



Department of Planning & Community & Economic Development

## Planning Division

Katherine Cornwell, Director

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Madison Municipal Building, Suite LL-100  
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November 16, 2015

Bill Ellickson  
6427 Hyslop Road  
Waunakee, WI 53597

Re: Certificate of Appropriateness for 1609 Chadbourne Avenue

At its meeting on November 2, 2015 the Madison Landmarks Commission reviewed, in accordance with the Madison General Ordinances pertaining to provisions of the Historic Preservation Ordinance, the installation of the window well on the rear of the building located at 1609 Chadbourne Avenue in the University Heights Historic District. The Landmarks Commission voted to approve the issuance of a Certificate of Appropriateness for the request with the following condition of approval:

1. The Applicant shall raise grade as possible and install landscaping (plants) around the well to obscure its appearance.

This letter will serve as the "Certificate of Appropriateness" for the project. Please contact the Preservation Planner to discuss the condition of approval before attempting to obtain the building permit. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, Lower Level Suite LL-100, Madison Municipal Building, 215 Martin Luther King, Jr. Boulevard.

Please note that any major design changes from the plans submitted and the additional information provided to the Landmarks Commission must receive approval by the Landmarks Commission, or staff designee, prior to the issuance of the building permit. This Certificate is valid for 24 months from the date of issuance.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$250 for each day during which a violation of the Historic Preservation ordinance continues (see Madison General Ordinances Chapter 41).

Please contact me (266-6552 or [ascanlon@cityofmadison.com](mailto:ascanlon@cityofmadison.com)) with any questions.

Sincerely,

Amy Loewenstein Scanlon, Registered Architect  
Preservation Planner  
City of Madison Planning Division

November 16, 2015

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cc: Building Inspection Plan Reviewers  
City preservation file