



Department of Planning & Community & Economic Development

## Planning Division

Katherine Cornwell, Director

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Madison Municipal Building, Suite LL-100  
215 Martin Luther King, Jr. Boulevard  
P.O. Box 2985  
Madison, Wisconsin 53701-2985  
Phone: (608) 266-4635  
Fax (608) 267-8739  
[www.cityofmadison.com](http://www.cityofmadison.com)

December 17, 2015

Bill Parsons  
Hawks Quindel  
222 West Washington Avenue  
Madison, WI 53703

Re: Certificate of Appropriateness for 409 East Main Street

At its meeting on July 6, 2015, the Madison Landmarks Commission reviewed, in accordance with the Madison General Ordinances pertaining to provisions of the Landmarks Ordinance, your plans to construct an addition to the top of the existing structure and other exterior alterations at the property located at 409 East Main Street in the First Settlement Historic District. At that meeting, the Landmarks Commission voted to approve the issuance of a Certificate of Appropriateness through the variance process for the project with the following conditions of approval:

1. The applicant shall provide information and details related to the proposed window replacement units.
2. The applicant shall confirm that the front doors have a powder coat finish instead of paint.
3. The applicant shall provide information about the extent and location of brick repair work.
4. Mortar and other materials used in brick repair shall match the original in color, hardness, and appearance.
5. The applicant shall describe the material and condition of the existing foundation material and the proposed foundation material.
6. The applicant shall provide information about any decorative light fixtures on the front elevation.
7. The applicant shall provide information about the location and size of exterior HVAC equipment.

This letter will serve as the "Certificate of Appropriateness" for the project. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, Lower Level Suite LL-100, Madison Municipal Building, 215 Martin Luther King, Jr. Boulevard.

Please note that any design changes from the plans submitted must receive approval by the Landmarks Commission, or staff designee, prior to the issuance of the building permit.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$250 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Sec. 33.19).

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Please contact me with any questions (266-6552 or [ascanlon@cityofmadison.com](mailto:ascanlon@cityofmadison.com)).

Sincerely,

A handwritten signature in black ink that reads "Amy Loewenstein Scanlon". The signature is written in a cursive style with a large, stylized "A" and "S".

Amy Loewenstein Scanlon, Registered Architect  
Preservation Planner

Cc: City of Madison preservation file  
Building Inspection Plan Reviewers  
Melissa Destree