



Permit #	PEP2016045
Application Submitted:	1/11/16
Permit Issued:	3/14/16

Issued to:	Contact Name: Mary White
Organization: Eastside Farmers' Market, Inc.	Email: honeybeecollective@gmail.com
Address: 1022 E. Johnson St. Madison, WI	Phone During Event: (608) 698-2401
Name of Event: Eastside Farmers' Market	Location: Central Park
Start Date: Tuesday, April 19, 2016	End Date: Tuesday, October 11, 2016

	Time/Hours
Setup	3:00PM
Event Start	4:00PM
Event End	7:00PM
Cleanup/Take Down	8:00PM

Approved with the following conditions (may extend to next page):

X	THE APPLICANT FOR A PARK EVENT PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.
X	Organizer will submit a certificate of insurance covering this activity which names the City of Madison as Additional Insured.
X	Organizer must notify area alder(s) prior to the first Market. Provide the alder with event information, including: location, date, schedule, activities, etc. The alder(s) to notify for this event is: Marsha A. Rummel - district6@cityofmadison.com
X	Organizer agrees to abide by all recommendations/stipulations provided by the Central Parks Maintenance Supervisor, Lisa Laschinger, llaschinger@cityofmadison.com.
X	Organizer will leave a \$3000.00 refundable damage deposit with the Parks Office and agrees to be responsible for any damage to the park that occurs as a result of the event.
X	All fees will be paid and deposits made at least two weeks before the event. We accept cash, check, or charge (VISA or MasterCard). To make a credit card payment via phone, please call (608) 264-9289. Please make checks payable to City Treasurer and mail to: City of Madison Parks Division / 210 Martin Luther King, Jr. Blvd. / Madison, WI 53701-2987
X	Organizer will furnish the Parks Office with a complete list of vendors at least two weeks in advance.
X	Organizer will follow all Health Department requirements and recommendations concerning food in the park.
X	There will be no vending of merchandise or prepared food.
X	Pre-existing events that were approved and scheduled prior to the approval of the Eastside Farmers' Market get first priority at Central Park. The Parks Division has no objection to the Eastside Farmers' Market co-existing with any of these events if their respective organizers are amenable to such an arrangement.
X	No glass containers are permitted in the park.
X	No vehicles may be driven or parked on the grass. The park bike paths may be used by vendors to enter and exit the park. Vehicles may remain on the bike path during the Eastside Farmers' Market hours of operation.
X	No permanent marking of the parking lots, paths, sidewalks or streets is allowed. Chalk may be used, but not spray paint, spray chalk, or stickers.
X	Organizer is responsible for all clean-up after event. If city resources are required for cleanup, the organizer will be billed for those costs.
X	If you require assistance or experience any unforeseen issues during your event, please contact the Park Rangers at (608) 235-0448.