater management. A separate private Storm Water Drainage and Management Agreement for all lots within this development shall be drafted, executed and recorded prior to building permit issuance. This agreement shall note that it will be subject to the requirements of the Declaration of Conditions, Covenants and Restrictions for Maintenance of Stormwater Management Measures that will be required as part of this development.
- 21. Declaration of Private Road Easement per Document Nos. 4367400, 4368866 and 5057709 encumbers this proposed CSM and Outlot 4 of CSM 12879. With the change of the development, this easement needs to be terminated or amended as appropriate. A note shall be added to the CSM acknowledging the recorded document addressing this issue.
- 22. An access easement to the bioretention systems shall be granted to the City of Madison on the CSM.
- 23. The proposed lots within this development are dependent on one another for overland drainage, subsurface stormwater drainage and stormwater management. In addition to the easements shown on the CSM and to further define responsibilities, a separate private Storm Water Drainage and Management Agreement for all lots within this development shall be drafted, executed and recorded immediately after the recording of the CSM and prior to building permit issuance. This agreement shall note that it will be subject to the requirements of the Declaration of Conditions, Covenants and Restrictions for Maintenance of Stormwater Management Measures that will be also be required as part of this development.
- 24. The proposed lots within this development will be subject to a common private access easement as shown on the pending Certified Survey map. To better define responsibilities and rights, a separate private Common Access Agreement between the lots within this development shall be drafted and provided for review. The document shall then be executed and recorded immediately after the CSM has been recorded and copies provided prior to building permit issuance.
- 25. The pending Certified Survey Map application for this property shall be completed and recorded with the Dane County Register of Deeds (ROD) prior to issuance of any building permits for new construction. When the recorded CSM image is available from the ROD, the Assessor's Office can then create the new Address-Parcel-Owner (APO) data in the parcel database so that the permitting system can upload this data and permit issuance made available for this new land record.

- 26. Wisconsin Administrative Code A-E 7.08 identifies when Public Land System (PLS) tie sheets must be filed with the Dane County Surveyor's office. The developer's surveyor and/or applicant must submit copies of required tie sheets or condition reports for all monuments, including center of sections of record, used in this survey, to Eric Pederson, City Engineering Division. If a new tie sheet is not required under A-E 7.08, Engineering requests a copy of the latest tie sheet on record with Dane County Surveyor's office. The applicant shall identify monument types on all PLS corners included on the plat or CSM. Note: Land tie to two PLS corners required.
- 27. The applicant shall submit to Jeff Quamme, prior to Engineering sign-off of the subject CSM, one (1) digital CADD drawing and one (1) signed copy of the final CSM to the Mapping/GIS Section of the Engineering Division either as hard copy or Adobe PDF format. The digital CADD file shall be submitted in the WISDOT County Coordinate System, Dane County Zone datum in either Auto CAD Version compatible with MicroStation Version V8i, MicroStation Version V8i or older or Universal DXF Formats. The digital CADD file(s) shall contain the minimum of the items stated below, each on a separate layer name/level number. All line work shall be void of gaps and overlaps that would cause any parcel, street or easement to not properly close. All line work orientation and geometrics shall match the dimensioning as labeled on the final recorded plat: right of way lines (public and private); lot lines; lot numbers; lot/plat dimensions; street names, and; easement lines (i.e. street, sanitary, storm (including wetland & floodplain boundaries) water, pedestrian/bike/walkway, or any public and/or private interest easement except local service for Cable TV, gas, electric and fiber optics).
 - *This transmittal is a separate requirement than the required submittals to Engineering Streets Section for design purposes.
 - *New electronic final plat transmittals and notification of changes which occur to the final plat during the time the Engineering Division signs off and receives the digital copies of said plat and the recording thereof, are the responsibility of the Developer/Surveyor.
- 28. In accordance with Section s.236.34(1m)(c), which states a CSM shall be prepared in accordance with the plat requirements stated per s.236.20(2)(c) and (f), Wisconsin Statutes, the applicant must show the type, location and width of any and all easements on the Plat or CSM. Clearly identify the difference between existing easements (cite Register of Deeds recording data) and easements which are being conveyed by the CSM. Identify the owner and/or benefiting interest of all easements. Include any and all language required to properly and legally create any easement by the plat or CSM record.
- 29. Add a note that this CSM is subject to Declaration of Conditions, Covenants and Restrictions per Document No. 4762021.
- 30. Add to the Public Sanitary Sewer, Watermain and Bike Path Easement, the 16-foot wide Public Sidewalk Easement and the 6-foot wide Utility Easement that they are also per Document No. 4367458 (CSM 12293).
- 31. The lots benefitting from the Private Ingress/Egress Easement, Private Stormwater Management Easement and Private Drainage Easement shall be noted on the CSM as required.

- 32. Add recorded as data to the boundary courses that are missing this information.
- 33. Add the utility easement notes from CSM 12879.

Please contact Eric Halvorson of the Traffic Engineering Division at 266-6527 if you have any questions regarding the following two (2) items:

- 34. The applicant shall submit one contiguous plan showing proposed conditions and one contiguous plan showing existing conditions for approval. The plan drawings shall be scaled to 1" = 20' and include the following, when applicable: existing and proposed property lines; parcel addresses; all easements; pavement markings; signing; building placement; items in the terrace such as signs, street light poles, hydrants; surface types such as asphalt, concrete, grass, sidewalk; driveway approaches, including those adjacent to and across street from the project lot location; parking stall dimensions, including 2 feet of vehicle overhang; drive aisle dimensions; semitrailer movement and vehicle routes; dimensions of radii; and percent of slope.
- 35. All parking facility design shall conform to the standards in MGO Section 10.08(6).

Please contact Jenny Kirchgatter, Assistant Zoning Administrator, at 266-4429 if you have any questions regarding the following two (2) items:

- 36. Work with Planning and Zoning staff to finalize the zoning text prior to final approval.
- 37. On the site plan, identify the proposed building envelopes on the individual lots, with dimensions and distances to the lot lines.

Please contact Adam Wiederhoeft of the Madison Water Utility at 266-9121 if you have any questions regarding the following two (2) items:

- 38. All operating private wells shall be identified and permitted by the Madison Water Utility and all unused private wells shall be abandoned in accordance with MGO Sec. 13.21.
- 39. Each lot shall have a separate water lateral connected to a public water main.

Please contact Bill Sullivan of the Madison Fire Department at 261-9658 if you have any questions regarding the following item:

40. Due to the lack of Fire Department access to these lots, Cherokee Park, Inc. has committed to installing automatic fire sprinklers in accordance with NFPA 13D in the residences on these lots. The Madison Fire Department supports this approach to protect the community from fire.

Please contact Janet Schmidt of the Parks Division at 261-9688 if you have any questions regarding the following nine (9) items, including conditions #45-49, which were added or modified by the Plan Commission on July 25, 2016:

41. Park impact fees (comprised of the Park Development Impact Fee per MGO Sec. 20.08(2) and the Parkland Impact Fee in lieu of land dedication per MGO Sec. 16.23(8)(f) and 20.08(6)) will be required for all new residential development. The developer must select a method for payment of

park fees before sign off on the rezoning. This development is within the Warner impact fee district (SI 21). Please reference ID# 16126 when contacting Parks Division staff about this project.

- 42. The following note should be included on the CSM: "Lots within this subdivision are subject to impact fees that are due and payable at the time building permit(s) are issued."
- 43. Prior to sign off on the CSM the applicant shall execute a declaration of conditions and covenants along with an impact fee schedule for the park impact fees for this development. This document will be recorded at the Register of Deeds. The applicant shall pay for the recording fees.
- 44. Stormwater management shall be limited to the private property and shall not be extended onto park lands. No construction or access to the park shall be allowed for construction of any improvements.
- 45. The applicant shall install a fence along the boundary of the Cherokee park at the sole expense of the applicant. The fence shall allow for openings for public access to the park lands while acting as a boundary line to delineate private and public property. The fence shall be installed on applicant's property and its location shall be mutually agreeable to the applicant, the neighborhood and Parks Division. The applicant shall submit a fence design to the Parks Division for approval. The fence shall be a style that is mutually agreeable to the City and the applicant and that would be appropriate with the surrounding conservation park. The cost of the fence shall not be eligible for park development fee credits. The applicant shall execute a deed restriction that would require the fence to be perpetually maintained by the property owners for any lots that are adjacent to publicly dedicated park lands, including proposed Lots 1-4. The applicant shall pay for the recording fees.
- 46. The Plan Commission encouraged the use of right of way markers to delineate the boundary between the public parklands and private lots west of the private drive.
- 47. That the public path easement across Lot 4 be delineated by right of way markers.
- 48. That there be no fence where the public path easement crosses Lot 4 into the public lands.
- 49. That signage be installed indicating the public access path.

Please contact Jenny Frese of the Office of Real Estate Services at 267-8719 if you have any questions regarding the following nine (9) items:

- 50. Signature block certifications shall be executed by all parties of interest, pursuant to Wis. Stats. 236.21(2)(a). All signatory parties shall provide documentation that proves said signatories have legal authority to sign the Owner's Certificate. The title of each certificate shall be consistent with the ownership interest reported in the most recent title report. The executed original hard stock recordable CSM shall be presented at the time of sign-off.
- 51. A certificate of consent for all mortgagees/vendors shall be executed prior to CSM approval sign-off.

- 52. Include the name of the City Clerk, Maribeth L. Witzel-Behl, in the Madison Common Council Certificate.
- 53. Include the name of the Secretary of the Plan Commission, Natalie Erdman, in the City of Madison Plan Commission Certificate.
- 54. As of July 7, 2016, the 2015 real estate taxes are paid for the subject property. Per 236.21(3) Wis. Stats. and Section 16.23(5)(g)(1) of Madison General Ordinances, the property owner shall pay all real estate taxes that are accrued or delinquent for the subject property prior to CSM recording, including property tax bills for the prior year that are distributed at the beginning of the year.
- 55. As of July 7, 2016, there are no special assessments reported. All known special assessments are due and payable prior to CSM approval sign-off. If special assessments are levied against the property in the interim, they shall be paid in full prior to final sign-off.
- 56. Please coordinate with Tim Troester (267-1995) or Brenda Stanley (261-9127) in the City Engineering Division to obtain any outstanding storm water management fees from the City of Madison Water Utility. Receipts for the payment of the prorated fee shall be presented prior to CSM approval signoff.
- 57. Pursuant to MGO Section 16.23(5)(g)(4), the owner shall furnish an updated title report to Jenny Frese in City's Office of Real Estate Services (ifrese@cityofmadison.com), as well as the survey firm preparing the proposed CSM. The report shall search the period subsequent to the date of the initial title report (March 19, 2016) submitted with the CSM application and include all associated documents that have been recorded since the initial title report. The surveyor shall update the CSM with the most recent information reported in the title update.
- 58. The following revisions shall be made to the Certified Survey Map prior to final sign-off:
 - a.) On Sheet 1, revise the labels for the wetland delineation and setback lines to reference CSM 12293 per Document No. 4367458 where they first appeared.
 - b.) Depict Document No. 4367400 and associated amendments. Provide the intent for this easement in relation to the proposed Private Ingress/Egress Easement on Sheet 4. Coordinate with City staff regarding any potential amendment and/or release to said easement. In the event of amendment or partial release, depict those areas of the easement to remain over any portions of the proposed Lots.
 - c.) Include Notes that describe all Declarations of record that affect the lands within the subject boundary, including reservations and rights retained in conveyance documents.
 - d.) On Sheet 2, all the easements depicted were set forth by CSM 12293 per Document No. 4367458. Revise their labels to include the correct information.
 - e.) Provide the necessary documents required to satisfy the action shown as Case No. 11CV2318 prior to CSM approval sign-off.

Please contact my office at 261-9632 if you have any questions about the following three (3) items:

- 59. The developer shall pay the City for the cost of fabricating and installing a sign where the public segment of Burning Wood Way ends adjacent to the property, which states: "Public maintenance ends." A note shall be placed on the final CSM acknowledging that the drive serving Lots 1-4 is private, and will not be maintained in the future by the City of Madison.
- 60. Lots 1-4 of the CSM shall be subject to a common private access easement to be approved by the Planning Division and City Engineer, which shall govern the construction and ongoing maintenance of the private drive that serves the lots by the benefitting property owners, and includes a provision for the private collection of refuse and recycling. The document shall be executed and recorded, and copies provided to the City prior to building permit issuance.
- 61. As required by the City Engineer and Planning Division, the applicant shall submit an updated wetland delineation for review prior to final approval of the Amended Planned Development and CSM for recording. Any 75-foot setbacks required by the update shall be noted accordingly on the final documents prior to recording.

The applicant is also required to satisfy the conditions of approval of the Urban Design Commission prior to the final staff approval of the project and the issuance of permits. Please contact Al Martin, Urban Design Commission Secretary, at 267-8740 if you have any questions about those conditions.

Specific questions regarding the comments or conditions contained in this letter should be directed to the commenting agency.

To finalize the PD zoning approval:

After the planned development has been revised per the above conditions, please file **nine (9) sets** of complete, fully dimensioned, and to-scale plans, the appropriate site plan review application and fee pursuant to Section 28.206 of the Zoning Code, and any other documentation requested herein with the Zoning Administrator, Room LL-100, Madison Municipal Building, 215 Martin Luther King, Jr. Boulevard. **This submittal shall all also include one (1) complete digital plan set in PDF format.** The sets of final revised plans or documents will be circulated by the Zoning staff to the City department staff listed above for their final approval.

Upon receipt of the aforementioned plans, documents and fees, and upon determining that they are complete, the Zoning Administrator shall record them with the Dane County Register of Deeds Office. The recorded originals will be returned to the applicant, with the recording information noted, when the Register of Deeds has completed the recording process.

If this plan is not recorded within one year of the date of approval by the Common Council, the approval shall be null and void. No construction or alteration of the property included in this application shall be permitted until a Specific Implementation Plan (SIP) has been approved and recorded.

Within thirty-six (36) months of Common Council approval of the general development plan, the basic right of use for the areas, when in conformity with the approved specific implementation plan, shall lapse and be null and void unless 1) the project, as approved, is commenced by the issuance of a building permit, or 2) if an application for an extension is filed at least thirty (30) days prior to the expiration of the thirty-six (36) month period and the Plan Commission, after a public hearing pursuant to Sec. 28.181(5), determines that no changes in the surrounding area or neighborhood since approval of the general development plan render the project incompatible with current conditions and grants an extension of up to twenty-four (24) months in which to obtain a building permit. In no case shall an extension allow a building permit to be issued more than sixty (60) months after approval of the general development plan by the Common Council. If a new building permit is required pursuant to sec. 29.06(4), Madison General Ordinances, a new petition and approval process shall be required to obtain general development plan approval and specific implementation plan approval.

To finalize the CSM approval:

The CSM shall not be signed by the Planning Division/ Secretary of the Plan Commission to allow its recording until the final PD zoning materials for the subject property have received final approval by City agencies and have been submitted to the Zoning Administrator for recording as outlined above.

As soon as the comments and conditions have been satisfied as verified with a completed affidavit form (attached), the original along with the revised Certified Survey Map, with all signatures and approvals from the reviewing agencies, shall be brought to this office for final signoff. You or your client may then record the certified survey at the Dane County Register of Deeds. For information on recording procedures and fees, contact the Register of Deeds at 266-4141.

Prior to City Engineering final sign-off by the main office of the CSM, the final CSM shall be submitted to the Engineering Division Surveyor/ Land Records Coordinator for final technical review and approval. This submittal must occur a minimum of two working days prior to final Engineering Division signoff. Email submittal of the final CSM in PDF form is preferred. Transmit to jrquamme@cityofmadison.com.

The owner shall email the document number of the recorded CSM to Jenny Frese at the City's Office of Real Estate Services as soon as the recording information is available.

Any appeal from this action, including the conditions of approval, must be filed with the Circuit Court within 30 days from the date of this letter. The approval of this CSM shall be null and void if not recorded in twelve (12) months from the date of the approving resolution or this letter, whichever is later.

If you have any questions regarding recording the Planned Development or obtaining building permits, please call Matt Tucker, Zoning Administrator, at 266-4551. If you have questions about recording the CSM or if I may be of any further assistance, please do not hesitate to contact me at 261-9632.

Sincerely,

Timothy M. Parks Planner

cc: Brenda Stanley, City Engineering Division
Jeff Quamme, City Engineering Division—Mapping Section
Eric Halvorson, Traffic Engineering Division
Adam Wiederhoeft, Madison Water Utility
Jenny Kirchgatter, Assistant Zoning Administrator
Janet Schmidt, Parks Division
Bill Sullivan, Madison Fire Department
Jennifer Frese, Office of Real Estate Services
Al Martin, Urban Design Commission

For Official Use Only, Re: Final PD Routing			
\boxtimes	Planning Div. (T. Parks)	\boxtimes	Engineering Mapping Sec.
\boxtimes	Zoning Administrator	\boxtimes	Parks Division
\boxtimes	City Engineering	\boxtimes	Urban Design Commission
\boxtimes	Traffic Engineering		Recycling Coor. (R&R)
\boxtimes	Fire Department		Other: